

VILLAGE OF ESSEX JUNCTION
TRUSTEES
REGULAR MEETING AGENDA

Online & 2 Lincoln St.
Essex Junction, VT 05452
Tuesday, January 11, 2022
6:30 PM

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This meeting will be held both remotely and in person. Available options to watch or join the meeting:

- **WATCH:** the meeting will be live streamed on [Town Meeting TV](#)
- **JOIN ONLINE:** [Join Zoom Meeting](#)
- **JOIN CALLING:** (toll free audio only): (888) 788-0099 | Meeting ID: 944 6429 7825; Passcode: 635787

1. **CALL TO ORDER** [6:30 PM]
2. **AGENDA ADDITIONS/CHANGES**
3. **APPROVE AGENDA**
4. **PUBLIC TO BE HEARD**
 - a. Comments from Public on Items Not on Agenda
5. **BUSINESS ITEMS**
 - a. Budget Workshop including discussion of use of ARPA funds in the operating budget
 - b. Consider Warning Budget Public Hearing
 - c. Discuss City Manager Hiring process
 - d. Discussion about a Village-only local options tax for annual meeting ballot
 - e. Discuss process for annual meeting and other ballot items
 - f. Discussion and possible action about contracts with the Town of Essex
 - g. *Discussion and possible action about contract negotiations with an employee
6. **CONSENT ITEMS**
 - a. Approve minutes: December 14, 2021; December 21, 2021
 - b. Approve Check Warrants: #17283—December 30, 2021; #17284—January 7, 2022
 - c. Amend the 11/23 minutes to read 97-103 Pearl St.
 - d. Consider appointing Amber Thibeault as Regional Representative to CCTV/Town Meeting TV
 - e. Request from Essex Westford School District to mail ballots to all active, registered voters
 - f. Public Nuisance Ordinance – Trash Hauling update
 - g. Consider approval of storm water projects as part of the Stormwater Agreement with Town of Essex
7. **READING FILE**
 - a. Board member comments
 - b. Town Local Options Tax information
 - c. Independence Summary & Timeline
 - d. Email from Steven Shaw re: Planning Commission resignation
 - e. Budget Status Report – December 2021
 - f. Upcoming meeting schedule
8. **EXECUTIVE SESSION**
 - a. *Executive session for contract negotiations with an employee
9. **ADJOURN**

This agenda is available in alternative formats upon request. Meetings of the Trustees, like all programs and activities of the Village of Essex Junction, are accessible to people with disabilities. For information on accessibility or this agenda, call the Unified Manager's office at 878-1341 TTY: 7-1-1 or (800) 253-0191.

Certification: 01/07/2022

Memorandum

To: Village Trustees; Evan Teich, Unified Manager
From: Courtney Bushey, Interim Finance Director
Sarah Macy, Finance Project Specialist
Re: FY23 Budget Workshop and Schedule
Date: January 11, 2022

Issue:

The issue is to continue working on the FY23 Village Budget and outline important dates between now and warning annual meeting.

Discussion:

There have been 3 changes to the budget since budget day at the beginning of December with a potential 4th listed here for reference.

1. Utilize excess fund balance from FY21 to offset the tax levy - \$43,461
2. Add funds for the first year of an IT contract - \$40,000 [will be \$70k future years]
3. Add funds for permanent manager search and hiring - \$15,000
4. Currently working on personnel in the Wastewater Budget which could impact the General Fund if positions are allocated between Stormwater (General Fund) and Wastewater differently than they currently are.

Total Expenditures: \$6,383,415 which is a \$742,137 or 13.2% increase over FY22

Total Tax Levy: \$4,214,689 which is a \$468,823 or 12.5% increase over FY22

Estimated Tax Rate: \$0.3748 which is \$0.0403 or 12.05% over FY22; estimated annual taxes for \$280k home of \$1,049.44 which would be \$112.84 increase from FY22 level of \$936.60.

Refresher on Staffing Changes

The following new/altered positions are impacting the General Fund:

- Village Manager
- Village Assistant Manager/HR
- Remove Administrative Assistant
- Village Finance Director
- Brownell Tech Services Assistant moving from part time to full time, addition of 6 hour per week of sub time to cover Saturdays
- EJRP Customer Service Specialist
- EJRP Increase one position from 75% general fund to 100% general fund

Fire Department Pay Structure Change +\$20,000

Chief Gaboriault has included a change to the EJFD pay structure which would include an increase to the base rate additional compensation for up to three specific certifications. In the current budget this is proposed to start midyear in an effort to cut costs. If the Trustees wish, this program could be started on July 1st for an additional \$20,000.

Impact on Enterprise Funds of Current Administrative Fee Structure

Currently, 50% of the staff costs in the Village General Fund Admin and Finance costing centers are charged to Water, Sewer and Sanitation along with 50% of public official liability costs, trustee stipends, the admin communications budget, admin copier, Lincoln Hall building expenses and Lincoln Hall related general property insurance. Because the large increases in the FY23 budget are primarily Admin and Finance staff related, the amount being charged to the Enterprise funds is increasing by \$157,596 (52.2%) from \$302,012 to \$459,608. This is the single largest increase in both the Water Fund budget and the Sanitation Fund budget driving both of those budgets to a 10% increase. Its impact to the Sewer Fund budget is less but is contributing a full percentage point to the bottom line increase. In summary this all means that in addition to a property tax increase, the 13.1% general fund budget increase is also going to cause utility rates to rise – 11.7% for Water, 10.8% for Sanitation, and Sewer will likely remain level. Approximately a \$45 annual increase in utility charges for an average user.

Renovation of 2 Lincoln Street Offices +\$1.5M-\$1.7M

There is nothing included in the FY23 budget for the renovation of 2 Lincoln Street. This project will be necessary to accommodate all Village staff during and after the transition away from shared services. It is estimated that the project would cost between \$1,500,000 and \$1,700,000. Brad has a memo on potential uses of ARPA funding that touches on this.

Brownell HVAC System

The quote we received for this project is \$115,000. It is a potential ARPA project as it's related to improved ventilation but could potentially be a Buildings Fund expense if ARPA funding is used for other initiatives. Brad has a memo on potential uses of ARPA funding that touches on this.

Other questions and comments from budget day

The following list is of other items that were brought up at budget day for discussion:

- Could we postpone the Park Street School slate roof repair? \$27,500
- Could we postpone 75 Maple Street roof project? \$30,000
- Could we use the 1 cent economic development tax for something in the budget that fits the criteria? Open for discussion, I'm not seeing anything that jumps out at this point.
- We agreed to not fund the code enforcement position or the website overhaul in FY23.
- Is there a use for ARPA funding to offset some costs in this budget? The preliminary estimate of lost revenue available for the provision of government services is approximately \$500,000. At this point nothing has been included in the general fund budget from ARPA.

Budget Schedule:

This work session is being held on 1/11/22, there is the potential to complete the work on the budget and be ready to warn a public hearing for 2/8/22. Note: we are skipping the 1/25/22 meeting because Sarah is not available. If another work session is needed, we can hold that on 2/8/22 with the public hearing on 2/22 (Brad not available) or even 3/8 and still warn annual meeting on 3/8.

The follow table details three options for planning purposes

Date	Option A: one workshop	Option B: two workshops	Option C: two workshops
01/11/22	Budget Workshop 1 Warn Public Hearing	Budget Workshop 1	Budget Workshop 1
01/25/22			
02/08/22	Hold Public Hearing Adopt Budget	Budget Workshop 2 Warn Public Hearing	Budget Workshop 2 Warn Public Hearing
02/22/22		Hold Public Hearing Adopt Budget	
03/08/22	Warn Annual Meting	Warn Annual Meting	Hold Public Hearing Adopt Budget Warn Annual Meting

Cost:

Cost of publishing warnings

Recommendation:

Staff feels it is a good idea to make a specific motion if the trustees decide to use ARPA funds in the budget to have the clearest record possible of ARPA related decision for future audits and grant reporting as requirements evolve. Suggested motion if needed:

I move to include \$ _____ in ARPA grant revenue in the FY23 Village General Fund budget to offset the increase to the tax levy

If the trustees are ready to hold the public hearing:

It is recommended the Trustees warn a public hearing on the FY23 Village budget for February 8, 2022 at 6:35pm

Village of Essex Junction - General Fund Budget Summary

Department Name:	FY20 Budget	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY23 Budget Proposal	Dollar Change from Prior Year	Percent Change from Prior Year
Revenues								
Property Taxes	3,556,422	3,556,878	3,670,039	3,671,306	3,745,866	4,214,689	468,823	12.5%
General Revenues	289,095	310,003	305,785	317,188	302,012	503,069	201,057	66.6%
Administration	50,000	50,000	50,000	50,000	50,000	50,000	-	0.0%
Community Development	35,000	40,795	25,000	27,735	28,000	39,000	11,000	39.3%
Economic Development	500	1,300	500	-	-	-	-	n/a
Fire	20	-	20	50	20	20	-	0.0%
Highway and Stormwater	1,186,376	1,220,847	1,268,811	1,268,388	1,472,880	1,547,062	74,182	5.0%
Library	15,500	15,856	15,500	15,000	15,500	15,500	-	0.0%
Recreation	32,000	32,345	32,000	22,897	27,000	12,000	(15,000)	-55.6%
Transfers and Misc.	-	158,384	-	112,391	-	-	-	n/a
Buildings	-	1,678	-	1,994	-	2,075	2,075	n/a
Total General Fund	5,164,913	5,388,086	5,367,655	5,486,949	5,641,278	6,383,415	742,137	13.2%

Expenditures								
Administration	465,314	439,097	486,997	485,539	514,791	768,002	253,211	49.2%
Buildings	240,375	244,117	253,191	279,754	281,300	312,700	31,400	11.2%
Community Development	245,294	216,323	251,288	231,088	279,840	267,977	(11,863)	-4.2%
Debt Service	313,560	313,561	202,734	202,734	199,325	195,550	(3,775)	-1.9%
Economic Development	50,350	20,093	49,500	17,600	49,250	49,250	-	0.0%
Finance	160,503	169,766	181,414	186,744	187,481	334,415	146,934	78.4%
Fire	351,860	345,430	426,880	410,849	500,623	482,738	(17,885)	-3.6%
Highway and Stormwater	1,182,376	1,137,166	1,264,811	1,339,679	1,468,880	1,555,062	86,182	5.9%
Library	731,684	727,540	751,850	706,684	778,306	871,455	93,149	12.0%
Recreation	657,867	634,304	690,879	730,704	725,654	847,138	121,484	16.7%
Transfers and Misc.	765,730	924,870	808,110	958,835	655,828	699,128	43,300	6.6%
Total General Fund	5,164,913	5,172,267	5,367,654	5,550,211	5,641,278	6,383,415	742,137	13.2%

surplus/deficit	(63,261.83)
use of fund balance:	21,667 governance
	68,303 paving
adjusted surplus/deficit:	26,708

Tax Rate Calculation			
	FY22	FY23	
Grand List	11,221,710	11,260,986	0.350%
Tax Stabilization Reduction	(22,648)	(15,942)	-29.610%
Total Grand List for Tax rate	11,199,062	11,245,044	0.411%
Tax Appropriation	3,755,166	4,214,689	12.237%
Village Tax Rate	0.3345	0.374800	12.048%
\$ change in rate		0.0403	
<i>average tax cost - \$280k</i>	<i>936.60</i>	<i>1,049.44</i>	<i>112.84</i>

Costing Center

210-00-00 - General Revenue - Village

	2020 Budget	2020 Actual	2021 Budget	2021 Actual	2022 Budget	2023 Budget	\$ Change	% Change
Revenues								
010.000-Property Taxes	3,556,422	3,556,878	3,670,039	3,671,306	3,745,866	4,214,689	468,823	12.5%
020.001-PILOT - Tax Agreements	6,700	6,772	6,700	6,772	6,700	6,700	-	0.0%
020.022-Rents and Royalties	2,400	2,850	2,400	2,900	2,400	2,400	-	0.0%
020.054-Admin Fee - Water	107,998	107,998	114,674	114,674	112,565	175,603	63,038	56.0%
020.055-Admin Fee - WWTF	53,999	53,999	57,337	57,337	56,282	87,802	31,520	56.0%
020.056-Admin Fee - Sanitation	107,998	107,998	114,674	114,674	112,565	175,603	63,038	56.0%
042.001-PILOT Revenue	4,500	3,647	4,500	4,929	4,500	4,500	-	0.0%
060.000-Interest Income	2,500	5,073	2,500	3,525	3,000	3,000	-	0.0%
080.001-State District Court Fines	1,000	2,703	1,000	5,178	2,000	2,000	-	0.0%
098.000-Miscellaneous Revenue	2,000	18,963	2,000	7,199	2,000	2,000	-	0.0%
099.000-Use of Fund Balance/Reserves	-	-	-	-	-	43,461	43,461	n/a
Total Revenues	3,845,517	3,866,881	3,975,824	3,988,494	4,047,878	4,717,758	669,880	16.5%
Net Village General Fund	3,845,517	3,866,881	3,975,824	3,988,494	4,047,878	4,717,758	669,880	16.5%

assigned in Nov 2021

Notes on major changes:

1. large spike in tax dollars from majority of increases
2. large increase in the admin fee paid by enterprise funds based on current formual; 50% admin/finance personnel plus building costs and insurance for 2 lincoln

Costing Center

210-10-10 - Administration, Village

	2020 Budget	2020 Actual	2021 Budget	2021 Actual	2022 Budget	2023 Budget	\$ Change	% Change
Revenues								
090.000-Transfer between Town/Village	50,000	50,000	50,000	50,000	50,000	50,000	-	0.0%
Total Revenues	50,000	50,000	50,000	50,000	50,000	50,000	-	0.0%
Expenditure								
110.000-Regular Salaries	164,294	157,864	180,929	179,659	199,124	388,554	189,430	95.1%
120.000-Part Time Salaries	4,798	899	4,798	-	5,200	-	(5,200)	-100.0%
130.000-Overtime	-	-	-	3,459	-	-	-	n/a
150.000-Shared Employee Expense	90,386	90,386	92,133	92,133	92,687	-	(92,687)	-100.0%
190.000-Board member payments	2,500	2,500	2,500	2,500	23,800	25,000	1,200	5.0%
210.000-Group Insurance	90,186	72,274	94,089	58,184	61,951	112,564	50,613	81.7%
220.000-Social Security	14,382	14,910	14,399	14,384	15,896	30,211	14,315	90.1%
230.000-Retirement	18,321	16,887	20,022	19,461	19,911	35,060	15,149	76.1%
290.000-Other Employee Benefits	1,600	-	-	-	980	1,350	370	37.8%
320.000-Legal Services	17,000	11,628	22,000	41,332	22,000	40,000	18,000	81.8%
330.000-Professional Services	1,000	4,100	1,000	7,800	1,000	16,000	15,000	1500.0%
340.000-Technical Services	2,220	808	3,824	4,791	-	40,000	40,000	n/a
442.000-Rental of Vehicles or Equipment	4,000	3,620	4,203	2,721	4,250	4,250	-	0.0%
500.000-Training, Conferences, Dues	6,000	1,934	6,000	1,605	1,750	1,750	-	0.0%
505.000-Technology Subscription, Licenses	-	-	-	-	10,370	9,520	(850)	-8.2%
530.000-Communications	22,492	26,438	22,500	25,794	21,972	23,123	1,151	5.2%
540.000-Advertising	-	-	-	-	-	500	500	n/a
550.000-Printing and Binding	3,000	916	3,000	2,050	3,000	3,000	-	0.0%
560.000-Postage	500	1,070	500	1,130	500	1,200	700	140.0%
570.000-Other Purchased Services	11,000	10,000	200	-	15,000	7,500	(7,500)	-50.0%
580.000-Travel	300	112	300	-	300	300	-	0.0%
610.000-General Supplies	5,000	1,708	5,000	1,052	5,000	5,000	-	0.0%
755.000-Furniture and Fixtures	-	-	-	-	-	-	-	n/a
810.000-Appropriations to committees	-	-	-	-	-	-	-	n/a
810.113-Trustee Expenditures	4,000	8,623	5,500	455	5,500	5,500	-	0.0%
820.000-Election Expenses	1,500	12,213	1,500	24,107	2,000	15,020	13,020	651.0%
845.000-Employee/Volunteer Recognition	835	207	2,600	312	2,600	2,600	-	0.0%
900.000-Transfer between Town/Village	-	-	-	2,608	-	-	-	n/a
Total Expenditure	465,314	439,097	486,997	485,539	514,791	768,002	253,211	49.2%
Net Village General Fund	(415,314)	(389,097)	(436,997)	(435,539)	(464,791)	(718,002)	(253,211)	54.5%

pulled \$28k for website, added \$15k for man
added \$40k for first year IT contract (future y

Notes on major changes:

1. Addition of a full time manager \$183k
2. Asst.Manager/HR took place of admin assistant
3. Add first year IT contract \$40k (future years \$70k)

Costing Center

210-16-10 - Community Development, Village

	2020 Budget	2020 Actual	2021 Budget	2021 Actual	2022 Budget	2023 Budget	\$ Change	% Change
Revenues								
030.008-License and Zoning Fees	35,000	40,795	25,000	27,735	28,000	39,000	11,000	39.3%
Total Revenues	35,000	40,795	25,000	27,735	28,000	39,000	11,000	39.3%
Expenditure								
110.000-Regular Salaries	151,846	153,596	157,800	162,549	165,243	169,546	4,303	2.6%
130.000-Overtime	-	-	-	109	-	-	-	n/a
190.000-Board member payments	3,600	3,450	3,600	3,600	6,000	7,200	1,200	20.0%
210.000-Group Insurance	23,680	20,560	24,636	19,447	24,260	24,518	258	1.1%
220.000-Social Security	11,616	12,311	12,072	12,920	13,153	13,758	605	4.6%
230.000-Retirement	15,185	15,262	15,780	15,889	16,524	16,955	431	2.6%
290.000-Other Employee Benefits	-	-	-	-	700	700	-	0.0%
320.000-Legal Services	12,000	(490)	6,000	546	6,000	6,000	-	0.0%
330.000-Professional Services	8,000	1,008	12,000	3,220	27,000	7,000	(20,000)	-74.1%
340.000-Technical Services	-	-	-	-	-	-	-	n/a
500.000-Training, Conferences, Dues	2,000	492	4,000	1,354	3,000	3,000	-	0.0%
530.000-Communications	567	1,158	600	1,301	1,260	1,300	40	3.2%
540.000-Advertising	-	-	-	-	-	-	-	n/a
550.000-Printing and Binding	3,000	2,884	2,500	224	3,000	3,000	-	0.0%
560.000-Postage	700	40	700	-	100	100	-	0.0%
580.000-Travel	2,600	2,527	2,600	2,440	2,600	3,900	1,300	50.0%
610.000-General Supplies	2,000	548	2,000	264	1,000	1,000	-	0.0%
750.000-Machinery and Equipment	1,500	-	-	-	-	-	-	n/a
810.111-Bike/Walk Committee	7,000	2,977	7,000	7,225	10,000	10,000	-	0.0%
Total Expenditure	245,294	216,323	251,288	231,088	279,840	267,977	(11,863)	-4.2%
Net Village General Fund	(210,294)	(175,528)	(226,288)	(203,353)	(251,840)	(228,977)	22,863	-9.1%

\$45k for building inspection emplc

\$45k to develop the code ordinan

Notes on major changes:

ye; removed

ce; removed

Costing Center

210-95-00 - Debt, Village

	2020 Budget	2020 Actual	2021 Budget	2021 Actual	2022 Budget	2023 Budget	\$ Change	% Change
Expenditure								
950.902-EJRP Principal	105,000	105,000	-	-	-	-	-	n/a
950.903-Capital Imp Principal	135,135	135,135	135,135	135,135	135,135	135,135	-	0.0%
955.902-EJRP Interest	2,843	2,843	-	-	-	-	-	n/a
955.903-Capital Imp Interest	70,582	70,583	67,599	67,599	64,190	60,415	(3,775)	-5.9%
Total Expenditure	313,560	313,561	202,734	202,734	199,325	195,550	(3,775)	-1.9%
Net Village General Fund	(313,560)	(313,561)	(202,734)	(202,734)	(199,325)	(195,550)	3,775	-1.9%

Costing Center

210-17-10 - Economic Development, Village

	2020 Budget	2020 Actual	2021 Budget	2021 Actual	2022 Budget	2023 Budget	\$ Change	% Change
Revenues								
050.151-Donations: Block Party	500	1,300	500	-	-	-	-	n/a
Total Revenues	500	1,300	500	-	-	-	-	n/a
Expenditure								
800.000-Appropriations to other agencies	9,500	7,681	9,500	7,422	9,250	9,250	-	0.0%
831.000-Special or New Programs	2,500	1,500	2,500	6,229	2,500	2,500	-	0.0%
850.000-Community Events and Celebrations	18,350	10,912	17,500	3,291	17,500	17,500	-	0.0%
899.000-Matching Grant Funds	20,000	-	20,000	658	20,000	20,000	-	0.0%
Total Expenditure	50,350	20,093	49,500	17,600	49,250	49,250	-	0.0%
Net Village General Fund	(49,850)	(18,793)	(49,000)	(17,600)	(49,250)	(49,250)	-	0.0%

Costing Center

210-13-10 - Finance, Village

	2020 Budget	2020 Actual	2021 Budget	2021 Actual	2022 Budget	2023 Budget	\$ Change	% Change
Expenditure								
110.000-Regular Salaries	52,327	56,625	56,246	61,307	59,668	147,910	88,242	147.9%
130.000-Overtime	2,500	877	2,750	1,318	-	2,667	2,667	n/a
210.000-Group Insurance	6,334	5,989	6,365	6,205	5,699	30,146	24,447	429.0%
220.000-Social Security	4,221	4,758	4,513	5,166	4,901	11,921	7,020	143.2%
230.000-Retirement	5,283	5,557	5,625	5,682	5,967	14,791	8,824	147.9%
250.000-Unemployment Insurance	1,520	3,757	1,520	1,771	1,720	3,300	1,580	91.9%
260.000-Workers Comp insurance	6,154	14,618	16,500	15,310	18,500	18,500	-	0.0%
290.000-Other Employee Benefits	-	-	-	-	350	700	350	100.0%
330.000-Professional Services	-	-	-	-	-	5,000	5,000	n/a
335.000-Audit	6,256	7,505	7,500	7,681	7,500	9,500	2,000	26.7%
500.000-Training, Conferences, Dues	170	56	250	478	250	500	250	100.0%
505.000-Technology Subscription, Licenses	-	-	-	-	6,901	12,500	5,599	81.1%
520.000-Insurance	74,720	68,548	75,000	76,088	75,725	76,680	955	1.3%
570.000-Other Purchased Services	768	1,265	4,895	5,288	-	-	-	n/a
580.000-Travel	100	-	100	-	100	100	-	0.0%
610.000-General Supplies	150	211	150	453	200	200	-	0.0%
Total Expenditure	160,503	169,766	181,414	186,744	187,481	334,415	146,934	78.4%
Net Village General Fund	(160,503)	(169,766)	(181,414)	(186,744)	(187,481)	(334,415)	(146,934)	78.4%

Notes on major changes:

1. Addition of a finance director

Costing Center

210-25-10 - Fire, Village

	2020 Budget	2020 Actual	2021 Budget	2021 Actual	2022 Budget	2023 Budget	\$ Change	% Change
Revenues								
098.000-Miscellaneous Revenue	20	-	20	50	20	20	-	0.0%
Total Revenues	20	-	20	50	20	20	-	0.0%
Expenditure								
120.000-Part Time Salaries	206,000	179,540	186,000	165,592	194,250	212,256	18,006	9.3%
210.000-Group Insurance	3,600	3,527	3,600	3,506	3,600	3,600	-	0.0%
220.000-Social Security	15,392	11,866	14,436	12,630	14,859	17,768	2,909	19.6%
260.000-Workers Comp insurance	28,624	24,076	30,050	17,878	26,000	20,000	(6,000)	-23.1%
290.000-Other Employee Benefits	864	864	864	984	864	2,064	1,200	138.9%
330.000-Professional Services	6,800	7,291	9,500	4,772	9,000	7,000	(2,000)	-22.2%
430.000-R&M Vehicles and Equipment	24,000	52,707	32,250	16,222	32,250	32,250	-	0.0%
431.000-R&M Buildings and Grounds	15,480	9,209	15,480	15,808	15,000	-	(15,000)	-100.0%
500.000-Training, Conferences, Dues	4,000	989	4,000	3,302	4,000	4,000	-	0.0%
505.000-Technology Subscription, licenses	-	-	-	-	-	4,000	4,000	n/a
530.000-Communications	2,600	2,522	2,600	2,062	2,600	2,600	-	0.0%
570.000-Other Purchased Services	-	-	-	-	-	11,000	11,000	n/a
610.000-General Supplies	1,000	1,985	1,000	2,825	1,000	2,000	1,000	100.0%
611.000-Small Tools and Equipment	1,500	2,602	1,500	282	1,500	1,500	-	0.0%
612.000-Uniforms	24,000	22,759	25,000	27,762	26,000	27,000	1,000	3.8%
613.000-Program Supplies	3,000	963	3,100	6,193	3,600	4,500	900	25.0%
750.000-Machinery and Equipment	15,000	24,530	97,500	131,031	57,500	18,000	(39,500)	-68.7%
920.000-Transfer between funds (capital)	-	-	-	-	108,600	113,200	4,600	4.2%
Total Expenditure	351,860	345,430	426,880	410,849	500,623	482,738	(17,885)	-3.6%
Net Village General Fund	(351,840)	(345,430)	(426,860)	(410,799)	(500,603)	(482,718)	17,885	-3.6%

Notes on major changes:

1. Step increase program \$40k; to start Jan 1st reduce to \$20k

Costing Center

210-40-12 - PW, Highways Village

	2020 Budget	2020 Actual	2021 Budget	2021 Actual	2022 Budget	2023 Budget	\$ Change	% Change
Revenues								
090.000-Transfer between Town/Village	1,113,329	1,149,130	1,192,960	1,191,960	1,392,627	1,465,044	72,417	5.2%
098.000-Miscellaneous Revenue	4,000	2,670	4,000	4,577	4,000	4,000	-	0.0%
Total Revenues	1,117,329	1,151,800	1,196,960	1,196,537	1,396,627	1,469,044	72,417	5.2%
Expenditure								
110.000-Regular Salaries	182,235	185,390	190,202	189,749	196,303	218,436	22,133	11.3%
120.000-Part Time Salaries	26,981	15,229	27,388	8,727	29,614	14,363	(15,251)	-51.5%
130.000-Overtime	17,300	16,994	18,300	12,563	17,418	18,198	780	4.5%
210.000-Group Insurance	75,918	69,855	78,989	79,651	87,740	96,660	8,920	10.2%
220.000-Social Security	17,328	16,729	18,046	16,207	18,705	19,293	588	3.1%
230.000-Retirement	18,235	11,958	19,020	18,691	19,632	21,604	1,972	10.0%
250.000-Unemployment Insurance	100	136	300	435	375	500	125	33.3%
260.000-Workers Comp insurance	20,275	19,255	20,275	10,094	18,350	11,146	(7,204)	-39.3%
290.000-Other Employee Benefits	-	-	-	-	1,190	1,190	-	0.0%
330.000-Professional Services	15,000	8,301	16,000	18,885	17,000	17,000	-	0.0%
410.000-Water and Sewer Charges	2,000	2,319	2,500	2,389	2,500	2,500	-	0.0%
422.000-Snow Removal	20,000	6,113	20,000	6,894	20,000	15,000	(5,000)	-25.0%
425.000-Trash Removal	8,500	8,339	9,000	8,636	9,000	9,000	-	0.0%
430.000-R&M Vehicles and Equipment	26,500	37,537	28,000	50,358	32,000	36,000	4,000	12.5%
431.000-R&M Buildings and Grounds	10,000	14,024	10,000	7,914	10,000	10,000	-	0.0%
441.000-Rental of Land or Buildings	12,890	11,785	12,890	14,499	13,000	13,000	-	0.0%
442.000-Rental of Vehicles or Equipment	2,500	4,323	3,000	2,973	3,000	3,000	-	0.0%
451.000-Summer Construction Services	210,000	141,697	255,800	304,457	270,000	280,000	10,000	3.7%
500.000-Training, Conferences, Dues	500	872	500	1,500	1,000	1,000	-	0.0%
520.000-Insurance	11,667	13,023	13,750	14,137	14,000	14,650	650	4.6%
521.000-Insurance Deductibles	1,000	2,189	1,000	300	1,000	1,000	-	0.0%
530.000-Communications	3,500	3,714	3,800	3,028	4,000	4,000	-	0.0%
540.000-Advertising	500	200	500	365	500	500	-	0.0%
571.000-Streetscape Maintenance	18,500	22,713	11,500	19,915	18,500	18,500	-	0.0%
572.000-Traffic Control	13,500	27,038	16,000	33,188	17,000	33,000	16,000	94.1%
573.000-Sidewalk and Curb Maintenance	5,000	5,604	5,500	11,299	6,000	6,000	-	0.0%
575.000-Storm Sewer Maintenance	15,000	14,301	15,000	20,512	20,000	25,000	5,000	25.0%
600.000-Salt, Sand and Gravel	121,000	140,754	125,000	128,892	135,000	135,000	-	0.0%
605.000-Summer Construction Supplies	24,000	42,468	24,000	44,168	24,000	45,000	21,000	87.5%
610.000-General Supplies	24,000	25,744	26,000	25,868	30,000	30,000	-	0.0%

Costing Center

210-40-12 - PW, Highways Village

	2020 Budget	2020 Actual	2021 Budget	2021 Actual	2022 Budget	2023 Budget	\$ Change	% Change
610.200-Streetlight Supplies	12,000	9,463	12,000	20,852	12,000	15,000	3,000	25.0%
612.000-Uniforms	6,000	5,461	6,500	5,364	6,500	6,500	-	0.0%
621.000-Natural Gas/Heating	4,000	2,999	4,000	2,986	4,000	4,104	104	2.6%
622.000-Electricity	4,200	3,648	4,200	3,281	4,200	4,200	-	0.0%
622.200-Streetlight Electricity	128,200	137,087	132,000	132,437	134,000	134,000	-	0.0%
626.000-Gasoline	35,000	30,972	38,000	23,777	38,000	38,000	-	0.0%
750.000-Machinery and Equipment	10,000	2,934	14,000	9,971	7,000	7,000	-	0.0%
810.112-Tree Advisory Committee	10,000	7,635	10,000	9,124	10,000	10,000	-	0.0%
920.000-Transfer between funds (capital)	-	-	-	-	140,100	145,700	5,600	4.0%
Total Expenditure	1,113,329	1,068,803	1,192,960	1,264,086	1,392,627	1,465,044	72,417	5.2%
Net Village General Fund	4,000	82,997	4,000	(67,549)	4,000	4,000	-	0.0%

Notes on major changes:

1. The WWTF part time admin position has been moved to full time; partially paid here
2. Increase in traffic control to come up to actual cost of line striping
3. Increase to summer construction for additional paving

Costing Center

210-40-13 - PW, Stormwater Village

	2020 Budget	2020 Actual	2021 Budget	2021 Actual	2022 Budget	2023 Budget	\$ Change	% Change
Revenues								
090.000-Transfer between Town/Village	69,047	69,047	71,851	71,851	76,253	78,018	1,765	2.3%
Total Revenues	69,047	69,047	71,851	71,851	76,253	78,018	1,765	2.3%
Expenditure								
110.000-Regular Salaries	45,487	45,325	47,232	48,938	48,979	51,159	2,180	4.5%
120.000-Part Time Salaries	-	565	-	-	-	-	-	n/a
210.000-Group Insurance	12,298	12,304	12,815	15,696	15,144	15,319	175	1.2%
220.000-Social Security	3,480	3,513	3,613	3,952	3,761	3,929	168	4.5%
230.000-Retirement	4,549	4,104	4,723	4,758	4,898	5,116	218	4.5%
250.000-Unemployment Insurance	5	22	30	40	35	35	-	0.0%
260.000-Workers Comp insurance	3,228	2,530	3,438	2,210	3,250	2,274	(976)	-30.0%
290.000-Other Employee Benefits	-	-	-	-	186	186	-	0.0%
899.000-Matching Grant Funds	-	-	-	-	-	12,000	12,000	n/a
Total Expenditure	69,047	68,363	71,851	75,594	76,253	90,018	13,765	18.1%
Net Village General Fund	-	684	-	(3,743)	-	(12,000)	-	n/a

Notes on major changes:

1. Added \$12k not funded by Town for matching grant funds

Costing Center

210-30-12 - EJRP, Parks and Facilities

	2020 Budget	2020 Actual	2021 Budget	2021 Actual	2022 Budget	2023 Budget	\$ Change	% Change
Expenditure								
110.000-Regular Salaries	101,109	105,211	105,360	111,666	109,856	116,177	6,321	5.8%
120.000-Part Time Salaries	20,500	20,021	22,798	27,308	25,240	25,240	-	0.0%
130.000-Overtime	-	-	-	14	-	-	-	n/a
210.000-Group Insurance	26,097	21,418	27,076	25,976	35,851	36,266	415	1.2%
220.000-Social Security	9,303	9,934	9,804	10,739	10,389	10,871	482	4.6%
230.000-Retirement	10,111	10,210	10,536	10,570	10,985	11,618	633	5.8%
290.000-Other Employee Benefits	-	-	-	-	700	700	-	0.0%
330.000-Professional Services	5,725	5,313	6,100	11,046	5,300	6,000	700	13.2%
431.000-R&M Buildings and Grounds	11,073	14,037	11,739	3,493	12,559	12,559	-	0.0%
441.000-Rental of Land or Buildings	500	500	500	550	500	500	-	0.0%
442.000-Rental of Vehicles or Equipment	1,800	1,946	1,980	5,694	2,160	2,178	18	0.8%
500.000-Training, Conferences, Dues	4,144	253	4,302	607	4,098	4,098	-	0.0%
610.000-General Supplies	14,685	20,587	16,489	33,547	18,632	20,495	1,863	10.0%
Total Expenditure	205,047	209,430	216,684	241,210	236,270	246,702	10,432	4.4%
Net Village General Fund	(205,047)	(209,430)	(216,684)	(241,210)	(236,270)	(246,702)	(10,432)	4.4%

Costing Center

210-30-10 - EJRP, Administration

	2020 Budget	2020 Actual	2021 Budget	2021 Actual	2022 Budget	2023 Budget	\$ Change	% Change
Revenues								
020.000-Charges for Services	20,000	20,345	20,000	10,897	15,000	12,000	(3,000)	-20.0%
090.000-Transfer between Town/Village	12,000	12,000	12,000	12,000	12,000	-	(12,000)	-100.0%
Total Revenues	32,000	32,345	32,000	22,897	27,000	12,000	(15,000)	-55.6%
Expenditure								
110.000-Regular Salaries	234,240	234,243	244,792	242,649	264,146	343,451	79,305	30.0%
120.000-Part Time Salaries	8,800	3,726	-	13,126	-	-	-	n/a
210.000-Group Insurance	112,676	98,264	125,468	114,560	118,163	151,475	33,312	28.2%
220.000-Social Security	18,593	18,511	18,727	19,673	20,308	26,409	6,101	30.0%
230.000-Retirement	26,003	26,341	27,182	26,830	26,415	33,508	7,093	26.9%
290.000-Other Employee Benefits	-	-	-	-	1,312	1,750	438	33.4%
330.000-Professional Services	8,220	12,406	21,742	12,799	18,622	5,820	(12,802)	-68.7%
500.000-Training, Conferences, Dues	10,288	2,838	8,453	2,348	8,147	6,098	(2,049)	-25.2%
505.000-Technology Subscription, Licenses	9,540	11,901	6,000	27,130	4,440	4,440	-	0.0%
530.000-Communications	11,960	5,728	9,831	5,628	9,831	9,485	(346)	-3.5%
540.000-Advertising	-	-	-	-	3,000	3,000	-	0.0%
550.000-Printing and Binding	3,500	1,702	3,000	5,349	-	-	-	n/a
561.000-Credit Card Processing Fees	-	324	-	380	-	-	-	n/a
610.000-General Supplies	5,000	4,890	5,000	15,020	5,000	5,000	-	0.0%
735.000-Technology: Hardware, Software, Equipment	-	-	-	-	6,000	6,000	-	0.0%
832.000-Scholarships	4,000	4,000	4,000	4,000	4,000	4,000	-	0.0%
Total Expenditure	452,820	424,874	474,195	489,494	489,384	600,436	111,052	22.7%
Net Village General Fund	(420,820)	(392,529)	(442,195)	(466,597)	(462,384)	(588,436)	(126,052)	27.3%

Costing Center

210-35-10 - Brownell Library

	2020 Budget	2020 Actual	2021 Budget	2021 Actual	2022 Budget	2023 Budget	\$ Change	% Change
Revenues								
050.000-Donation Revenue	-	-	-	-	-	-	-	n/a
090.000-Transfer between Town/Village	15,000	15,000	15,000	15,000	15,000	15,000	-	0.0%
098.000-Miscellaneous Revenue	500	856	500	-	500	500	-	0.0%
Total Revenues	15,500	15,856	15,500	15,000	15,500	15,500	-	0.0%
Expenditure								
110.000-Regular Salaries	328,509	356,167	328,850	335,921	335,587	395,708	60,121	17.9%
120.000-Part Time Salaries	107,654	94,135	108,415	85,454	113,490	108,328	(5,162)	-4.5%
210.000-Group Insurance	119,148	110,384	134,104	118,598	134,722	160,273	25,551	19.0%
220.000-Social Security	33,336	34,519	33,451	32,178	34,622	38,720	4,098	11.8%
230.000-Retirement	32,537	32,980	32,580	32,632	33,385	38,526	5,141	15.4%
290.000-Other Employee Benefits	-	-	-	-	2,100	2,100	-	0.0%
340.000-Technical Services	4,000	3,917	4,000	1,232	4,000	4,000	-	0.0%
442.000-Rental of Vehicles or Equipment	-	1,871	1,500	2,484	1,900	2,500	600	31.6%
500.000-Training, Conferences, Dues	4,000	3,156	4,000	2,007	4,000	4,000	-	0.0%
505.000-Technology Subscription, Licenses	6,200	7,034	7,700	7,744	10,000	10,500	500	5.0%
530.000-Communications	-	-	-	-	-	600	600	n/a
540.000-Advertising	500	-	700	-	700	700	-	0.0%
560.000-Postage	3,500	1,633	2,500	2,265	2,500	3,000	500	20.0%
610.000-General Supplies	14,000	9,178	13,500	7,394	13,500	13,500	-	0.0%
640.201-Adult Collection	40,000	37,742	41,500	38,486	44,000	47,200	3,200	7.3%
640.202-Juvenile Collection	20,000	17,503	20,750	19,619	22,000	22,500	500	2.3%
651.000-Technology Supplies	-	-	-	-	-	-	-	n/a
730.000-Buildings and Improvements	-	-	-	-	-	-	-	n/a
735.000-Technology: Hardware, Software, Equipment	8,000	7,653	8,000	6,889	8,000	8,000	-	0.0%
750.000-Machinery and Equipment	4,000	4,307	4,000	8,200	7,500	5,000	(2,500)	-33.3%
755.000-Furniture and Fixtures	-	-	-	-	-	-	-	n/a
840.201-Adult Programs	1,000	200	1,000	863	1,000	1,000	-	0.0%
840.202-Childrens Programs	4,500	4,419	4,500	4,306	4,500	4,500	-	0.0%
845.000-Employee/Volunteer Recognition	800	742	800	412	800	800	-	0.0%
Total Expenditure	731,684	727,540	751,850	706,684	778,306	871,455	93,149	12.0%
Net Village General Fund	(716,184)	(711,684)	(736,350)	(691,684)	(762,806)	(855,955)	(93,149)	12.2%

Notes on major changes:

1. Move Tech Services Assistant from part time to full time
2. Addition of 6 hours/week of sub time to cover Saturdays

Costing Center

210-41-20 - Buildings - 2 Lincoln St

	2020 Budget	2020 Actual	2021 Budget	2021 Actual	2022 Budget	2023 Budget	\$ Change	% Change
Revenues								
090.000-Transfer between Town/Village	-	1,678	-	1,994	-	2,075	2,075	n/a
Total Revenues	-	1,678	-	1,994	-	2,075	2,075	n/a
Expenditure								
400.000-Contracted Services	9,000	9,236	9,000	12,148	9,000	11,000	2,000	22.2%
410.000-Water and Sewer Charges	1,000	517	1,000	619	500	600	100	20.0%
420.000-Cleaning Services	-	-	-	-	-	-	-	n/a
425.000-Trash Removal	-	-	-	-	600	-	(600)	-100.0%
431.000-R&M Buildings and Grounds	11,800	11,682	11,800	11,644	20,000	20,000	-	0.0%
530.000-Communications	3,676	5,248	3,700	5,371	4,500	5,000	500	11.1%
610.000-General Supplies	2,000	1,057	2,000	631	1,700	1,500	(200)	-11.8%
621.000-Natural Gas/Heating	6,400	4,763	6,400	5,523	4,800	5,000	200	4.2%
622.000-Electricity	7,500	7,681	7,500	5,981	7,500	11,000	3,500	46.7%
755.000-Furniture and Fixtures	2,000	554	2,000	-	500	2,000	1,500	300.0%
Total Expenditure	43,376	40,738	43,400	41,917	49,100	56,100	7,000	14.3%
Net Village General Fund	(43,376)	(39,060)	(43,400)	(39,923)	(49,100)	(54,025)	(4,925)	10.0%

Costing Center

210-41-21 - Buildings - Brownell Library

	2020 Budget	2020 Actual	2021 Budget	2021 Actual	2022 Budget	2023 Budget	\$ Change	% Change
Expenditure								
400.000-Contracted Services	34,000	30,277	34,000	32,247	30,000	30,000	-	0.0%
410.000-Water and Sewer Charges	900	616	900	617	600	600	-	0.0%
420.000-Cleaning Services	-	-	-	-	-	-	-	n/a
425.000-Trash Removal	-	-	-	-	-	-	-	n/a
431.000-R&M Buildings and Grounds	24,625	18,501	28,625	27,548	20,000	20,000	-	0.0%
530.000-Communications	1,400	1,475	1,500	1,465	1,500	1,500	-	0.0%
610.000-General Supplies	-	-	-	-	-	-	-	n/a
621.000-Natural Gas/Heating	7,400	5,841	7,400	5,993	6,000	6,000	-	0.0%
622.000-Electricity	15,000	13,604	15,000	9,179	13,700	13,700	-	0.0%
755.000-Furniture and Fixtures	-	-	-	-	-	-	-	n/a
Total Expenditure	83,325	70,314	87,425	77,049	71,800	71,800	-	0.0%
Net Village General Fund	(83,325)	(70,314)	(87,425)	(77,049)	(71,800)	(71,800)	-	0.0%

Costing Center

210-41-22 - Buildings - Village Fire Station

	2020 Budget	2020 Actual	2021 Budget	2021 Actual	2022 Budget	2023 Budget	\$ Change	% Change
Expenditure								
400.000-Contracted Services	-	-	-	-	500	500	-	0.0%
410.000-Water and Sewer Charges	500	576	500	432	500	500	-	0.0%
420.000-Cleaning Services	-	-	-	-	-	-	-	n/a
425.000-Trash Removal	-	-	-	-	-	-	-	n/a
431.000-R&M Buildings and Grounds	6,000	10,955	12,000	8,683	15,000	9,500	(5,500)	-36.7%
530.000-Communications	2,115	2,366	2,115	2,743	2,200	2,200	-	0.0%
610.000-General Supplies	2,000	2,432	2,000	1,223	1,700	1,500	(200)	-11.8%
621.000-Natural Gas/Heating	4,800	3,384	4,800	2,708	3,500	3,500	-	0.0%
622.000-Electricity	7,300	7,681	7,300	6,679	7,500	4,000	(3,500)	-46.7%
626.000-Gasoline	6,000	4,201	6,000	2,819	5,000	5,000	-	0.0%
755.000-Furniture and Fixtures	-	-	-	-	-	-	-	n/a
Total Expenditure	28,715	31,595	34,715	25,286	35,900	26,700	(9,200)	-25.6%
Net Village General Fund	(28,715)	(31,595)	(34,715)	(25,286)	(35,900)	(26,700)	9,200	-25.6%

note from Tom: there is a structural crack in the back of the building

Costing Center

210-41-23 - Buildings - Park Street School

	2020 Budget	2020 Actual	2021 Budget	2021 Actual	2022 Budget	2023 Budget	\$ Change	% Change
Expenditure								
400.000-Contracted Services	-	681	-	906	600	1,000	400	66.7%
410.000-Water and Sewer Charges	650	783	650	1,166	700	700	-	0.0%
420.000-Cleaning Services	-	-	-	-	-	-	-	n/a
425.000-Trash Removal	-	-	-	-	-	-	-	n/a
431.000-R&M Buildings and Grounds	600	3,464	600	7,241	25,000	27,500	2,500	10.0%
530.000-Communications	2,520	2,359	2,550	3,157	2,300	3,000	700	30.4%
610.000-General Supplies	-	-	-	-	-	-	-	n/a
621.000-Natural Gas/Heating	3,300	2,807	3,300	3,118	3,000	3,000	-	0.0%
622.000-Electricity	4,000	4,385	4,000	4,740	4,400	4,400	-	0.0%
755.000-Furniture and Fixtures	-	-	-	-	-	-	-	n/a
Total Expenditure	11,070	14,479	11,100	20,328	36,000	39,600	3,600	10.0%
Net Village General Fund	(11,070)	(14,479)	(11,100)	(20,328)	(36,000)	(39,600)	(3,600)	10.0%

Costing Center

210-41-26 - Buildings - Maple Street Park and Pool

	2020 Budget	2020 Actual	2021 Budget	2021 Actual	2022 Budget	2023 Budget	\$ Change	% Change
Expenditure								
400.000-Contracted Services	19,200	31,692	21,840	52,029	30,000	30,000	-	0.0%
410.000-Water and Sewer Charges	5,199	6,487	5,200	8,523	5,500	7,000	1,500	27.3%
420.000-Cleaning Services	-	-	-	-	-	-	-	n/a
425.000-Trash Removal	-	-	-	-	-	-	-	n/a
431.000-R&M Buildings and Grounds	3,600	225	3,600	4,423	4,000	30,000	26,000	650.0%
530.000-Communications	5,340	6,108	5,350	9,598	6,000	6,500	500	8.3%
610.000-General Supplies	-	-	-	-	-	-	-	n/a
621.000-Natural Gas/Heating	6,960	4,457	6,960	6,523	4,500	6,500	2,000	44.4%
622.000-Electricity	30,489	36,782	30,500	32,822	37,000	37,000	-	0.0%
626.000-Gasoline	3,101	1,240	3,101	1,257	1,500	1,500	-	0.0%
755.000-Furniture and Fixtures	-	-	-	-	-	-	-	n/a
Total Expenditure	73,889	86,991	76,551	115,175	88,500	118,500	30,000	33.9%
Net Village General Fund	(73,889)	(86,991)	(76,551)	(115,175)	(88,500)	(118,500)	(30,000)	33.9%

Notes on major changes:

1. roof repairs

Costing Center

210-90-00 - Transfers and Misc

	2020 Budget	2020 Actual	2021 Budget	2021 Actual	2022 Budget	2023 Budget	\$ Change	% Change
Revenues								
050.000-Donation Revenue	-	9,235	-	6,973	-	-	-	n/a
Grant Revenue	-	149,149	-	105,418	-	-	-	n/a
098.000-Miscellaneous Revenue	-	-	-	-	-	-	-	n/a
Total Revenues	-	158,384	-	112,391	-	-	-	n/a
Expenditure								
Grant Expenses	-	161,301	-	82,638	-	-	-	n/a
Donation Expenses	-	7,839	-	5,389	-	-	-	n/a
920.000-Transfer between funds (capital)								
Capital Transfer	365,414	365,414	401,955	401,955	462,248	531,585	69,337	15.0%
Rolling Stock Transfer	233,700	223,700	238,700	238,624	-	-	-	n/a
Buildings Transfer	50,000	50,000	50,000	112,774	75,000	50,000	(25,000)	-33.3%
EJRP Capital Transfer	111,616	111,616	112,455	112,455	113,580	112,543	(1,037)	-0.9%
922.000-Contribution to Fund Balance/Reserves	5,000	5,000	5,000	5,000	5,000	5,000	-	0.0%
Total Expenditure	765,730	924,870	808,110	958,835	655,828	699,128	43,300	6.6%
Net Village General Fund	(765,730)	(766,486)	(808,110)	(846,444)	(655,828)	(699,128)	(43,300)	6.6%

Notes on major changes:

1. 15% increase per recommendation of capital committee
2. back to \$50k buildings transfer

FY23 Village of Essex Junction - Proposed Capital Budgets

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Village Rolling Stock Fund 1

As of 6/30/21 the balance in the Rolling Stock Fund was \$380,714 with planned FY22 spending of \$168,523 and budgeted transfers from the General Fund of \$248,700. The anticipated opening balance in this fund for FY23 (6/30/22) is approximately \$460,000. The rolling stock replacement plan does not call for any expenditures in FY23. Transfers from the general fund continue to increase a total of \$10k each year to fund anticipated replacements in future years. The attached schedule goes through FY28 but there are some large fire department expenses in years 2029-2039 that will rely on the planned annual increases to funding and will likely also require debt issuance at that time.

Village Capital Fund 2

The Village Capital Committee recommended a 15% increase to the general fund contribution in line with recent years and the revised trajectory of the fund. The major projects for the coming year are the culvert replacements at Brickyard and Densmore Drive, continued work on the Crescent Connector project, and ongoing work on various stormwater related projects.

EJRP Capital Fund 3

The EJRP Capital Fund receives a transfer from the general fund of approximately 1% of the grant list. In FY23 this is budgeted as \$112,543. These dollars will go toward the cost of playground equipment installed at the end of FY21, a new truck and lawn mower, a roof on the large pavilion, and routine projects on pathways, landscaping and the pool.

Village Building Maintenance Fund 4

The buildings maintenance fund has an opening balance of \$214,866 going into FY22 with planned expenditures of \$250k and planned transfers in of \$75k. This will leave the fund with an ending balance of about \$40k for FY22. The FY23 general fund transfer is proposed at \$50k. The only potential project from this fund that should be on the radar is the ventilation project at Brownell Library. As of this writing, we are waiting on a quote from the contractor. A current trial balance (10/26/21) is included in this packet for reference purposes. p

Village Economic Development Fund 5

This fund is the one penny on the tax rate for Village Economic Development. This fund has an available fund balance of \$461,275 as of June 30, 2021. It is funded by an annual one penny on the tax rate and is anticipated to grow by \$111,983 plus interest earnings during FY22. At Annual Meeting 2021 voters approved the continuation of this tax rate and authorized the transfer of \$82,555 from the Land Acquisition Fund to the Economic Development Fund, this transfer will happen in FY22. The balance as of 10/26/21 is just shy of \$600k which includes funds earmarked for projects that have not yet been spent.

Village Rolling Stock Fund

Inflation: 5%

Highways	Make/Model	Year	Veh #	Replacement			Replacement Year	Replacement cost
				Value	Trade in Value	Net Cost		
Jetter Vac Truck	Vac-On	2010	8	84,500	15,000	69,500	2022	136,750
Pickup	Chevy Silverado	2013	4	31,000	1,000	30,000	2024	52,021
Dumptruck - Diesel	International	2012	7	145,000	12,000	133,000	2024	248,399
4wd Pickup	Chevy Silverado	2016	3	33,148	15,000	18,148	2025	36,423
Dumptruck - Diesel	Frieghtliner	2013	5	145,000	12,000	133,000	2025	248,399
Sidewalk Plow - Skid Steer	Cat	2001	12	51,000	5,000	46,000	2026	167,704
Dumptruck - Diesel	Frieghtliner	2016	34	146,701	20,000	126,701	2026	218,960
Dumptruck - Diesel	Frieghtliner	2014	6	145,000	12,000	133,000	2027	261,419
Sidewalk Plow	Prinoth PW4S	2017	10	148,000	20,000	128,000	2027	221,076
Pickup 4wd 1 ton	Chevy Silverado	2019	15	42,848	15,000	27,848	2028	51,471
Compressor	Sullair	2017	13	14,880	2,500	12,380	2028	22,950
4wd Pickup	Chevy Silverado	2019	1	42,848	15,000	27,848	2029	54,795
Wheel Loader	Neuson Wacker	2019	38	600,020	5,000	595,020	2029	972,369
Trailer Mounted Boom Lift		2019	35	31,800	5,000	26,800	2029	46,799
Sidewalk Plow	Prinoth SW50S	2021	11	118,500	18,000	100,500	2030	165,832
Loader	Cat	2014	9	121,500	25,000	96,500	2031	253,480
Vacuum Sweeper	Johnston	2013	16	225,000	10,000	215,000	2032	558,564

Fire	Make/Model	Year	Veh #	Replacement			Replacement Year	Replacement cost
				Value	Trade in Value	Net Cost		
Pickup	Ford	2019	8C9	53,600	3,500	50,100	2032	97,571
Pumper	Pierce	2018	8E7	600,223	40,000	560,223	2039	1,632,199
Pumper	KME	2008	8E5	564,202	50,000	514,202	2029	1,521,846
Ladder	Pierce	2012	8L3	830,000	80,000	750,000	2034	2,347,966

	2020	2021	2022	2023	2024	2025	2026	2027	2028
Beginning Balance	140,668	295,682	380,714	461,341	720,041	688,321	682,198	584,234	400,438
Debt Payments									
Fire Truck Note	(32,445)	(30,000)	(31,023)						
Planned Spending	(55,069)	(131,339)	(137,500)						
Highway				-	(300,420)	(284,823)	(386,665)	(482,496)	(74,421)
Fire				-	-	-	-	-	-
Transfer from General Fund:									
Highway Contribution	233,624	238,624	140,100	145,500	150,900	156,300	161,700	167,100	172,500
Fire Contribution	-	-	108,600	113,200	117,800	122,400	127,000	131,600	136,200
Other Income:									
Vac Truck Rental	3,600	6,582	450						
Sale of Assets	4,000	-	-						
Interest Income	1,304	1,165	-						
Ending Balance	295,682	380,714	461,341	720,041	688,321	682,198	584,234	400,438	634,717

GENERAL FUND CAPITAL RESERVE PLAN

Updated 10/26/2021

Rev.

PROJECTS FUNDED BY VILLAGE \$ ONLY	Rank	Ref. #	Project Total	FY21	FY22	FY23	FY24	FY25	FY26	Future
Railroad Ave. Waterline So. of Lincoln Pl. to Central Ave. (HOLD)	77	W	110,000							
Lamoille Water Line Replacement (Finished)	70	W	348,700	78,475						
Densmore Dr. Culvert & partial Road Reconstruction	112		850,000	61,600	788,400	40,000				
Densmore Dr. Culvert & partial Road Reconstruction	112		1,154,840	820,285	243,244					
Brickyard Culvert	78		1,080,000		500,000	580,000				
Iroquois Ave Road and Waterline rebuild	72	W	1,728,634				111,976	1,616,658		
Rosewood Lane Sidewalk/Roadway Reconstruction	62		1,672,265					127,897	1,544,367	
North St. Roadway and Waterline	60		1,903,505							1,903,505
Pleasant St. Road Reconstruction	57		1,557,433							1,557,433
Pearl St. Lighting & Sidewalk Wiley's Ct, to West st.	55		2,401,126							2,401,126
West St. Sidewalk South St. to Clems Dr.	55		1,039,466							1,039,466
West St. & West St. Ext. Intersection Improvements	54		128,790							128,790
Main St. Sidewalk & Lighting Bridge to Crestview	46		421,077							421,077
Lincoln Hall Parking Lot	45		65,292							65,292
Main St. Drainage Curb & Sidewalk Pleasant to Bridge	41		786,716							786,716
Abnaki Road Reconstruction	39		515,334							515,334
Pearl Sidewalk West St. to Susie Wilson	63	W	1,407,672							1,407,672
Orchard Terrace Sidewalk Replacement	39		271,360							271,360
Totals Project Funded by Village \$ Only				960,360	1,531,644	620,000	111,976	1,744,556	1,544,367	10,497,770
PROJECTS FUNDED BY GRANTS										
Stormwater Grants Summary		1		311,857						
Densmore Dr. Culvert Replacement Study		2	15,560	2,885						
Municipal Water Quality Asst.-FY19 UPWP Grant			(12,448)							
Densmore Dr. Culvert Study Net Cost to Village			3,112							
Crescent Connector Park St. to Main St.			4,590,000	252,181	2,004,927					
Fed & State Grants		4	(4,500,000)							
Crescent Connector Net Cost to Village			90,000							
Pearl St. Missing Link Project		5	2,491,102	159						
Federal & State Grants through CCRPC & Vtrans			(2,500,000)							
Pearl St. Missing Link Net Cost to Village			(8,898)							
Totals Project Funded by Grants Awarded				567,082	2,004,927	0	0	0	0	0
Total Cost of all Projects Funded by Village \$ Only and Grants				1,527,442	3,536,571	620,000	111,976	1,744,556	1,544,367	10,497,770

GENERAL FUND CAPITAL RESERVE FUNDING & FUND BALANCE

				FY21	FY22	FY23	FY24	FY25	FY26	FY27
Beginning Fund Balance				788,307	625,281	418,270	345,456	860,404	(165,529)	(885,821)
Planned Spending				(1,527,442)	(3,536,571)	(620,000)	(111,976)	(1,744,556)	(1,544,367)	(10,497,770)
Funding Sources										
Summary Stormwater Grants		1	689,091	381,979						
Brickyard Culvert			110,430		110,430					
Crescent Connector Grant		4	4,500,000	253,457	2,004,927					
Pearl St. Missing Link Grants		5	2,500,000	6,232						
FEMA - Densmore Drive (Oct 2019 event) and State 15%			866,130	303,002	736,354					
CVE Annual Contribution				15,300	15,600	15,600	15,600	15,600	15,600	15,600
Misc. Donations and Interest Earnings				2,490						
General Fund Transfer In				401,955	462,249	531,586	611,324	703,023	808,476	929,747
Total Revenues				1,364,415	3,329,560	547,186	626,924	718,623	824,076	945,347
Ending Fund Balance				625,281	418,270	345,456	860,404	(165,529)	(885,821)	(10,438,244)

W, S - The project involves water line or sanitary sewer line work in addition to street/sidewalk work. Additional funds have been set aside in the Water and or Sanitation Capital Reserve for the water line or sanitary sewer line work.

EJRP Capital Plan

Based on 1% of Village grand list with 0.50% annual growth

Category	FY23	FY24	FY25	FY26	FY27
	Amount	Amount	Amount	Amount	Amount
Resurfacing	\$ -	\$ 6,500	\$ 7,500	\$ 53,692	\$ 14,500
Playground Equipment	\$ 55,000	\$ 55,000	\$ 50,671	\$ -	\$ -
Lighting & Technology	\$ -	\$ -	\$ 12,500	\$ -	\$ -
Maintenance Equipment	\$ 25,500	\$ 13,000	\$ 10,500	\$ 10,500	\$ 10,500
Buildings & Facilities	\$ 5,320	\$ 15,000	\$ 15,000	\$ 38,048	\$ 77,811
Pedestrian Paths	\$ 9,723	\$ -	\$ -	\$ -	\$ -
Pool	\$ 5,000	\$ 11,606	\$ 5,500	\$ -	\$ -
Landscaping	\$ 12,000	\$ 12,000	\$ 12,000	\$ 12,000	\$ 12,000
TOTAL	\$112,543	\$113,106	\$113,671	\$114,240	\$114,811

FY23 Detail

Category	Items	Amount
Playground Equipment	New Maple Street playground. Lease to own financed over five years.	\$ 55,000
Maintenance Equipment	New maintenance truck (lease to own financed over five years); new zero turn mower	\$ 25,500
Buildings & Facilities	Large pavilion roof	\$ 5,320
Pedestrian Paths	Drainage improvements between administration building and pool house	\$ 9,723
Pool	New pool speakers	\$ 5,000
Landscaping	Landscaping, tree, and turf maintenance.	\$ 12,000

TOTAL \$112,543

Account/Description	Budget	Encumbrance	Balance
232-1-00-00-103.000 Due to/from	0.00	0.00	233,615.61
Total Asset	0.00	0.00	233,615.61
Total Liability	0.00	0.00	0.00
232-3-00-00-300.000 Fund Balance	175,000.00	0.00	214,865.61
Total Fund Balance	175,000.00	0.00	214,865.61

Account/Description	Estimated Revenue	Applied for	Received To Date	Uncollected Balance	MTD Revenue
232-4-00-00-092.000 Transfer to Capital	75,000.00	0.00	18,750.00	56,250.00	0.00
Total Revenues	75,000.00	0.00	18,750.00	56,250.00	0.00

Account/Description	Budget	Outstanding Encumbrance	Expenditures	Unencumbered Balance	MTD Expenditures
232-5-41-20-730.000 Buildings & Improvements	75,000.00	0.00	0.00	75,000.00	0.00
232-5-41-21-730.000 Buildings & Improvements	175,000.00	0.00	0.00	175,000.00	0.00
Total Expenditures	250,000.00	0.00	0.00	250,000.00	0.00
Total BUILDING MAINT FUND	0.00	0.00	0.00	0.00	0.00

Total Debits: 483,615.61 Total Credits: 483,615.61

Summary Economic Development Fund

	Economic Development Funds	Specific Projects:				
		3 Main Parking Lot	Street Banners	1 Main Street (Road Res-Q)	Park Terr. ROW	11 Park Street Public Parking
Beginning Balance 7/1/2016	\$ -					
Penny Tax Revenue	\$ 108,381.52					
Interest Earnings	\$ 184.37					
Expenses	\$ (2,032.54)	\$ (2,032.54)				
Ending balance 6/30/2017	\$ 106,533.35	\$ (2,032.54)	\$ -	\$ -	\$ -	\$ -

	Economic Development Funds	Specific Projects:				
		3 Main Parking Lot	Street Banners	1 Main Street (Road Res-Q)	Park Terr. ROW	11 Park Street Public Parking
Beginning Balance 7/1/2017	\$ 106,533.35					
Penny Tax Revenue	\$ 109,539.60					
Interest Earnings	\$ 635.30					
Expenses	\$ (4,506.00)	\$ (4,506.00)				
Ending balance 6/30/2018	\$ 212,202.25	\$ -	\$ (4,506.00)	\$ -	\$ -	\$ -

	Economic Development Funds	Specific Projects:				
		3 Main Parking Lot	Street Banners	1 Main Street (Road Res-Q)	Park Terr. ROW	11 Park Street Public Parking
Beginning Balance 7/1/2018	\$ 212,202.25					
Penny Tax Revenue	\$ 110,510.88					
Interest Earnings	\$ 1,435.89					
Expenses	\$ (125.00)			\$ (125.00)		
Ending balance 6/30/2019	\$ 324,024.02	\$ -	\$ -	\$ (125.00)	\$ -	\$ -

	Economic Development Funds	Specific Projects:				
		3 Main Parking Lot	Street Banners	1 Main Street (Road Res-Q)	Park Terr. ROW	11 Park Street Public Parking
Beginning Balance 7/1/2019	\$ 324,024.02					
Penny Tax Revenue	\$ 110,944.40					
Interest Earnings	\$ 2,330.98					
Expenses	\$ (83,721.17)			\$ (73,417.17)	\$ (7,427.00)	\$ (2,877.00)
Ending balance 6/30/2020	\$ 353,578.23	\$ -	\$ -	\$ (73,417.17)	\$ (7,427.00)	\$ (2,877.00)

	Economic Development Funds	Specific Projects:				
		3 Main Parking Lot	Street Banners	1 Main Street (Road Res-Q)	Park Terr. ROW	11 Park Street Public Parking
Beginning Balance 7/1/2020	\$ 353,578.23					
Penny Tax Revenue	\$ 111,184.29					
Interest Earnings	\$ 1,511.01					
Expenses	\$ (4,999.00)			\$ (4,999.00)		
Ending balance 6/30/21	\$ 461,274.53	\$ -	\$ -	\$ (4,999.00)	\$ -	\$ -

	Economic Development Funds	Specific Projects:				
		3 Main Parking Lot	Street Banners	1 Main Street (Road Res-Q)	Park Terr. ROW	11 Park Street Public Parking
Beginning Balance 7/1/2021	\$ 461,274.53					
Penny Tax Revenue (at 10/26)	\$ 55,592.14					
Interest Earnings	\$ -					
Transfer from Land Acquisition	\$ 82,554.62					
Expenses	\$ -					
Ending balance 10/26/2021	\$ 599,421.29	\$ -	\$ -	\$ -	\$ -	\$ -

FY23 Village of Essex Junction - Proposed Enterprise Fund Budgets

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The most notable change in the Water, Wastewater and Sanitation Funds for the FY23 budget is the drastic increase in the amount each fund is charged for Administration Fees. The formula for this charge is to take 50% of all personnel costs in the General Fund Admin and Finance budgets, add in 2 Lincoln building costs, 2 Lincoln copier usage and communication, and public officials insurance. These funds also pay 20% of the cost of the joint Finance Director. The impact of the changes to the General Fund in FY23 budget has caused an increase in the administrative costs to Water, Wastewater and Sanitation to increase more than 50%.

Administrative Fees Calculation (for reference) **1**

Water Fund **2**

Preliminary Rate Change:

Person using 120 gallons/Day	FY22	FY23	Increase	% Increase
Water				
Fixed Charge	122.23	136.50	14.27	11.67%
Usage (120 Gal/day, 5840 c.f./yr)	120.30	134.32	14.02	11.65%
Total	242.53	270.82	28.29	11.66%

As part of the FY23 Water Fund budget, I have removed from the operating segment the pass through water purchased and sold to Global Foundries. This is a net zero transaction and inflates the overall operating cost of the fund. The large user fee (the amount paid on top of the pass through water purchase) remains as it goes to offset the operating costs in the fund. The Water operating increase is 10.3% (\$140,174) with an 11.7% increase in the amount raised by user fees. This is primarily a result of the increase in administrative fees (\$63,532 or 45% of the increase). A 3.5% increase in the cost of water purchased has been budgeted as is consistent with prior years, a \$19k increase. The annual contribution to capital has increased by \$50k as planned. And overall personnel costs are up \$8,500 as a result of regular changes and the move from a half time WWTF Admin position to a full time position (a portion of which is paid for by the Water Fund.)

Wastewater Fund **4**

Preliminary Rate Change:

Person using 120 gallons/Day	FY22	FY23	Increase	% Increase
WWTF				
Fixed Charge	113.95	110.88	(3.07)	-2.69%
Usage (120 Gal/day, 5840 c.f./yr)	62.49	59.43	(3.06)	-4.90%
Total	176.44	170.31	(6.13)	-3.48%

The Wastewater Fund is proposed at an 11.8% or \$262,597 increase. The increase to Village user fees is \$57,673 or 7.4% increase. Cost drivers are \$111k as a result of moving from a half time Admin position to a full time position with full benefits and moving a vacant part time position to full time. Administrative fee increase in the wastewater fund is a \$26,048 increase. Given the rising cost of chemicals and added

supply chain challenges, the budget for chemicals has increased \$55k. Lastly the annual transfer to capital has increased by \$20k as planned.

Sanitation Fund

Preliminary Rate Change:

Person using 120 gallons/Day	FY22	FY23	Increase	% Increase
Sanitation				
Fixed Charge	105.20	116.93	11.73	11.15%
Usage (120 Gal/day, 5840 c.f./yr)	35.62	39.13	3.50	9.84%
Total	140.82	156.06	15.23	10.82%

The Sanitation fund is looking at a \$71,144 of 12.2% increase. This is almost entirely the increase in Administrative Fees with a \$65,232 increase in this fund. The balance of the increase is less than \$3,500 in personnel changes and some slight adjustments for pump station operating costs.

Water Fund Capital - Water Fund Capital includes Main Street Water Line bond payments starting in FY24 which will need to go on the ballot for annual meeting 2022. Other projects include: Fairview Drive Pressure Relief Valve, starting the Iroquois Ave road and waterline rebuild, the backhoe replacement, and replacement of the water pickup truck. The current plan of increasing the reserve funding by \$50,000 per year is sufficient to fund upcoming and ongoing capital requirements. In FY23 the transfer is budgeted for \$410,000.

WWTF Fund Capital - no planned spending for FY23. Continue to fund at an increase of \$20k per year. The FY23 WWTF budget includes \$420,000 transfer to capital

Sanitation Fund Capital - FY23 planned capital spending includes ongoing debt payments, work on the South Street Pump Station, and continued funding for Manhole Rehab and Slip-lining.

EJRP Programs Fund

Senior Center Fund

Administrative Charges

<u>Personnel Costs</u>	<u>Salaries</u>	<u>Group Insurances</u>	<u>Social Security</u>	<u>Retirement</u>	<i>WC (0.50% *</i>		<u>Total</u>
					<u>16,100 * # FTE)</u>	<u>Other Ben.</u>	
Administration	388,554	112,564	30,211	35,060	242	1,350	567,981
Finance	150,577	30,146	11,921	14,791	161	700	208,296

Other Costs

Public Officials Liability	6,321
Board Fees	5,000
Communications	23,123
Copier used by Admin Staff	4,250
Capital Outlay (Computers etc)	-
Lincoln Hall Exp (from buildings department)	56,100
General Property Insurance	6,946

Total **878,017**

Assume 1/2 for Enterprise Funds

439,008.25

Allocation based on perceived time spent				FY21	FY22	FY23		
Assumptions	Water	40%		114,674	112,565	175,603.30	56.00%	63,039
	WWTF	20%		57,337	56,282	87,801.65	56.00%	31,519
	Sanitation	40%		114,674	112,565	175,603.30	56.00%	<u>63,039</u>
								157,597
Wastewater Pump Station Maint				32,000	33,000	36,000		

Contract Services				
	<u>Admin</u>	<u>Fin Directr</u>	<u>Pump Stations</u>	<u>Total</u>
Water	175,603	11,485	-	187,088
WWTF	87,802	5,742	-	93,544
Sanitation	175,603	11,485	36,000	223,088

Finance Director Charge to Town of Essex

Total	143,557	per QB 10/4/21
20% to Village Utilities	28,711	
40% of 20% to Water	11,485	
40% of 20% to Sanit	11,485	
20% of 20% to WWTF	5,742	

	2020 Budget	2020 Actual	2021 Budget	2021 Actual	2022 Budget	2023 Budget	\$ Change	% Change
Revenues								
021.000-Water User Fees	1,086,788	1,125,059	1,171,588	1,167,703	1,237,418	1,381,885	144,467	11.7%
021.001-Water Large User Fees	92,729	91,377	95,000	104,481	114,093	110,000	(4,093)	-3.6%
024.000-Utility Connection Fee	15,000	6,550	7,000	8,300	7,000	7,000	-	0.0%
060.000-Interest Income	-	1,115	-	871	1,000	800	(200)	-20.0%
085.000-Penalties	4,500	6,236	4,500	5,232	5,000	5,000	-	0.0%
098.000-Miscellaneous Revenue	-	227	-	5,980	150	150	-	0.0%
Total Revenues	1,199,017	1,230,564	1,278,088	1,292,567	1,364,661	1,504,835	140,174	10.3%
Expenditure								
110.000-Regular Salaries	118,220	117,551	123,321	149,853	127,344	140,268	12,924	10.1%
120.000-Part Time Salaries	9,193	3,329	9,507	3,340	9,906	1,382	(8,524)	-86.0%
130.000-Overtime	14,000	14,365	15,000	9,245	14,408	15,082	674	4.7%
210.000-Group Insurance	65,713	66,102	68,513	69,942	77,998	82,964	4,966	6.4%
220.000-Social Security	10,699	10,220	11,309	10,618	11,672	12,056	384	3.3%
230.000-Retirement	11,822	11,406	12,332	12,294	12,734	13,902	1,168	9.2%
250.000-Unemployment Insurance	60	102	75	197	175	190	15	8.6%
260.000-Workers Comp insurance	7,992	6,679	10,500	5,754	10,300	7,101	(3,199)	-31.1%
290.000-Other Employee Benefits	-	-	-	-	875	875	-	0.0%
330.000-Professional Services	1,000	275	1,000	387	1,000	1,000	-	0.0%
335.000-Audit	3,738	4,543	4,200	4,635	4,500	4,750	250	5.6%
410.000-Water and Sewer Charges	200	82	200	94	200	200	-	0.0%
411.000-Water Purchase - CWD	517,159	515,439	522,331	589,597	540,613	559,534	18,921	3.5%
430.000-R&M Vehicles and Equipment	2,500	8,693	2,500	4,999	2,500	4,000	1,500	60.0%
433.000-R&M Infrastructure	16,000	23,948	16,000	14,109	16,000	16,000	-	0.0%
441.000-Rental of Land or Buildings	142	100	150	192	150	150	-	0.0%
491.000-Administrative Fees	118,559	118,559	122,860	125,532	123,556	187,088	63,532	51.4%
500.000-Training, Conferences, Dues	2,500	727	2,000	525	3,000	3,000	-	0.0%
505.000-Technology Subscription, Licenses	-	-	-	-	955	1,000	45	4.7%
520.000-Insurance	2,620	1,784	6,540	2,019	6,225	5,765	(460)	-7.4%
521.000-Insurance Deductibles	-	5,606	-	-	-	-	-	n/a
530.000-Communications	1,500	2,167	2,500	2,010	2,500	2,500	-	0.0%
550.000-Printing and Binding	2,000	1,278	2,000	1,293	2,000	2,000	-	0.0%
560.000-Postage	2,600	2,893	3,100	2,838	3,500	3,500	-	0.0%
610.000-General Supplies	7,000	4,099	7,000	4,552	7,500	7,000	(500)	-6.7%
612.000-Uniforms	1,500	739	1,500	321	1,350	1,350	-	0.0%
614.000-Meters and Parts	8,000	1,471	8,000	4,593	8,000	6,000	(2,000)	-25.0%
621.000-Natural Gas/Heating	3,000	2,194	3,000	2,417	3,000	3,078	78	2.6%
622.000-Electricity	1,000	862	1,000	1,429	1,000	1,400	400	40.0%

	2020 Budget	2020 Actual	2021 Budget	2021 Actual	2022 Budget	2023 Budget	\$ Change	% Change
626.000-Gasoline	3,000	1,189	3,000	1,523	3,000	3,000	-	0.0%
735.000-Technology: Hardware, Software, Equipm	1,000	1,374	2,650	1,083	2,700	2,700	-	0.0%
750.000-Machinery and Equipment	6,000	-	6,000	-	6,000	6,000	-	0.0%
920.000-Transfer between funds (capital)	260,000	260,000	310,000	310,000	360,000	410,000	50,000	13.9%
955.000-Interest on Long Term Debt	300	-	-	-	-	-	-	n/a
Total Expenditure	1,199,017	1,187,776	1,278,088	1,335,391	1,364,661	1,504,835	140,174	10.3%
<i>Net Water Fund</i>	-	<i>(42,788)</i>	-	<i>42,824</i>	-	<i>0</i>	<i>(0)</i>	<i>n/a</i>

note: there are proposed changes to the WWTF budget currently in the works that are NOT reflected here but would overall reduce the budget by altering some of the proposed personnel adjustments. SM

Costing Center

255-55-30 - WWTF, Village

	2020 Budget	2020 Actual	2021 Budget	2021 Actual	2022 Budget	2023 Budget	\$ Change	% Change
Revenues								
022.000-Tri-Town: WWTF Charge - Village Users	773,856	807,887	860,898	856,932	775,461	833,134	57,673	7.4%
022.001-Village: Septage Discharge	16,000	33,308	16,000	73,017	20,000	20,000	-	0.0%
022.002-Village: Leachate Revenues	-	875	-	5,581	500	500	-	0.0%
025.001-Tri-Town: WWTF Charge - Essex	488,219	488,219	536,828	536,828	560,055	648,973	88,918	15.9%
025.002-Tri-Town: WWTF Charge - Williston	752,671	752,671	730,086	730,086	818,542	942,848	124,306	15.2%
025.003-Tri-Town: Shared Septage	8,000	16,406	8,000	36,509	20,000	10,000	(10,000)	-50.0%
025.004-Tri-Town: Shared Leachate	-	431	-	2,791	100	100	-	0.0%
025.005-Tri-Town: Village Pump Station Inspection Fees	32,000	32,000	32,000	32,000	34,300	36,000	1,700	5.0%
060.000-Interest Income	-	9,675	-	7,398	-	-	-	n/a
085.000-Penalties	3,500	4,093	3,500	3,627	3,500	3,500	-	0.0%
098.000-Miscellaneous Revenue	-	69,859	-	556	-	-	-	n/a
Total Revenues	2,074,246	2,215,425	2,187,312	2,285,325	2,232,458	2,495,055	262,597	11.8%
Expenditure								
110.000-Regular Salaries	339,164	342,352	338,203	369,257	355,183	445,885	90,702	25.5%
120.000-Part Time Salaries	15,394	8,567	33,158	6,455	34,193	-	(34,193)	-100.0%
130.000-Overtime	48,000	44,678	48,000	43,450	50,000	50,000	-	0.0%
210.000-Group Insurance	134,490	110,888	128,644	130,912	135,055	178,057	43,002	31.8%
220.000-Social Security	33,916	29,254	32,081	31,026	29,924	38,102	8,178	27.3%
230.000-Retirement	33,916	33,718	33,620	34,088	35,519	44,364	8,845	24.9%
250.000-Unemployment Insurance	150	436	175	455	450	720	270	60.0%
260.000-Workers Comp insurance	29,669	18,778	30,000	16,257	27,800	22,462	(5,338)	-19.2%
290.000-Other Employee Benefits	-	-	-	-	1,809	2,159	350	19.3%
320.000-Legal Services	4,000	3,990	4,000	2,139	4,000	3,000	(1,000)	-25.0%
330.000-Professional Services	4,000	18,151	4,000	10,108	4,000	5,500	1,500	37.5%
335.000-Audit	4,388	5,333	4,400	5,441	4,500	4,500	-	0.0%
340.000-Technical Services	12,000	11,400	22,000	12,875	36,000	40,000	4,000	11.1%
410.000-Water and Sewer Charges	3,000	6,279	3,500	6,689	4,000	4,000	-	0.0%
421.000-Grit Disposal	14,000	13,793	14,980	12,047	16,000	16,000	-	0.0%
430.000-R&M Vehicles and Equipment	4,000	891	4,000	2,026	4,000	4,000	-	0.0%
442.000-Rental of Vehicles or Equipment	-	1,469	-	1,445	-	-	-	n/a
491.000-Administrative Fees	59,280	59,280	61,430	62,390	61,778	87,826	26,048	42.2%
500.000-Training, Conferences, Dues	7,000	5,769	7,500	4,533	7,500	7,500	-	0.0%
505.000-Technology Subscription, Licenses	-	-	-	-	1,737	1,925	188	10.8%
510.000-Permits, Licenses, Registrations	9,900	9,900	9,900	11,340	9,900	9,900	-	0.0%
520.000-Insurance	27,979	27,830	30,221	37,479	36,610	38,605	1,995	5.4%
530.000-Communications	6,000	5,820	6,000	7,508	6,000	6,400	400	6.7%
540.000-Advertising	-	-	-	44	-	-	-	n/a

Costing Center

255-55-30 - WWTF, Village

	2020 Budget	2020 Actual	2021 Budget	2021 Actual	2022 Budget	2023 Budget	\$ Change	% Change
567.000-Biosolids Land Application	150,000	167,400	150,000	166,078	165,000	190,000	25,000	15.2%
568.000-Biosolids Subcontractor	150,000	77,555	170,000	81,403	160,000	150,000	(10,000)	-6.3%
570.000-Other Purchased Services	120,000	97,984	130,000	199,491	130,000	130,000	-	0.0%
610.000-General Supplies	8,500	5,475	8,500	11,921	9,000	10,000	1,000	11.1%
612.000-Uniforms	5,500	5,513	5,500	5,323	5,000	5,000	-	0.0%
618.000-Laboratory Supplies	19,000	16,933	18,000	20,036	18,000	20,000	2,000	11.1%
619.000-Chemicals	300,000	320,275	330,000	330,436	300,000	355,000	55,000	18.3%
621.000-Natural Gas/Heating	25,000	22,468	25,000	17,176	25,000	25,650	650	2.6%
622.000-Electricity	140,000	162,627	150,000	163,650	150,000	175,000	25,000	16.7%
626.000-Gasoline	6,000	4,193	4,500	2,176	4,500	3,500	(1,000)	-22.2%
920.000-Transfer between funds (capital)	360,000	360,000	380,000	380,000	400,000	420,000	20,000	5.0%
Total Expenditure	2,074,246	1,998,999	2,187,312	2,185,654	2,232,458	2,495,055	262,597	11.8%
<i>Net Wastewater Fund</i>	-	216,426	-	99,671	-	-	-	n/a

Costing Center

256-56-40 - Sanitation, Village

	2020 Budget	2020 Actual	2021 Budget	2021 Actual	2022 Budget	2023 Budget	\$ Change	% Change
Revenues								
023.000-Sanitation User Fees	635,664	649,135	672,048	670,215	685,061	761,453	76,392	11.2%
023.001-Essex Pump Station Fees	28,750	27,517	28,750	95,268	30,123	35,625	5,502	18.3%
023.002-Two Party Agreement Revenue	15,000	15,000	15,000	15,000	15,000	15,000	-	0.0%
024.000-Utility Connection Fee	30,000	84,000	30,000	108,100	30,000	30,000	-	0.0%
060.000-Interest Income	1,000	10,493	1,000	6,736	8,000	5,000	(3,000)	-37.5%
085.000-Penalties	2,500	3,330	2,500	2,805	2,500	2,500	-	0.0%
098.000-Miscellaneous Revenue	6,240	1,183	3,000	-	3,000	3,000	-	0.0%
Total Revenues	719,154	790,658	752,298	898,124	773,684	852,578	78,894	10.2%
Expenditure								
110.000-Regular Salaries	101,835	105,921	108,563	122,072	113,186	124,788	11,602	10.3%
120.000-Part Time Salaries	9,232	4,025	9,564	3,340	9,906	1,382	(8,524)	-86.0%
130.000-Overtime	14,000	9,966	15,000	9,305	16,977	13,574	(3,403)	-20.0%
210.000-Group Insurance	53,162	47,382	55,470	58,241	58,478	63,266	4,788	8.2%
220.000-Social Security	9,568	9,003	10,184	9,537	10,482	10,755	273	2.6%
230.000-Retirement	10,183	10,136	10,858	10,454	11,318	12,356	1,038	9.2%
250.000-Unemployment Insurance	70	108	85	197	175	190	15	8.6%
260.000-Workers Comp insurance	6,967	5,542	9,400	4,955	8,850	6,330	(2,520)	-28.5%
290.000-Other Employee Benefits	-	-	-	-	840	840	-	0.0%
330.000-Professional Services	1,000	420	1,000	130	1,000	1,000	-	0.0%
335.000-Audit	1,869	2,370	2,000	2,394	2,500	2,500	-	0.0%
410.000-Water and Sewer Charges	500	235	500	276	500	500	-	0.0%
430.000-R&M Vehicles and Equipment	2,500	1,143	2,000	25,031	2,000	2,000	-	0.0%
433.000-R&M Infrastructure	6,000	1,400	6,000	5,435	6,000	6,000	-	0.0%
434.000-R&M Pump Stations	14,000	4,616	14,000	10,536	14,000	14,000	-	0.0%
434.001-Susie Wilson PS Costs	12,000	8,344	12,000	14,928	12,480	15,000	2,520	20.2%
434.002-West Street PS Costs	13,000	12,308	13,000	17,650	13,520	17,000	3,480	25.7%
441.000-Rental of Land or Buildings	1,640	548	1,700	1,961	1,700	1,700	-	0.0%
491.000-Administrative Fees	150,159	150,559	154,860	157,532	157,856	223,088	65,232	41.3%
500.000-Training, Conferences, Dues	200	-	200	-	200	200	-	0.0%
505.000-Technology Subscription, Licenses	-	-	-	-	616	750	134	21.8%
520.000-Insurance	4,469	11,640	6,014	6,430	5,750	3,457	(2,293)	-39.9%
521.000-Insurance Deductibles	1,000	1,575	1,000	-	1,000	1,000	-	0.0%
550.000-Printing and Binding	1,500	-	1,500	-	1,500	-	(1,500)	-100.0%
560.000-Postage	5,000	5,786	5,500	5,677	5,500	5,750	250	4.5%
610.000-General Supplies	1,000	2,355	1,000	773	1,000	1,000	-	0.0%
612.000-Uniforms	1,500	1,803	1,500	1,268	1,350	1,350	-	0.0%
621.000-Natural Gas/Heating	1,800	959	1,800	926	2,000	2,052	52	2.6%
622.000-Electricity	14,000	11,169	14,000	8,643	14,000	14,000	-	0.0%

Costing Center

256-56-40 - Sanitation, Village

	2020 Budget	2020 Actual	2021 Budget	2021 Actual	2022 Budget	2023 Budget	\$ Change	% Change
626.000-Gasoline	3,500	3,385	4,000	2,846	4,000	4,000	-	0.0%
735.000-Technology: Hardware, Software, Equipment	1,000	2,758	5,350	2,198	3,000	3,000	-	0.0%
750.000-Machinery and Equipment	5,000	-	5,000	-	5,000	5,000	-	0.0%
920.000-Transfer between funds (capital)	95,000	95,000	95,000	95,000	95,000	95,000	-	0.0%
Total Expenditure	542,654	510,456	568,048	577,735	581,684	652,828	71,144	12.2%
<i>Net Sanitation Fund</i>	<i>176,500</i>	<i>280,202</i>	<i>184,250</i>	<i>320,389</i>	<i>192,000</i>	<i>199,750</i>	<i>7,750</i>	<i>4.0%</i>

1/5/22
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Water Fund Capital Reserve Plan

PROJECT or Equipment	Prior	FY19	FY20	FY21	FY22	FY23	FY24	FY25	FY26
Vactor Truck (partial share)					18,750				
Railroad Ave. Waterline Lincoln Place to Central Ave.	6,981	60	0						
Water meter upgrades to Radio Reads	170,547	22,283	25,365	32,853					
Lamoille St. Water Line Replacement			130,523	164,477					
Fairview Drive Pressure Relief Valve			1,273			200,000			
Iroquois Ave Road and Waterline rebuild						32,430	412,398		
Backhoe Replacement						114,333			
Water Pickup Truck						41,527			
Bond Payment		45,902	45,388	44,557	43,808	42,978	42,083	41,144	40,172
Main Street Bond Pmt (30 years)							154,485	154,020	153,493
Subtotal		68,245	202,549	241,887	62,558	431,268	608,967	195,164	193,665

Water Fund Capital Reserve Funding and Fund Balance

Beginning Fund Balance		10,376	152,997	211,575	280,448	577,891	556,623	407,656	722,492
Planned Spending		(68,245)	(202,549)	(241,887)	(62,558)	(431,268)	(608,967)	(195,164)	(193,665)
Vactor Truck Rental		728	691	760					
Interest		138	436						
Transfer in From Water. Operating Budget		210,000	260,000	310,000	360,000	410,000	460,000	510,000	510,000
Projected Ending Fund Balance		152,997	211,575	280,448	577,891	556,623	407,656	722,492	1,038,828

WWTF Capital Reserve Plan

Project or Equipment	FY19	FY20	FY21	FY22	FY23	FY24
Vactor Truck Replacement				18,750		
Hydroflow Unit	28,257	5,000				
Digester Cleaning	42,684	110				
Capital Planning - 20 Year			30,000			
Headworks Screen	27,533					
Alkalinity Control Installation	11	41,906				
Primary Digester Block Re-Face		11,056	90,000			
Flow EQ Digester Concrete Crack Sealing		81,161				
Plow Truck (with crane)			55,000			
Site utility vehicle			15,000			
Energy Conservation Measures			80,000	200,000		
Service truck with body and crane						60,000
Locker room AC expansion			9,000			
Aeration Blower Core replacement						45,000
Energy Cons. Measures Design, install.						
Aeration Delivery Optimization						
Vt Phos Challenge PePhlo pilot			50,000			
Effluent Filter Cloths			40,000			
ARRA Stimulus Loan Payback	2,457	2,457	2,457	2,457	2,457	2,457
Capital reserve annual expense	100,942	141,690	371,457	221,207	2,457	107,457

WWTF Capital Reserve Funding and Fund Balance

WWTF Capital Reserve Funding and Fund Balance						
Beginning Fund Balance	839,482	1,083,188	1,307,582	1,361,125	1,539,918	1,957,461
Planned Spending	(100,942)	(141,690)	(371,457)	(221,207)	(2,457)	(107,457)
Interest	4,648	6,084				
Transfer in From WWTF Operating Budget	340,000	360,000	380,000	400,000	420,000	440,000
Governors Phosphorus Innovation Grant			45,000			
Projected Ending Fund Balance	1,083,188	1,307,582	1,361,125	1,539,918	1,957,461	2,290,004

Sanitation Fund Capital Reserve Plan							
Project or Equipment	FY19	FY20	FY21	FY22	FY23	FY24	FY25
Vactor Truck Partial Share (Place Holder)				225,000			
Water Meter upgrades to radio reads	44,565	50,731	68,394				
Manhole Rehab/Sliplining			40,000	40,000	40,000	40,000	40,000
West St. and SW Pump Station Contol Cabinet		4,122	75,878				
River Street PS Control Panel, anodes							
South Street PS Replace pump #1, 2 and valves, vent, anodes					40,000		
Trailer Pump			30,000				
Pleasant Street Pipeline	23,767						
Pump Station Evaluation (River, Maple, West)			30,000				
Sanitation pickup truck (2007 Ford)				34,000			
HS Pump Station Upgrade Bond Payment RF1-157 (FY34)	67,120	67,120	67,120	67,120	67,120	67,120	67,120
ARRA Stimulus Loan Repayment (FY31)	14,897	14,880	14,880	14,880	14,880	14,880	14,880
Capital reserve annual expense	150,349	136,853	326,272	381,000	162,000	122,000	122,000
Sanitation Capital Reserve Funding and Fund Balance							
Beginning Fund Balance	697,392	654,008	624,403	472,251	186,251	119,251	92,251
Planned Spending	(150,349)	(136,853)	(326,272)	(381,000)	(162,000)	(122,000)	(122,000)
Town payment for West. St. & Susie Wilson PS Contol Cabinets			70,000				
Interest	3,229	3,512					
Vactor Truck Rental	8,736	8,736	9,120				
Transfer in From Sanit. Operating Budget	95,000	95,000	95,000	95,000	95,000	95,000	95,000
Projected Ending Fund Balance	654,008	624,403	472,251	186,251	119,251	92,251	65,251

Department

30 - EJRP Program Fund - Village

	2020 Budget	2020 Actual	2021 Budget	2021 Actual	2022 Budget	2023 Budget	\$ Change	% Change
Revenues								
020.304-Pool Day Admissions	68,136	70,434	71,727	40,157	53,795	72,444	18,649	34.7%
020.305-Pool Memberships	38,897	14,028	42,868	27,282	32,151	43,296	11,145	34.7%
020.306-Swim Lessons	50,018	26,455	52,235	26,989	42,327	51,924	9,597	22.7%
020.307-Concession Sales	2,500	-	2,500	-	-	-	-	n/a
020.308-Facility & Field Rental	10,712	11,500	13,074	12,618	12,549	12,549	-	0.0%
020.311-Youth Programs	169,480	135,999	225,951	102,245	293,162	203,155	(90,007)	-30.7%
020.312-Adult Programs	51,236	76,105	74,070	84,122	87,585	129,663	42,078	48.0%
020.313-Childcare	1,310,540	1,291,168	1,387,730	1,722,132	1,957,305	2,183,957	226,652	11.6%
020.315-Shared Staffing Contract	41,646	50,046	50,046	78,852	104,193	138,924	34,731	33.3%
040.000-Intergov: Federal Grant	-	-	-	120,002	-	-	-	n/a
050.000-Donation Revenue	8,500	2,025	7,550	875	6,950	26,550	19,600	282.0%
050.150-Donations - Memorial Day Parade	-	-	20,000	290	-	-	-	n/a
060.000-Interest Income	-	(169)	-	388	-	-	-	n/a
098.000-Miscellaneous Revenue	-	-	-	-	-	-	-	n/a
Total Revenues	1,751,665	1,677,591	1,947,751	2,215,952	2,590,017	2,862,462	272,445	10.5%
Expenditure								
110.000-Regular Salaries	508,166	500,482	537,667	685,575	719,946	798,115	78,169	10.9%
120.000-Part Time Salaries	490,470	491,050	519,845	672,103	810,805	868,093	57,288	7.1%
130.000-Overtime	-	-	-	6,768	6,115	-	(6,115)	-100.0%
150.000-Shared Employee Expense	-	11,512	-	-	-	-	-	n/a
210.000-Group Insurance	169,161	125,820	182,688	143,202	234,770	233,060	(1,710)	-0.7%
220.000-Social Security	76,447	75,249	80,150	103,952	118,753	125,266	6,513	5.5%
230.000-Retirement	48,794	46,708	51,063	54,980	66,998	68,557	1,559	2.3%
250.000-Unemployment	-	-	-	3,230	-	-	-	-
260.000-Workers Comp insurance	29,736	27,776	35,376	33,509	40,552	40,552	-	0.0%
290.000-Other Employee Benefits	-	-	-	-	5,108	5,950	842	16.5%
330.000-Professional Services	161,693	221,432	242,708	166,402	313,737	311,069	(2,668)	-0.9%
410.000-Water and Sewer Charges	2,837	-	3,549	904	4,228	3,501	(727)	-17.2%
431.000-R&M Buildings and Grounds	21,496	49,518	21,380	20,143	22,087	26,687	4,600	20.8%
441.000-Rental of Land or Buildings	600	1,350	600	-	600	600	-	0.0%
442.000-Rental of Vehicles or Equipment	8,100	8,536	8,335	5,165	10,735	10,235	(500)	-4.7%
500.000-Training, Conferences, Dues	40,104	23,941	42,507	13,735	44,498	62,339	17,841	40.1%
530.000-Communications	3,300	4,420	5,940	16,313	8,580	7,020	(1,560)	-18.2%
540.000-Advertising	450	90	200	-	200	200	-	0.0%
550.000-Printing and Binding	22,123	7,832	12,860	2,968	12,860	22,220	9,360	72.8%
560.000-Postage	6,816	3,144	4,478	2,025	4,478	6,953	2,475	55.3%
561.000-Credit Card Processing Fees	-	32,389	-	44,627	-	-	-	n/a

Department**30 - EJRP Program Fund - Village**

580.000-Travel	69,192	53,692	72,491	28,939	120,539	128,348	7,809	6.5%
610.000-General Supplies	76,647	113,947	91,187	93,585	129,054	120,551	(8,503)	-6.6%
626.000-Gasoline	2,000	1,523	2,000	1,007	2,000	2,650	650	32.5%
790.000-Depreciation Expense	-	-	-	16,602	-	-	-	n/a
831.000-Special or New Programs	-	-	-	-	-	2,912	2,912	n/a
850.150-Memorial Day Parade	-	-	19,500	-	-	-	-	n/a
975.000-Interest Expense - Leases	24,145	517	12,638	71	12,638	17,306	4,668	36.9%
995.000-Interest on Cash	-	-	-	299	-	-	-	n/a
Total Expenditure	1,762,277	1,800,928	1,947,162	2,116,104	2,689,281	2,862,184	172,903	6.4%
Net EJRP Program Fund	(10,612)	(123,337)	589	99,848	(99,264)	278	99,542	

Costing Center		259-30-10 - EJRP Programs Admin							
		2020 Budget	2020 Actual	2021 Budget	2021 Actual	2022 Budget	2023 Budget	\$ Change	% Change
Revenues									
040.000-Intergov: Federal Grant		-	-	-	120,002	-	-	-	n/a
060.000-Interest Income		-	(169)	-	388	-	-	-	n/a
098.000-Miscellaneous Revenue		-	-	-	-	-	-	-	n/a
Total Revenues		-	(169)	-	120,390	-	-	-	n/a
Expenditure									
110.000-Regular Salaries		-	-	-	-	-	51,064	51,064	n/a
120.000-Part Time Salaries		3,310	-	4,840	242	4,840	-	(4,840)	-100.0%
210.000-Group Insurance		-	-	-	-	-	24,865	24,865	n/a
220.000-Social Security		253	-	370	29	370	3,906	3,536	955.7%
230.000-Retirement		-	-	-	-	-	4,085	4,085	n/a
250.000-Unemployment Insurance		-	-	-	3,230	-	-	-	n/a
260.000-Workers Comp insurance		29,736	27,776	35,376	33,509	40,552	40,552	-	0.0%
330.000-Professional Services		5,000	32,881	3,750	4,419	3,750	6,000	2,250	60.0%
442.000-Rental of Vehicles or Equipment		2,500	4,327	2,135	5,165	2,135	2,135	-	0.0%
500.000-Training, Conferences, Dues		8,500	8,901	10,250	4,439	10,250	15,549	5,299	51.7%
530.000-Communications		-	1,152	-	157	-	-	-	n/a
550.000-Printing and Binding		22,123	7,832	12,860	2,968	12,860	22,220	9,360	72.8%
560.000-Postage		6,816	3,144	4,478	2,025	4,478	6,953	2,475	55.3%
561.000-Credit Card Processing Fees		-	32,389	-	44,627	-	-	-	n/a
790.000-Depreciation Expense		-	-	-	16,602	-	-	-	n/a
Total Expenditure		78,238	118,402	74,059	117,412	79,235	177,329	98,094	123.8%
Net EJRP Program Fund		(78,238)	(118,571)	(74,059)	2,978	(79,235)	(177,329)		

Costing Center		259-30-11 - EJRP Pool							
		2020 Budget	2020 Actual	2021 Budget	2021 Actual	2022 Budget	2023 Budget	\$ Change	% Change
Revenues									
	020.304-Pool Day Admissions	68,136	70,434	71,727	40,157	53,795	72,444	18,649	34.7%
	020.305-Pool Memberships	38,897	14,028	42,868	27,282	32,151	43,296	11,145	34.7%
	020.306-Swim Lessons	50,018	26,455	52,235	26,989	42,327	51,924	9,597	22.7%
Total Revenues		157,051	110,917	166,830	94,428	128,273	167,664	39,391	30.7%
Expenditure									
	120.000-Part Time Salaries	88,040	86,687	93,462	109,494	105,427	108,694	3,267	3.1%
	130.000-Overtime	-	-	-	1,065	-	-	-	n/a
	220.000-Social Security	6,735	6,632	7,150	8,489	8,065	8,316	251	3.1%
	330.000-Professional Services	8,398	14,324	5,812	3,614	6,046	6,580	534	8.8%
	410.000-Water and Sewer Charges	2,037	-	2,749	-	3,428	2,701	(727)	-21.2%
	431.000-R&M Buildings and Grounds	21,246	49,518	21,130	20,143	21,887	25,887	4,000	18.3%
	610.000-General Supplies	5,749	6,224	6,121	5,442	5,950	5,640	(310)	-5.2%
Total Expenditure		132,205	163,385	136,424	148,247	150,803	157,818	7,015	4.7%
Net EJRP Program Fund		24,846	(52,468)	30,406	(53,819)	(22,530)	9,846		

Costing Center		259-30-14 - EJRP Recreation Programs							
		2020 Budget	2020 Actual	2021 Budget	2021 Actual	2022 Budget	2023 Budget	\$ Change	% Change
Revenues									
	020.311-Youth Programs	132,210	115,666	185,451	66,611	226,662	203,155	(23,507)	-10.4%
	020.312-Adult Programs	51,236	76,105	74,070	84,122	87,585	129,663	42,078	48.0%
	050.000-Donation Revenue	8,500	2,025	7,550	875	6,950	26,550	19,600	282.0%
	050.150-Donations - Memorial Day Parade	-	-	20,000	290	-	-	-	n/a
Total Revenues		191,946	193,796	287,071	151,898	321,197	359,368	38,171	11.9%
Expenditure									
	110.000-Regular Salaries	25,793	26,192	27,028	26,172	13,820	-	(13,820)	-100.0%
	120.000-Part Time Salaries	24,640	7,207	19,877	-	4,369	14,400	10,031	229.6%
	210.000-Group Insurance	-	-	-	-	7,877	-	(7,877)	-100.0%
	220.000-Social Security	3,910	2,551	2,837	1,998	1,398	1,102	(296)	-21.2%
	230.000-Retirement	-	-	-	-	1,382	-	(1,382)	-100.0%
	290.000-Other Employee Benefits	-	-	-	-	88	-	(88)	-100.0%
	330.000-Professional Services	112,294	136,911	180,077	103,974	256,513	241,880	(14,633)	-5.7%
	410.000-Water and Sewer Charges	800	-	800	904	800	800	-	0.0%
	431.000-R&M Buildings and Grounds	250	-	250	-	200	800	600	300.0%
	441.000-Rental of Land or Buildings	600	1,350	600	-	600	600	-	0.0%
	442.000-Rental of Vehicles or Equipment	800	-	1,400	-	1,400	900	(500)	-35.7%
	500.000-Training, Conferences, Dues	600	-	700	449	700	750	50	7.1%
	540.000-Advertising	450	90	200	-	200	200	-	0.0%
	560.000-Postage	-	-	-	-	-	-	-	n/a
	580.000-Travel	-	-	-	600	-	-	-	n/a
	610.000-General Supplies	23,276	46,243	24,519	8,497	24,024	30,610	6,586	27.4%
	831.000-Special or New Programs	-	-	-	-	-	2,912	2,912	n/a
	850.150-Memorial Day Parade	-	-	19,500	-	-	-	-	n/a
Total Expenditure		193,413	220,544	277,788	142,594	313,371	294,954	(18,417)	-5.9%
Net EJRP Program Fund		(1,467)	(26,748)	9,283	9,304	7,826	64,414		

Costing Center	259-30-15 - EJRP After School Care							
	2020 Budget	2020 Actual	2021 Budget	2021 Actual	2022 Budget	2023 Budget	\$ Change	% Change
Revenues								
020.311-Youth Programs	37,270	20,333	40,500	35,634	66,500	-	(66,500)	-100.0%
020.313-Childcare	627,381	625,673	676,683	1,021,451	1,087,910	1,247,624	159,714	14.7%
020.315-Shared Staffing Contract	41,646	50,046	50,046	78,852	104,193	138,924	34,731	33.3%
Total Revenues	706,297	696,052	767,229	1,135,937	1,258,603	1,386,548	127,945	10.2%
Expenditure								
110.000-Regular Salaries	252,138	265,631	265,037	424,079	462,544	483,791	21,247	4.6%
120.000-Part Time Salaries	171,264	147,761	187,302	297,948	354,015	390,955	36,940	10.4%
130.000-Overtime	-	-	-	-	6,115	-	(6,115)	-100.0%
150.000-Shared Employee Expense	-	11,512	-	-	-	-	-	n/a
210.000-Group Insurance	85,297	54,465	95,318	66,809	128,041	95,989	(32,052)	-25.0%
220.000-Social Security	32,390	31,445	34,605	55,289	64,003	64,612	609	1.0%
230.000-Retirement	30,652	28,374	32,142	36,675	46,289	44,165	(2,124)	-4.6%
290.000-Other Employee Benefits	-	-	-	-	3,620	4,200	580	16.0%
330.000-Professional Services	24,513	22,165	40,960	36,459	32,524	31,480	(1,044)	-3.2%
500.000-Training, Conferences, Dues	18,760	4,181	19,155	3,191	21,146	36,940	15,794	74.7%
530.000-Communications	3,300	2,727	4,620	14,867	7,260	5,700	(1,560)	-21.5%
580.000-Travel	33,066	20,525	34,109	6,395	67,412	54,380	(13,032)	-19.3%
610.000-General Supplies	27,771	23,256	37,296	41,727	58,634	53,286	(5,348)	-9.1%
626.000-Gasoline	1,900	1,523	1,900	965	1,900	2,650	750	39.5%
975.000-Interest Expense - Leases	24,145	517	12,638	71	12,638	17,306	4,668	36.9%
995.000-Interest on Cash	-	-	-	299	-	-	-	n/a
Total Expenditure	705,196	614,082	765,082	984,774	1,266,141	1,285,454	19,313	1.5%
Net EJRP Program Fund	1,101	81,970	2,147	151,163	(7,538)	101,094		

Costing Center	259-30-16 - EJRP Preschool								
	2020 Budget	2020 Actual	2021 Budget	2021 Actual	2022 Budget	2023 Budget	\$ Change	% Change	
Revenues									
020.313-Childcare	365,604	341,422	373,037	357,159	390,475	397,508	7,033	1.8%	
Total Revenues	365,604	341,422	373,037	357,159	390,475	397,508	7,033	1.8%	
Expenditure									
110.000-Regular Salaries	193,218	188,275	202,888	203,956	193,272	203,065	9,793	5.1%	
120.000-Part Time Salaries	23,139	22,604	24,970	31,751	41,109	37,480	(3,629)	-8.8%	
130.000-Overtime	-	-	-	77	-	-	-	n/a	
210.000-Group Insurance	83,864	71,355	87,370	76,393	98,852	112,206	13,354	13.5%	
220.000-Social Security	16,551	15,807	17,431	17,613	18,038	18,509	471	2.6%	
230.000-Retirement	18,142	18,334	18,921	18,306	19,327	20,307	980	5.1%	
290.000-Other Employee Benefits	-	-	-	-	1,400	1,400	-	0.0%	
330.000-Professional Services	3,072	2,870	3,114	1,158	3,114	3,114	-	0.0%	
431.000-R&M Buildings and Grounds	-	-	-	-	-	-	-	n/a	
500.000-Training, Conferences, Dues	8,744	7,864	8,902	5,636	8,902	5,100	(3,802)	-42.7%	
530.000-Communications	-	541	-	-	-	-	-	n/a	
580.000-Travel	1,728	246	1,728	-	1,728	1,728	-	0.0%	
610.000-General Supplies	4,500	5,108	4,500	8,389	4,500	4,500	-	0.0%	
Total Expenditure	352,958	333,004	369,824	363,279	390,242	407,409	17,167	4.4%	
Net EJRP Program Fund	12,646	8,418	3,213	(6,120)	233	(9,901)			

Costing Center	259-30-17 - EJRP Summer Day Camps							
	2020 Budget	2020 Actual	2021 Budget	2021 Actual	2022 Budget	2023 Budget	\$ Change	% Change
Revenues								
020.313-Childcare	317,555	324,073	338,010	343,522	478,920	538,825	59,905	12.5%
Total Revenues	317,555	324,073	338,010	343,522	478,920	538,825	59,905	12.5%
Expenditure								
110.000-Regular Salaries	37,017	20,384	42,714	31,367	50,310	60,195	9,885	19.6%
120.000-Part Time Salaries	172,852	217,822	182,169	224,030	293,123	308,642	15,519	5.3%
130.000-Overtime	-	-	-	5,626	-	-	-	n/a
220.000-Social Security	16,055	18,128	17,204	19,872	26,273	28,215	1,942	7.4%
330.000-Professional Services	5,916	11,016	6,495	16,779	9,290	8,905	(385)	-4.1%
580.000-Travel	34,398	32,921	36,654	21,944	51,399	72,240	20,841	40.5%
610.000-General Supplies	14,176	27,568	17,476	29,530	31,631	26,515	(5,116)	-16.2%
626.000-Gasoline	100	-	100	42	100	-	(100)	-100.0%
Total Expenditure	280,514	327,839	302,812	349,190	462,126	504,712	42,586	9.2%
Net EJRP Program Fund	37,041	(3,766)	35,198	(5,668)	16,794	34,113		

Costing Center Summary

258-33-13 - Senior Center

Previous Costing Center	258-33-13 - Senior Center	Budget Year	2023
Entity	Village	Accounting Reference	258-33-13
Department	33 - Senior Center - Village	Approved	No
Stage	Board Review	Manager	Ally Vile (avile)

Narrative

Description

Senior center enterprise fund budget. Funded through membership fees, donations, and fundraisers.

New Initiatives

Goals and Priorities

Senior center members are interested in restarting field trips in the coming year - small local trips through the center. There are a few items in discussion before this can get going again such as allowable use of senior vans for trips other than daytime appointments and how to cost the use of those services.

Luncheon program will continue but some funding changes are needed. This past year we were able to partner with Age Well to provide lunches free of charge. This program is very important and will continue but the funding strategy will be reevaluated in FY23 to ensure that the program essentially break even.

Prior to COVID steps were taken to purchase program supplies that would be reusable instead of one time use which allows for the reduction in the program expense line shown in FY23.

Budget Prior Year Comparison

Object	Changes	Percent Change	2022 Amount	2023 Amount
Revenues				
020.310-Senior Center Payments	Decreased	19.18 %	7,300	5,900
050.000-Donation Revenue	Unchanged	0.00 %	2,000	2,000
050.002-Fund Raising Revenue	Unchanged	0.00 %	3,000	3,000
Total Revenues		11.38 %	12,300	10,900
Expenditure				
330.000-Professional Services	Unchanged	0.00 %	3,600	3,600
431.000-R&M Buildings and Grounds	Unchanged	0.00 %	1,000	1,000
442.000-Rental of Vehicles or Equipment	Unchanged	0.00 %	1,230	1,230
610.000-General Supplies	Decreased	66.67 %	3,000	1,000
830.000-Regular Programs	Decreased	11.11 %	4,500	4,000
Total Expenditure		18.75 %	13,330	10,830

Costing Center Budget with Notes

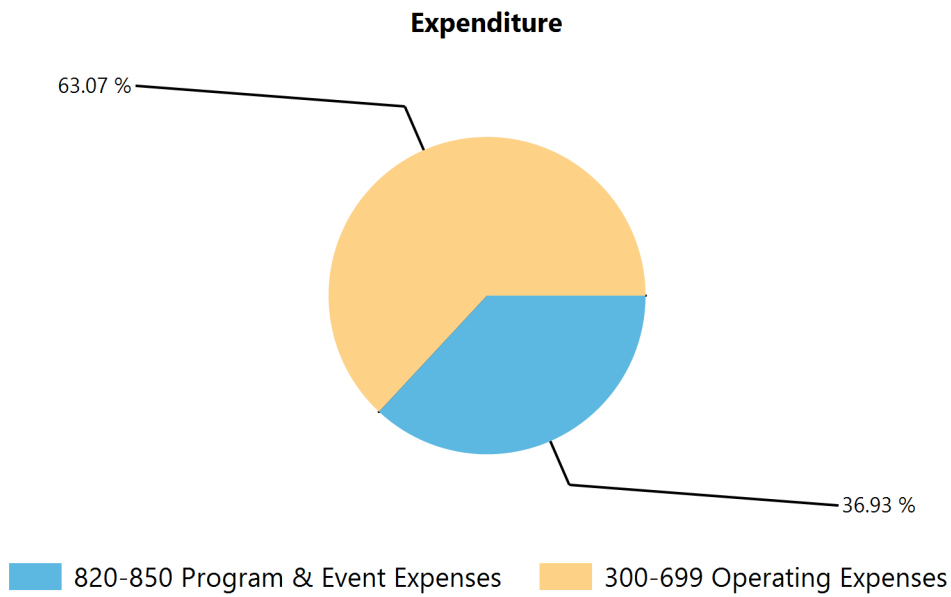
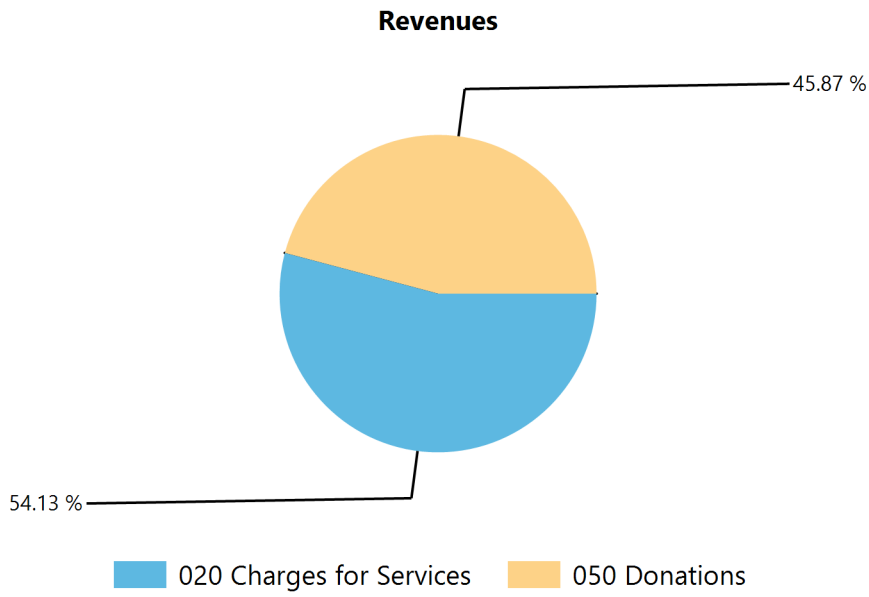
258-33-13 - Senior Center

Objects	Comments	Object Subtotals	2023 Budget
Revenues			
020 Charges for Services			
020.310-Senior Center Payments	Memberships. Approximately 120 members with \$15/year Essex Resident and \$18/year NonResident	1,800	
020.310-Senior Center Payments	Activity Fees. Fees paid for activities that happen on site that is not a meal	1,500	
020.310-Senior Center Payments	Luncheons. Weekly luncheons \$2 - \$5 each about \$14/person/month ten months a year	2,600	
		5,900	5,900
Total 020 Charges for Services			
050 Donations			
050.000-Donation Revenue	Misc. private donations		2,000
050.002-Fund Raising Revenue	Craft festival is the largest fund raiser. Have added a pie and knitting event.		3,000
			5,000
Total 050 Donations			
Total Revenues			10,900
Expenditure			
300-699 Operating Expenses			
330.000-Professional Services	Cleaning service including mats in the winter		3,600
431.000-R&M Buildings and Grounds			1,000
442.000-Rental of Vehicles or Equipme	Copier rental and usage		1,230
610.000-General Supplies			1,000
			6,830
Total 300-699 Operating Expenses			
820-850 Program & Event Expenses			
830.000-Regular Programs	Luncheon Expenses, Activity Expenses, Trip Costs		4,000
			4,000
Total 820-850 Program & Event Expenses			
Total Expenditure			10,830
Net Total			70

Costing Center Summary

258-33-13 - Senior Center

Budget Pie Charts



Memo

To: Village Trustees

From: Brad Luck, Director, Essex Junction Recreation & Parks

Date: January 5, 2022

Re: 2 Lincoln Renovation Funding & ARPA Money Usage

The issues the Trustees need to discuss are:

- A) How to fund 2 Lincoln renovations to make it a city hall of government?
- B) How to use some of the \$3.2M in American Rescue Plan Act (ARPA) funds?

ARPA Projects must be in one of the following four categories:

- a) To respond to the public health emergency or its negative economic impacts, including assistance to households, small businesses, and nonprofits, or aid to impacted industries such as tourism, travel, and hospitality;
- b) To respond to workers performing essential work during the COVID-19 public health emergency by providing premium pay to eligible workers;
- c) For the provision of government services to the extent of the reduction in revenue due to the COVID-19 public health emergency relative to revenues collected in the most recent full fiscal year prior to the emergency; and
- d) To make necessary investments in water, sewer, or broadband infrastructure.

For Category C above, there is a formula for calculating how much of the funds can be used for the provision of government services (the rest can only be used for Categories A, B, and D). The definition of “provision of government services” is quite broad and includes, but is not limited to: maintenance of infrastructure or pay-go spending for building new infrastructure, including roads; modernization of cybersecurity, including hardware, software, and protection of critical infrastructure; health services; environmental remediation; school or educational services; and the provision of police, fire, and other public safety services. At a minimum, we know that we can use \$500,000 in Year 1 using the revenue formula. Depending on some further calculations, there may be substantially more – \$750,000 or more. This has to do with how to factor in EJRP during the lookback period.

Public engagement is not required, but there is a need for publishing information about the use of ARPA funds, public input, transparency, and accountability. It is recommended that the Trustees hold a public hearing on any proposed use of ARPA funds in addition to their budget hearing to explicitly call attention to the proposed use of funds. The suggestions below are for the Trustees to allocate approximately 65% of the ARPA funds and leave 35% available to engage the public in determining the best use. The Village has two impending needs, and the Trustees should have comfort in making the decision to use a significant portion of ARPA funds for such purposes given recent public support for independence.

First, the FY23 budget currently has a significant tax increase due to the elimination of consolidated services and continuation of being a Village within the Town. When the City Charter passes, the future budget will see a substantial decrease, but until then, funding two governments will remain expensive.

Second, in order to quickly transform 2 Lincoln into a hall of government, there are many renovations that need to take place. The ideal time for these changes is during FY23, prior to the City being in full operation and while there are fewer employees in the building who will be temporarily displaced by the work. The primary driver for all of the renovations is the lack of high-quality ventilation (2 Lincoln still uses window AC units) and the fact that the offices do not provide the appropriate COVID-19 mitigation measures needed to maintain a safe environment for employees. When someone enters the Village offices, there are no floor to ceiling barriers or social distancing efforts to reduce or prevent the likelihood of a sick person entering the office and infecting the entire space with just a short visit.

The Trustees already have evidence from just two months ago that 88% of Village residents who voted, support separation. The FY23 large budget increase and 2 Lincoln renovations are expenses associated with independence - which the voters want.

The first recommendation is to use \$325,000 of ARPA funds in FY23 for the provision of government services on planned capital expenses and reduce the transfer from the operating budget in the same amount. This would be a one-time reduction in the amount of taxes that need to be collected for FY23. This should be determined at the meeting on January 11.

The second recommendation is a proposed way to fund the 2 Lincoln renovations and to use ARPA funds. These decisions do not need to be made on January 11, but it is important the Trustees are aware of some of the possibilities for funding 2 Lincoln renovations and provide input on where they would like funding to come from. The most expensive renovation estimate for 2 Lincoln came in at \$1,540,000. The quote did not include the electrical upgrades necessary to provide adequate ventilation. A preliminary quote came back for that work at \$85,000. We have added \$125,000 to those two numbers for a total project cost of \$1,750,000.

The parts of the 2 Lincoln renovation that are included in ARPA Category A for fund use are for ventilation and adaptations to public buildings to implement COVID-19 mitigation tactics. This has been estimated at approximately 2/3 (\$1,175,000) of the total cost of construction. Thus, the other 1/3 (\$675,000) is slated to come from ARPA Category C provision of government services funds, the Village Building Maintenance Fund, and potentially the Economic Development or Capital Fund. Whether or not these latter two funds need to be tapped depends on the revenue calculation for Category C and if/how much ARPA money is used in the FY23 budget.

2 Lincoln Funding Sources \$1,750,000	Scenario A	Scenario B
Year 1 ARPA Category C Funds Available	\$ 500,000	\$ 750,000
Sources:		
ARPA - Ventilation & Adaptation:	\$ 1,175,000	\$1,175,000
ARPA - Provision of Gov't Services:	\$ 175,000	\$ 425,000
Village Building Maintenance Fund:	\$ 150,000	\$ 150,000
Economic Development or Capital Fund:	\$ 250,000	\$ 0
ARPA Funds Used in FY23 Budget	\$ 325,000	\$ 325,000

ARPA Funds

Year 1 Balance: \$1,600,000

Year 2 Balance: \$1,600,000 (will be distributed August/September '22?)

Amount available in Year 1 funding for the provision of government services:

 Scenario A: \$500,000

 Scenario B: \$750,000

There may or may not be more money for the provision of government services in Year 2. That will need to be calculated at a later date. For now, the assumption is no additional money for Category C.

Year 1 & 2: ARPA Projects Categories A, B, & D (A: \$2,700,000 B: \$2,450,000):

Projects Identified:

- Brownell ventilation
 - \$105,000
- 2 Lincoln – ventilation (including electrical upgrade) and adaptations to public buildings to implement COVID-19 mitigation tactics (i.e. physical plant changes to enable social distancing, barriers or partitions)
 - \$1,175,000
- Park Street ventilation – no AC on the second floor (note: \$27,500 can be removed from the Park Street Buildings budget in R&M)
 - 35,000

Available Balance: A: \$1,385,000 B: \$1,135,000 - available for community engagement in categories:

- a) To respond to the public health emergency or its negative economic impacts, including assistance to households, small businesses, and nonprofits, or aid to impacted industries such as tourism, travel, and hospitality;
- b) To respond to workers performing essential work during the COVID-19 public health emergency by providing premium pay to eligible workers;
- d) To make necessary investments in water, sewer, or broadband infrastructure.

Year 1: ARPA Category C Provision of Government Services (A: \$500,000 B: \$750,000):

Projects Identified:

- Remainder of 2 Lincoln renovations - maintenance of or building new infrastructure
 - A: \$175,000 B: \$425,000
- FY23 revenue source by spending on ARPA on capital investments and reallocating capital
 - A: \$325,000 B: \$325,000

Village Building Maintenance Fund

Current Balance: \$290,000

Adding in FY23: \$ 50,000

FY23 Balance: \$340,000

Projects Identified:

- Brownell Roof - \$150,000-\$175,000
- 2 Lincoln Electrical - \$85,000 – electrical needed for ventilation upgrades – Move to ARPA
 - Some monies may need to be paid for work/supplies to date
- Library Ventilation - \$102,000 – Move to ARPA

Available Balance: \$165,000-\$190,000

Recommendation: Use \$150,000 for 2 Lincoln

Economic Development Fund

Do we want to use any of this for Lincoln Hall? This is what the voters approved: “Shall the voters add (1) cent to the tax rate to establish a fund for Village capital improvement projects designated by Village Trustees and such tax rate be reconsidered by the voters at the Annual Meeting in 2021.” It was extended in 2021.

Current Balance: \$600,000

Adding in FY23: \$115,000

FY23 Balance: \$715,000

Projects Identified:

- 1 Main Street \$ 5,000

Available Balance: \$710,000

Recommendation: It is recommended the Trustees discuss the potential use of these funds for 2 Lincoln if it is needed.

Village Capital Fund

End FY22 Balance: \$ 418,000

Adding in FY23: \$ 547,000

FY23 Balance: \$ 965,000

FY23 Projects:

- Densmore Dr. Culvert & partial Road Reconstruction
 - \$40,000
- Brickyard Culvert
 - \$580,000

Balance at end of FY23: \$345,000 – allocated for future projects

Balance at end of FY24: \$860,000 – allocated for future projects

Recommendation: It is recommended the Trustees discuss the potential use of these funds for 2 Lincoln if it is needed. The Capital Fund is expected to have a positive fund balance until FY25. If you “borrowed” \$250,000 for the Fund in FY23, it would need to be replenished by FY25 or the capital schedule would need to be altered. A local option tax could also help fill this void without needing to reprioritize, or change the schedule, or re-pay the money with general fund taxes.

Source: <https://home.treasury.gov/system/files/136/SLFRPFAQ.pdf>

2. Eligible Uses – Responding to the Public Health Emergency / Negative Economic Impacts

2.1. What types of COVID-19 response, mitigation, and prevention activities are eligible?

A broad range of services are needed to contain COVID-19 and are eligible uses, including vaccination programs; medical care; testing; contact tracing; support for isolation or quarantine; supports for vulnerable populations to access medical or public health services; public health surveillance (e.g., monitoring case trends, genomic sequencing for variants); enforcement of public health orders; public communication efforts; enhancement to health care capacity, including through alternative care facilities; purchases of personal protective equipment; support for prevention, mitigation, or other services in congregate living facilities (e.g., nursing homes, incarceration settings, homeless shelters, group living facilities) and other key settings like schools; **ventilation improvements in congregate settings**, health care settings, or other key locations; enhancement of public health data systems; and other public health responses. Capital investments in public facilities to meet pandemic operational needs are also eligible, such as physical plant improvements to public hospitals and health clinics or **adaptations to public buildings to implement COVID-19 mitigation tactics**.

2.5. What types of services are eligible as responses to the negative economic impacts of the pandemic? Eligible uses in this category include assistance to households; small businesses and nonprofits; and aid to impacted industries. Assistance to households includes, but is not limited to: food assistance; rent, mortgage, or utility assistance; counseling and legal aid to prevent eviction or homelessness; cash assistance; emergency assistance for burials, home repairs, weatherization, or other needs; internet access or digital literacy assistance; or job training to address negative economic or public health impacts experienced due to a worker's occupation or level of training. Assistance to small business and non-profits includes, but is not limited to:

- loans or grants to mitigate financial hardship such as declines in revenues or impacts of periods of business closure, for example by supporting payroll and benefits costs, costs to retain employees, mortgage, rent, or utilities costs, and other operating costs;
- Loans, grants, or in-kind assistance to implement COVID-19 prevention or **mitigation tactics, such as physical plant changes to enable social distancing, enhanced cleaning efforts, barriers or partitions**, or COVID-19 vaccination, testing, or contact tracing programs; and
- Technical assistance, counseling, or other services to assist with business planning needs

3. Eligible Uses – Revenue Loss

3.8. Once a recipient has identified a reduction in revenue, are there any restrictions on how recipients use funds up to the amount of the reduction?

The Interim Final Rule gives recipients broad latitude to use funds for the provision of government services to the extent of reduction in revenue. **Government services can include, but are not limited to, maintenance of infrastructure or pay-go spending for building new infrastructure, including roads; modernization of cybersecurity, including hardware, software, and protection of critical infrastructure; health services; environmental remediation; school or educational services; and the provision of police, fire, and other public safety services.** However, paying interest or principal on outstanding debt, replenishing rainy day or other reserve funds, or paying settlements or judgments would not be considered provision of a government service, since these uses of funds do not entail direct provision of services to citizens. This restriction on paying interest or principal on any outstanding debt instrument, includes, for example, short-term revenue or tax anticipation notes, or paying fees or issuance costs associated with the issuance of new debt. In addition, the overarching restrictions on all program funds (e.g., restriction on pension deposits, restriction on using funds for non-federal match where barred by regulation or statute) would apply.

Source: <https://www.vlct.org/resources/american-rescue-plan-information>

Is public/community engagement a requirement of my ARPA award?

No, however public engagement is implicit throughout the language in the Interim Final Rule (IFR): "Implementation of the Fiscal Recovery Funds also reflects the **importance of public input, transparency and accountability.**" In addition, the IFR establishes certain regular reporting requirements, including **requiring local governments to publish information regarding uses of Fiscal Recovery Funds (ARPA) payments in their local jurisdiction.** This means your reporting on use of funds will be open for public viewing, perhaps posted on Treasury's website and others, easily found through search engines. "These reporting requirements reflect **the need for transparency and accountability.**" Treasury urges State and local governments "to **engage their constituents and communities** in developing plans to use these payments, given the scale of funding and potential to catalyze broader economic recovery and rebuilding."



MEMORANDUM

TO: Village Trustees and Evan Teich, Unified Manager
FROM: Marguerite Ladd, Assistant Manager
DATE: January 11, 2022
SUBJECT: Warning a public hearing on the FY23 budget

Issue

The issue is whether the Trustees will warn a public hearing for the FY23 proposed budgets and capital programs for Tuesday February 8, 2022.

Discussion

The Trustees are holding potentially their final work session on the FY23 proposed budgets and capital programs on January 11, 2022 and will need to warn a public hearing. Proposed date for the public hearing is during the regularly scheduled meeting on February 8, 2022. A draft warning is attached.

Cost

The cost to warn the public hearing is approximately \$200.

Recommendation

It is recommended that the Trustees warn a public hearing for the fiscal year 2023 proposed budgets and capital programs for the Village of Essex Junction to be held Tuesday, February 8, 2022 at 6:30 at 2 Lincoln Street.

**VILLAGE OF ESSEX JUNCTION
NOTICE OF PUBLIC HEARING
PROPOSED FY2023 BUDGET
TUESDAY, FEBRUARY 8, 2022
6:30 PM**

A public hearing on the 2022-2023 municipal budget for the Village of Essex Junction will be held at the Village Office at 2 Lincoln St, Essex Junction and via Zoom. The public is invited to attend and offer comments regarding the proposed budget.

Visit www.essexjunction.org to view the agenda and to connect via Zoom or join by calling (audio only) 1(888)788-0099, Meeting ID: 944 6429 7825, Passcode: 635787.

Memo

To: Village of Essex Junction Trustees

From: Brad Luck, Director, Essex Junction Recreation & Parks

Date: January 5, 2022

Re: City Manager Recruitment & Hiring Planning Process

The item up for discussion is the City Manager recruitment and hiring planning process. The loosely discussed plan to date is to post the City Manager job upon successful passage of the City Charter (estimated May 2022).

It is recommended that the Trustees consider appointing a citizen committee soon to identify a recruitment and hiring process. While a paid consultant was used to hire the consolidated manager, it is anticipated that there will be sufficient citizen interest and expertise in creating a plan for this new hire.

Here are some recommended parameters, a timeline, and objectives for this committee. These will be accomplished with the support of staff. Consultants may be brought in as needed but are expected to be minimal to none. It is recommended a recording secretary be paid to keep minutes at committee meetings.

City Manager Recruitment & Hiring Planning Committee

City of Essex Junction

- 7-appointed citizens (including 1 youth)
- 2-Trustees
- 9-Member body total

Objectives (with input opportunities from the public, staff, and department heads):

Recruitment:

- Identify a recruitment timeline & strategy
- Create a community profile
- Identify the desired qualities/experiences/education of the ideal candidate
- Create a job posting
- Identify recruitment outreach and advertising plan

Hiring:

- Identify a hiring timeline & plan
- Ensure that community members, staff, and department heads are included in the hiring process
- Utilize a variety of tactics to assess candidates (i.e. short essays with applications, projects, presentations, committee/panel interviews, meet & greets, etc.)

- Provide a process that results in (up to) the top three finalists being provided to the Trustees for ultimate consideration and decision

Committee Initial Tasks:

- Identify meeting day/time
- Appoint chair (or co-chairs)
- Review Trustee objectives for clarity and common understanding
- Open meeting law discussion

Committee Formation Timeline:

- 1/11 - Trustees agree to committee concept, timeline, and objectives
- 1/12 - Advertisements for citizen committee members (due February 2 – three weeks)
- 2/8 - Trustees review applicant pool & identify next steps
- 2/22 - Committee interviews & appointments
- March – Committee begins meeting

Sample Advertisement for Committee (pending edits to the above per Trustee discussion and decisions):

The Village of Essex Junction Trustees are seeking the assistance of Village citizens to guide the recruitment and hiring process of the future City Manager. The future manager will be the head of the City government, leading the day-to-day operations and hiring and supervising personnel. The Trustees would like to appoint a 7-member citizen committee (to include one youth member) plus 2-Trustees, to develop a timeline and strategy for the successful recruitment and hiring of the manager. The Committee shall seek and provide input opportunities for the general public, staff, and department heads throughout the process so the hiring reflects what constituents want and believe the manager should possess. The Committee is planning this process, and not necessarily the hiring committee. Citizen committee member traits and experiences that would be beneficial, but are not necessary, include: HR recruitment and hiring experience, general government service or knowledge, experience in public engagement strategies, writing, organizing, and logistics planning. Committee members will be compensated \$XX per meeting. The committee's role is anticipated to be March through August. Meeting day, time, and frequency will be determined once the committee is formed, but are anticipated to be once every two to three weeks early in the process, and less as things progress. To be considered, please send an e-mail/letter of interest that states your name, address, why you are interested in joining the committee, and what experiences, skills, or knowledge you have that you think will make you a valuable resource and committee member. Letters should be sent to XXXXXXX@XXXX by Wednesday, February 2. Questions can be send to XXXXX@XXXXX.

Committee Advertisement Outreach:

- Front Porch Forum
- Reach out to Essex Reporter
- Downtown Essex Junction & Village of Essex Junction Facebook pages
- Village website
- Other?

Memorandum

To: Board of Trustees

From: Evan Teich, Unified Manager

Re: Village-only local options tax for annual meeting ballot

Date: January 6, 2022

Issue

The Issue for the Village Board is to decide if it wishes to move forward with a warning to place an item on the Village Ballot (April 2022) to authorize the Village to levy a Local Options Tax of 1%.

Discussion

The Town of Essex has recently decided to not place this item on their ballot which, if passed, would have made this tax town-wide. However, should the Village seek this new source of revenue, it is estimated that roughly half of \$1.5 million dollar estimate of the entire Town would be related to the Village.

A Local Options Tax (LOT) is one of only a few ways a community, such as the Village of Essex Junction can raise revenue to pay for its operations, capital expenditures, or to reduce existing property taxes without reducing services or service levels. The LOT can have three separate components that can be approved either separately or all together (our figures denote revenue if all 3 are approved); sales of goods at retail, food and beverage (restaurants and prepared meals) and Meals and rooms (hotel rooms and Air BNB style accommodations). While no data is currently available as to how much of these three areas are performed by persons who are not already residents of Essex Junction, it is not unreasonable to assume that based on our traffic patterns, restaurants, and businesses that serve a larger trade area that at least 30 to 40% of the \$750,000 (-\$225,000 to -\$300,000) may come from non-resident purchases. Also, please note that the state takes the first 30% and believe it or not an additional 1% to process on a quarterly basis or 31% of the tax, leaving the Village with 69% (roughly \$750,000).

At the 2019 Village Annual Meeting this topic was discussed and a straw poll was conducted. There was an overwhelming majority of Village residents in favor of the Village moving forward with establishing this tax. But the Village chose to wait favoring to see if the Town Selectboard would seek a Town wide and work with the Village on how to share the tax proceeds to benefit both communities and to achieve greater tax benefits.

Now, as part of the process of deciding whether to place this important issue on the April 2022 Village Ballot the Village Board, if it is interested in seeking this revenue source should seek input on the questions its citizens and businesses would have about instituting such a tax so that they could make an informed decision. For starters, I offer the following for the Village Board of Trustees and would add anything else that is offered at the meeting and beyond:

Some questions and concerns to consider:

1. What does the Village wish to accomplish with the new revenue?

2. Until the Village knows more about the revenue it receives and how stable the funds are, it should it consider not committing large sums of anticipated revenue to the general fund/ operating funds – why? Sales tax receipts can fluctuate, you could get a pandemic, a large sales tax provider can move or close, or you may encounter other unforeseen issues that may not get sorted out in a timely manner. But, some portion could be budgeted, especially if you choose to use some of these funds for property tax relief.

3. For Large scale project funding; such as the completion of the park at 5 corners, replacement of playground equipment upgrades (along with Park funds), replacement of very expensive fire apparatus, building and facility upgrades, to help make future bond payments if you borrow etc.

Smaller but just as important projects like the annual street paving or sidewalk replacement programs could be accelerated. As well as creating a new revenue source for small community event initiatives.

You could also open up a community based participatory budgeting process to get the community input. For example, the Village Board could designate some amount of money annually to this process and let the community decide what to recommend to the Village Board on how to spend it

4. How does this tax affect properties like CVE or large businesses like Global Foundries?

5. If you were to seek the Local Options Tax would it be on all 3 taxes?

6. Who might be against the tax? local restaurants, etc?

7. What other communities in Chittenden County have this tax?

Cost

N/A

Recommendation

This memo is for discussion

The Vermont Statutes Online

Title 32: Taxation and Finance

Chapter 233: SALES AND USE TAX

Sub-Chapter 002: Exemptions

32 V.S.A. § 9741. Sales not covered

§ 9741. Sales not covered

Retail sales and use of the following shall be exempt from the tax on retail sales imposed under section 9771 of this title and the use tax imposed under section 9773 of this title.

(1) Sales not within the taxing power of this State under the Constitution of the United States.

(2) Drugs intended for human use, durable medical equipment, mobility enhancing equipment, and prosthetic devices and supplies, including blood, blood plasma, insulin, and medical oxygen, used in diagnosis or treatment intended to alleviate human suffering or to correct, in whole or in part, human physical disabilities; provided however, that toothbrushes, floss, and similar items of nominal value given by dentists and hygienists to patients during treatment are supplies used in treatment to alleviate human suffering or to correct, in whole or part, human physical disabilities and are exempt under this subdivision.

(3) Agriculture feeds, seed, plants, baler twine, silage bags, agricultural wrap, sheets of plastic for bunker covers, liming materials, breeding and other livestock, semen breeding fees, baby chicks, turkey poults, agriculture chemicals other than pesticides, veterinary supplies, and bedding; and fertilizers and pesticides for use and consumption directly in the production for sale of tangible personal property on farms, including stock, dairy, poultry, fruit and truck farms, orchards, nurseries, or in greenhouses or other similar structures used primarily for the raising of agricultural or horticultural commodities for sale.

(4) Casual sales.

(5), (6) [Repealed.]

(7) Sales of motor fuels taxed or exempted under 23 V.S.A. chapter 28; provided, however, that aviation jet fuel and natural gas used to propel a motor vehicle shall be taxed under this chapter with the proceeds to be allocated to the transportation fund in accordance with 19 V.S.A. § 11.

(8) [Repealed.]

(9) Rents for rooms taxed under chapter 225 of this title and the transactions exempted therefrom.

(10) Sales of meals taxed or exempted under chapter 225 of this title.

(11) [Repealed.]

(12) Motor vehicle purchases and use taxed under chapter 219 of this title and the transactions exempted therefrom which are listed in section 8911 of this title. Provided however, that notwithstanding subdivision 8911(5), construction, earthmoving, logging, and motorized equipment which has not been registered as a motor vehicle is subject to tax under this chapter; and further provided that power take off and other auxiliary equipment on motor vehicles, whether attached prior to or subsequent to registration is not exempt under this section.

(13) Sales of food, food stamps, purchases made with food stamps, food products, and beverages sold for human consumption off the premises where sold.

(14) Tangible personal property which becomes an ingredient or component part of, or is consumed or destroyed or loses its identity in the manufacture of tangible personal property for sale; machinery and equipment for use or consumption directly and exclusively, except for isolated or occasional uses, in the manufacture of tangible personal property for sale, or in the manufacture of other machinery or equipment, parts, or supplies for use in the manufacturing process; and devices used to monitor manufacturing machinery and equipment or the product during the manufacturing process. Machinery and equipment used in administrative, managerial, sales, or other nonproduction activities, or used prior to the first production operation or subsequent to the initial packaging of a product, shall not be exempt from tax, unless such uses are merely isolated or occasional or unless the machinery used for initial packaging is also used for secondary packaging as part of an integrated process. Machinery and equipment shall not include buildings and structural components thereof. As used in this subdivision, it shall be rebuttably presumed that uses are not isolated or occasional if they total more than four percent of the time the machinery or equipment is operated. For the purposes of this subsection, "manufacture" includes extraction of mineral deposits, the entire printing and bookmaking process, and the entire publication process.

(15) Sales of newspapers and sales of tangible personal property which becomes an ingredient or component part of or is consumed or destroyed, or loses its identity in the manufacture of newspapers, whether sold or distributed without charge. A publication shall not be considered a newspaper unless, on an average for the taxable year, at least 10 percent of its printed material consists of news of general or community interest, community notices, editorial comment, or articles by different authors.

(16) Materials, containers, labels, sacks, cans, boxes, drums, or bags and other packing, packaging, or shipping materials for use in packing, packaging, or shipping tangible personal property by a manufacturer or distributor.

(17) Rentals of furniture in furnished apartments or houses for residential use.

(18) Fees and charges paid for admission to or use of federal, State, or municipal recreation areas and facilities, including swimming pools.

(19) Rentals of coin-operated washing facilities for individual, or personal use, including car washes and laundries.

(20) Fees and charges for admission to nonprofit museums.

(21) Sales of equipment, supplies, and building materials made directly to volunteer fire departments, volunteer ambulance companies, or volunteer rescue squads for official use by the volunteer organizations.

(22) Funeral charges, including sales of tangible personal property such as caskets, vaults, boxes, clothing, crematory urns, and other such funeral furnishings as are necessary incidents of the funeral, but excluding the sale of flowers and other items sold as an accommodation rather than as an integral part of the funeral service or preparation therefor.

(23) [Repealed.]

(24) Tangible personal property purchased for use or consumption directly and exclusively, except for isolated or occasional uses, in commercial, industrial or agricultural research or development in the experimental or laboratory sense. It shall be rebuttably presumed that uses are not isolated or occasional if they total more than four percent of the time the machinery or equipment is operated. Such research or development shall not be deemed to include the ordinary testing or inspection of materials or products for quality control, efficiency surveys, management studies, consumer surveys, advertising, promotions, or research in connection with literary, historical, or similar projects.

(25) Sales of agricultural machinery and equipment for use and consumption directly and exclusively, except for isolated or occasional uses, in the production for sale of tangible personal property on farms (including stock, dairy, poultry, fruit, and truck farms), orchards, nurseries, or in greenhouses or other similar structures used primarily for the raising of agricultural or horticultural commodities for sale. It shall be rebuttably presumed that uses are not isolated or occasional if they total more than four percent of the time the machinery or equipment is operated.

(26) Sales of electricity, oil, gas, and other fuels used in a residence for all domestic use, including heating, but not including fuel sold at retail in free-standing containers, or sold as part of a transaction where a free-standing container is exchanged without a separate charge. The Commissioner shall by rule determine that portion of the sales attributable to domestic use where fuels are used for purposes in addition to domestic use.

(27) Sales of electricity, oil, gas, and other fuels used directly and exclusively for farming purposes.

(28) Sales of films where the films are acquired exclusively for the purpose of charging admission to see such films and where such admission is subject to the tax imposed by subdivision 9771(4) of this title.

Subdivision (29) effective until July 1, 2018; see also subdivision (29) effective July 1, 2018 set out below.

(29) Aircraft sold to a person which holds itself out to the general public as engaging in air commerce, for use primarily in the carriage of persons or property for compensation or hire; and parts, machinery, and equipment to be installed in any aircraft.

Subdivision (29) effective July 1, 2018; see also subdivision (29) effective until July 1, 2018 set out above.

(29) Aircraft sold to a person which holds itself out to the general public as engaging in air commerce, for use primarily in the carriage of persons or property for compensation or hire; and parts, machinery, and equipment to be installed in such aircraft.

(30) Railroad rolling stock, including depreciable parts, machinery, and equipment to be installed as a capital asset in such rolling stock, sold for use primarily in the carriage of persons or property. As used in this section, railroad rolling stock shall include locomotives, cabooses, boxcars, tank cars, flatbed cars, maintenance of way equipment, and all other wheeled vehicles used on rails or tracks.

(31) Ferryboats, including depreciable parts, machinery, and equipment to be installed as a capital asset in such ferryboat, sold to a person who holds himself or herself out to the general public as engaging in water commerce, for use primarily in the carriage of persons or property for compensation or hire.

(32) Forty percent of the receipts from sales of mobile homes, as defined in 9 V.S.A. § 2601 and modular housing, when they are sold as tangible personal property.

(33) Sales of the flag of the United States to and by veterans' organizations exempt under 26 U.S.C. § 501(c)(19).

(34) Sales of electricity, oil, gas, and other fuels used directly or indirectly in manufacturing tangible personal property for sale.

(35) Charges made when tangible property is transferred as part of a personal services transaction or a transfer of intangible property rights, as long as the focus of the transaction is the provision of services or the transfer of intangible property rights and not the transfer of tangible personal property; no separate charge is made for the transfer of tangible personal property; and the value of the tangible personal property transferred, including the value of services added to the tangible personal property transferred, is less than 10 percent of the total charge for the transaction. When the focus of the transaction is the transfer of tangible personal property, all receipts from the sale are taxable, including receipts from separately stated charges for services to produce the property, unless the receipts are otherwise exempt under this chapter.

(36) Charges by an advertising agency for the transfer of title or possession of or right to use advertising materials when the transfer is made in conjunction with the delivery of advertising services. This exemption does not extend to charges by any business other than an advertising agency or to charges by any person for printing, imprinting, copying or reproducing advertising materials.

(37) Charges for documents, the sole purpose of which is to record or memorialize professional services rendered, such as charges for briefs, memoranda, agreements, and wills prepared by lawyers; charges for tax returns and reports

produced by accountants; charges for drawings produced by architects; or charges for insurance policies.

(38) Tax on the sale or use of a tracked vehicle shall not exceed \$1,100.00 adjusted as follows: As of July 1 of each even-numbered year, the Commissioner shall adjust the most recent unrounded cap amount by the cumulative inflation index for the prior two calendar years under the consumer price index for urban consumer all items, and round that amount to the nearest \$10.00, and shall publish this rounded amount as the new cap.

(39) Sales of building materials within any three consecutive years in excess of one million dollars in purchase value, which may be reduced to \$250,000.00 in purchase value upon approval of the Vermont Economic Progress Council pursuant to section 5930a of this title, used in the construction, renovation, or expansion of facilities which are used exclusively, except for isolated or occasional uses, for the manufacture of tangible personal property for sale

(40) [Repealed.]

(41) Charges for wholesale transactions between telecommunications service providers where the service is a component part of a service provided to an end user. This exemption includes network access charges and interconnection charges paid to a local exchange carrier.

(42) [Repealed.]

(43) Sales of scrap materials generated in the course of construction or demolition and diverted from waste disposal at the construction or demolition job site; provided that the sale is not by the generator and is by a person who received the materials from the generator with no payment.

(44) Tangible personal property to be incorporated in a rail line in connection with the construction, maintenance, repair, improvement, or reconstruction of the rail line.

(45) Clothing; but clothing shall not include clothing accessories or equipment, protective equipment, or sport or recreational equipment.

Subdivision (46) effective until January 1, 2017; see also subdivision (46) effective January 1, 2017 set out below.

(46) Tangible personal property to be incorporated into:

(A) a net metering system as defined in 30 V.S.A. § 219a;

(B) a home or business energy system on a premises not connected to the electric distribution system of a utility regulated under Title 30 and that otherwise meets the requirements of 30 V.S.A. § 219a(a)(3)(A), (C), (D), and (E); or

(C) a hot water heating system that converts solar energy into thermal energy used to heat water, but limited to that property directly necessary for and used to capture, convert, or store solar energy for this purpose.

Subdivision (46) effective January 1, 2017; see also subdivision (46) effective until January 1, 2017 set out above.

(46) Tangible personal property to be incorporated into:

(A) a net metering system as defined in 30 V.S.A. § 8002;

(B) a home or business energy system on a premises not connected to the electric distribution system of a utility regulated under Title 30 and that otherwise meets the requirements of 30 V.S.A. § 8002(16)(A), (C), and (D); or

(C) a hot water heating system that converts solar energy into thermal energy used to heat water, but limited to that property directly necessary for and used to capture, convert, or store solar energy for this purpose.

Subdivision (47) incentive is not available for new purchases as of January 1, 2007, and is repealed effective January 1, 2017; see note set out below.

(47) Sales of new personal computers and included software packages, for use exclusively in the Vermont business and directly in the activities defined in section 5930k of this title, if purchased by a high-tech business as approved by the Vermont Economic Progress Council.

(48) Sales of tangible personal property sold by an auctioneer licensed under 26 V.S.A. chapter 89, including any buyer's premium charged by the auctioneer, that are conducted on the premises of the owner of the property, provided that no other person's property is sold on the auction premises and provided that the property was obtained by the owner, through purchase or otherwise, for his or her own use.

(49) Clean high carbon bulking agents, as that term is used in the Agency of Natural Resources' Solid Waste Management Rules, used for commercial or on-farm composting, and food residuals used for commercial or on-farm composting or on-farm energy production;

(50) Compost, animal manure, manipulated animal manure, and planting mix when any of these items are sold in bulk. As used in this section, the term "sold in bulk" shall mean sold in a form that is not prepackaged, or sold in a packaged form in volumes greater than one cubic yard. (Added 1969, No. 144, § 1, eff. June 1, 1969; amended 1969, No. 263 (Adj. Sess.), § 2, eff. April 6, 1970; 1973, No. 270 (Adj. Sess.), §§ 3-5; 1975, No. 156 (Adj. Sess.), § 2; 1975, No. 243 (Adj. Sess.), § 10(c), eff. May 1, 1976; 1977, No. 62, §§ 1, 2; 1977, No. 86, §§ 2-5; 1977, No. 135 (Adj. Sess.); 1979, No. 105 (Adj. Sess.) § 40; 1981, No. 13, eff. date, see note below; 1981, No. 87, § 21; 1981, No. 172 (Adj. Sess.), § 11d, eff. April 20, 1982; 1985, No. 88, § 1, eff. June 1, 1985; 1985, No. 135 (Adj. Sess.), §§ 1, 2, eff. April 24, 1986; 1985, No. 168 (Adj. Sess.), eff. May 7, 1986; 1985, No. 207 (Adj. Sess.), § 2; 1987, No. 82, § 10, eff. June 9, 1987; 1987, No. 113, § 2, eff. June 26, 1987; 1987, No. 184 (Adj. Sess.), eff. April 1, 1988; 1989, No. 32; 1989, No. 133 (Adj. Sess.), § 1, eff. April 5, 1990; 1989, No. 174 (Adj. Sess.); 1991, No. 32, §§ 13, 27, eff. June 1, 1991; 1991, No. 148 (Adj. Sess.), § 1, eff. May 4, 1992; 1993, No. 89, §§ 14c, 14d, eff. July 1, 1996; 1995, No. 29, § 27, eff. July 1, 1996; 1995, No. 86 (Adj. Sess.), § 3, eff. March 28, 1996; 1997, No. 50, § 45, eff. June 26, 1997; 1997, No. 60, § 72a, eff. June 26, 1997; 1997, No. 60, § 79; 1997, No. 71 (Adj. Sess.), §§ 50-52; 1997, No. 76 (Adj. Sess.), § 1, eff. March 30, 1998; 1997, No. 156 (Adj. Sess.), § 21, eff. April 29, 1998; 1999, No. 49, §§ 34, 34a, 64, 74, 92-94, eff. June 2, 1999; 2001, No. 54, § 1; 2001, No. 138 (Adj. Sess.), § 5, eff. June 21, 2002; 2001, No. 140 (Adj. Sess.), § 35, eff. June 21, 2002; 2001, No. 144 (Adj. Sess.), § 12, eff. January 1, 2003; 2001, No. 145 (Adj. Sess.), § 6, eff. June

21, 2002; 2003, No. 68, § 58, eff. date, see note below; 2003, No. 121 (Adj. Sess.), § 88, eff. June 8, 2004; 2003, No. 152 (Adj. Sess.), § 17, eff. date, see note below; 2005, No. 75, §§ 2, 2b, 22; 2005, No. 184 (Adj. Sess.), § 4; 2007, No. 81, § 7, eff. June 11, 2007, § 7a, eff. July 1, 2011; 2007, No. 164 (Adj. Sess.), § 34; 2011, No. 45, § 36g; 2011, No. 143 (Adj. Sess.), § 49, eff. May 24, 2011; 2011, No. 143 (Adj. Sess.), § 54, eff. Jan. 1, 2012; 2011, No. 143 (Adj. Sess.), § 54a; 2011, No. 153 (Adj. Sess.), § 42, eff. July 1, 2013; 2013, No. 73, § 45, eff. June 5, 2013; 2013, No. 99 (Adj. Sess.), § 9, eff. Jan. 1, 2017; 2013, No. 174 (Adj. Sess.), §§ 36, 46, 49; 2013, No. 200 (Adj. Sess.), § 22.)

Memorandum

To: Board of Trustees; Evan Teich, Unified Manager

From: Marguerite Ladd, Assistant Manager

Re: Preparations and process for annual meeting

Date: January 6, 2022

Issue

The issue is to discuss preparations and process for annual meeting given potential temporary changes in legislation in response to Covid-19.

Discussion

Are there specific items that the Trustees would like to consider for the ballot for annual meeting? Would the Trustees consider mailing ballots to all registered voters should legislation allow it?

Cost

N/A

Recommendation

This memo is for discussion

Recreation, Indian Brook, Senior Center, and Senior Bus Agreement

THIS AGREEMENT, (“Agreement”) made this ____ day of _____, 2022, by and between the Town of Essex, a Vermont municipality located in Chittenden County, (“Essex” or the “Town”) and the City of Essex Junction, a Vermont municipality located in Chittenden County, (“Essex Junction” or the “City” and together the City and Town are collectively referred to herein as the “Municipalities” or the “Parties”).

WHEREAS, the duly elected Town Selectboard and City Council have general supervisory authority over affairs of their respective Municipalities;

WHEREAS, the Municipalities value the current access residents have to services, facilities, and parks that enhance their quality of life;

WHEREAS, each Municipality desires to continue to share certain services, parks, and facilities;

WHEREAS, the residents of each Municipality shall be treated equally with respect to the recreation programs of Essex Junction Recreation & Parks and Essex Parks & Recreation, access to Indian Brook, access and membership to the Essex Area Senior Center, and eligibility to ride the Senior Bus;

WHEREAS, the residents of each Municipality shall have the same access, be charged the same fees, and have the same ability to register for programs for the recreation programs of Essex Junction Recreation & Parks and Essex Parks & Recreation, access to Indian Brook, access and membership to the Essex Area Senior Center, and eligibility to ride the Senior Bus;

WHEREAS, the Municipalities will not share equal access to Essex Junction Recreation & Parks Preschool, or the Maple Street and Sandhill public outdoor pools and their programs, or for park and facility rentals, for which the Municipality in which each is located may create its own residency requirements, fees, or other requirements; and

WHEREAS, the Town shall employ the employees of the Essex Senior Center and the Senior Bus, and the City shall share in these expenses on a per capita basis at such time as the residents of the City are not paying Town taxes and provide space for the Senior Center at 2 Lincoln Street;

NOW THEREFORE, based on the foregoing premises, and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the Town and the City hereby agree as follows:

1. Essex Junction Recreation & Parks and Essex Parks & Recreation.

City and Town residents shall share equal access to the recreation programs of Essex Junction Recreation & Parks and Essex Parks & Recreation, with the limited exceptions provided herein. City and Town residents shall be charged the same fees for use, and have the ability to register at the same time for recreation programs.

The City and Town will not share equal access to Essex Junction Recreation & Parks Preschool, or the Maple Street and Sandhill public outdoor pools, or for park and facility rentals. The Municipality controlling these programs and facilities may create its own residency requirements, fees, or other requirements for usage.

2. Indian Brook.

City and Town residents shall share equal access, be charged the same fees for use, and have the same ability to use Indian Brook.

3. Senior Center and Senior Bus.

City and Town residents shall share the same access, be charged the same fees, and have the ability to register at the same time for programming for the Senior Center and the Senior Bus.

The Town shall employ the employees of, manage and fund the Senior Center and the Senior Bus. The City shall share in these expenses on a per capita basis at such time when the City residents no longer pay Town taxes and shall provide space at 2 Lincoln Street for the Senior Center.

4. Necessary Actions.

The Town and the City hereby agree to take or cause to be taken such further actions, if any, and to execute, deliver and record, or cause to be executed, delivered and recorded, such further documents and instruments that may be reasonably necessary to fully effectuate the purposes, terms and conditions of this Agreement.

5. Termination.

The Agreement shall terminate on June 30, 2025 unless extended by mutual agreement of the Parties or in the following events:

- a. The dissolution or insolvency of either of the Municipalities; or

b. The Parties enter into a new written agreement which expressly supersedes this Agreement, and which agreement may include some or all of the services and amenities addressed in this Agreement.

6. Amendment.

This Agreement may be amended or modified by mutual written agreement of the Parties.

7. Notice.

Any notice required to be given under this Agreement shall be in writing and mailed to the addresses listed below (or such other address as a party may designate) or hand delivered to the other party at a duly warned meeting of the Town Selectboard or the City Council.

To the Town of Essex: Town of Essex Selectboard
81 Main Street
Essex Junction, VT 05452-3209

To City of Essex Junction: City of Essex Junction City Council
2 Lincoln Street
Essex Junction, VT 05452

8. Governing Law; Severability

This Agreement shall be governed by the laws of the State of Vermont. All rights and remedies provided by this Agreement or by law or in equity or by statute shall be cumulative and concurrent and shall be in addition to every other right, power, or remedy now or hereafter existing to enforce this Agreement. If any provision of this Agreement shall be deemed to be invalid or unenforceable by a court of competent jurisdiction, the remainder of this Agreement shall not be affected thereby and shall continue in full force and effect and shall be enforceable to the fullest extent permitted by law.

9. Disputes.

In the event of any dispute arising out of this Agreement, the Municipalities shall first agree to mediate the dispute. The Municipalities may also agree to submit any dispute not resolved in mediation to binding arbitration. Otherwise all disputes arising out of or related to this Agreement shall be heard in the Vermont Superior Court, Chittenden Civil Division.

10. Entire Agreement.

This Agreement represents the entire agreement between the Parties. All prior agreements, offers, negotiations and representations not herein expressly contained shall be of no force and effect.

11. Assignment; Binding Agreement.

Neither party shall assign this Agreement or any interest hereunder without the written approval of all of the Parties. This Agreement shall be binding upon and inure to the benefit of the Parties and their respective successors and assigns. Should the Village of Essex Junction become the City of Essex Junction at any time prior to the expiration of this Agreement, this Agreement shall remain in effect between the City of Essex Junction and Town of Essex.

12. No Waiver.

No failure by either party to insist upon the strict performance of any term hereunder or to exercise any right, power, or remedy consequent upon a breach thereof shall constitute a waiver of any breach of any such term. No waiver of any breach shall affect or alter this Agreement, which shall continue in full force and effect, or the rights of either party with respect to any other existing or subsequent breach.

13. Captions.

The captions or marginal words are inserted only as a matter of convenience and reference and in no way define, limit, or describe the scope of this Agreement nor the intent of any provisions hereof.

DATED this ____ day of _____, 2022.

TOWN OF ESSEX

By: _____
Its Duly Authorized Agent

CITY OF ESSEX JUNCTION

By: _____
Its Duly Authorized Agent

Clerk/Treasurer Agreement

THIS AGREEMENT, (“Agreement”) made this ____ day of _____, 2022, by and between the Town of Essex, a Vermont municipality located in Chittenden County, (“Essex” or the “Town”) and the Village of Essex Junction, a Vermont municipality located in Chittenden County, (“Essex Junction” or the “Village” and together the Village and Town are collectively referred to herein as the “Municipalities” or the “Parties”).

WHEREAS, the duly elected Town Selectboard and Village Trustees have general supervisory authority over affairs of their respective Municipalities;

WHEREAS, the Municipalities each desire to ultimately have independent Offices of the Clerk/Treasurer (“Clerk/Treasurer’s Office”) but desire to set forth terms for working together from the date of the execution of this agreement until the end of the fiscal year following the establishment of an independent City of Essex Junction or five (5) years from the date of this Agreement, if the City of Essex Junction is not established;

WHEREAS, until the termination of this Agreement, the Municipalities shall continue to share the Clerk/Treasurer’s Office;

WHEREAS, the Village shall employ one employee and the Town shall employ two employees of the Clerk/Treasurer’s Office and the Town shall compensate the Village for the shared services;

WHEREAS, the Clerk/Treasurer’s office will operate from 81 Main Street during the term of this Agreement; and

WHEREAS, the Municipalities desire that the Office of the Clerk/Treasurer shall serve the needs of each municipality and, if the City of Essex Junction is established, will continue to serve each municipality, distinguishing business by municipality as needed and required, and work to prepare the Office to operate as two independent offices, one for each municipality;

NOW THEREFORE, based on the foregoing premises, and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the Town and the Village hereby agree as follows:

1. Term.

The term of this Agreement shall be from the date of the execution of this Agreement until the end of the fiscal year following the establishment of the City of Essex Junction, or five (5) years from the date of this Agreement, if the City of Essex Junction is not established.

2. Office of the Clerk/Treasurer.

The Village shall employ one employee and the Town shall employ two employees of the Clerk/Treasurer's Office. The Town shall compensate the Village Fifty Thousand Dollars per year (\$50,000.00) payable in four equal payments at the end of each quarter of the fiscal year.

The Office of the Clerk/Treasurer shall operate from 81 Main Street during the term of this Agreement. The Office of the Clerk/Treasurer shall perform the work customarily required of this office to serve both municipalities. If the City of Essex Junction is established, staff shall continue to serve both municipalities, providing all of the necessary services at 81 Main Street, yet distinguishing business by municipality as needed and required. At the conclusion of the fiscal year following the establishment of the City, both offices shall function independently, at their respective City and Town offices.

3. Necessary Actions.

The Town and the Village hereby agree to take or cause to be taken such further actions, if any, and to execute, deliver and record, or cause to be executed, delivered and recorded, such further documents and instruments that may be reasonably necessary to fully effectuate the purposes, terms and conditions of this Agreement.

4. Termination.

This Agreement terminates at the end of the fiscal year following the establishment of the independent City of Essex Junction or five (5) years from the date of this Agreement, if the City of Essex Junction is not established or it may also automatically terminate upon any of the following events:

- a. The dissolution or insolvency of either of the Municipalities; or
- b. The Parties enter into a new written agreement which expressly supersedes this Agreement.

5. Amendment.

This Agreement may be amended or modified by mutual written agreement of the Parties.

6. Notice.

Any notice required to be given under this Agreement shall be in writing and mailed to the addresses listed below (or such other address as a party may

designate) or hand delivered to the other party at a duly warned meeting of the Town Selectboard or the Village Trustees.

To the Town of Essex: Town of Essex Selectboard
81 Main Street
Essex Junction, VT 05452-3209

To Village of Essex Junction: Village of Essex Junction Trustees
2 Lincoln Street
Essex Junction, VT 05452

7. Governing Law; Severability

This Agreement shall be governed by the laws of the State of Vermont. All rights and remedies provided by this Agreement or by law or in equity or by statute shall be cumulative and concurrent and shall be in addition to every other right, power, or remedy now or hereafter existing to enforce this Agreement. If any provision of this Agreement shall be deemed to be invalid or unenforceable by a court of competent jurisdiction, the remainder of this Agreement shall not be affected thereby and shall continue in full force and effect and shall be enforceable to the fullest extent permitted by law.

8. Disputes.

In the event of any dispute arising out of this Agreement, the Municipalities shall first agree to mediate the dispute. The Municipalities may also agree to submit any dispute not resolved in mediation to binding arbitration. Otherwise all disputes arising out of or related to this Agreement shall be heard in the Vermont Superior Court, Chittenden Civil Division.

9. Entire Agreement.

This Agreement represents the entire agreement between the Parties. All prior agreements, offers, negotiations and representations not herein expressly contained shall be of no force and effect.

10. Assignment; Binding Agreement.

Neither party shall assign this Agreement or any interest hereunder without the written approval of all of the Parties. This Agreement shall be binding upon and inure to the benefit of the Parties and their respective successors and assigns. Should the Village of Essex Junction become the City of Essex Junction at any time prior to the expiration of this Agreement, this Agreement shall remain in effect between the City of Essex Junction and Town of Essex.

11. No Waiver.

No failure by either party to insist upon the strict performance of any term hereunder or to exercise any right, power, or remedy consequent upon a breach thereof shall constitute a waiver of any breach of any such term. No waiver of any breach shall affect or alter this Agreement, which shall continue in full force and effect, or the rights of either party with respect to any other existing or subsequent breach.

12. Captions.

The captions or marginal words are inserted only as a matter of convenience and reference and in no way define, limit, or describe the scope of this Agreement nor the intent of any provisions hereof.

DATED this ____ day of _____, 2022.

TOWN OF ESSEX

By: _____
Its Duly Authorized Agent

VILLAGE OF ESSEX JUNCTION

By: _____
Its Duly Authorized Agent

Shared Financial Services Agreement

THIS AGREEMENT, (“Agreement”) made this ____ day of _____, 2022, by and between the Town of Essex, a Vermont municipality located in Chittenden County, (“Essex” or the “Town”) and the Village of Essex Junction, a Vermont municipality located in Chittenden County, (“Essex Junction” or the “Village” and together the Village and Town are collectively referred to herein as the “Municipalities” or the “Parties”).

WHEREAS, the duly elected Town Selectboard and Village Trustees have general supervisory authority over affairs of their respective Municipalities;

WHEREAS, the Municipalities each desire to ultimately have independent finance departments (“Finance Departments”);

WHEREAS, until the Finance Departments are independent, the Municipalities may continue to have shared finance non-personnel related expenses, and the Town and Village shall each be responsible for the costs of those shared finance non-personnel related expenses based on the nature of the expenses as agreed upon by the finance directors;

WHEREAS, each municipality shall employ and manage its own Finance Department personnel, and fund its Finance Department’s budget;

WHEREAS, the Finance Departments will each operate from 81 Main Street during the term of this Agreement;

WHEREAS, the Municipalities desire that the Finance Departments shall work together, helping to accomplish the finance needs of each municipality, as determined by the finance director for each municipality;

WHEREAS, during the term of this Agreement, the Finance Departments shall work together to separate the currently shared finances to create independent finance departments for each municipality;

NOW THEREFORE, based on the foregoing premises, and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the Town and the Village hereby agree as follows:

1. Term.

This Agreement shall expire on June 30, 2025, unless earlier terminated by either Municipality pursuant to Section 6 herein. If this contract requires an extension, the Parties shall not unreasonably deny the extension.

2. Finance Departments

Each municipality shall employ its own Finance Department and the Finance Departments shall both operate from 81 Main Street during the term of this Agreement. The Finance Departments shall work together, helping to accomplish the finance needs of both municipalities, as determined by the finance director for each municipality. The Finance Departments shall work toward separating the currently shared finances to ultimately create independent finance departments for each municipality.

3. Cost and Payment.

Each municipality shall pay all costs associated with its respective Finance Department. If there are shared finance non-personnel related expenses, each municipality is responsible for its portion of the costs, which shall be allocated based on the nature of the expense as agreed upon by the finance directors (i.e. number of users, number of FTEs, amount of time, number of invoices, etc.). Examples of expenses that may be addressed in this matter include: Questica, ReadSoft, NEMRC, professional services fees (NEMRC custom programming or tax billing assistance), office supplies, group trainings, copier rental and usage, and printing and mailing costs. In the event the finance directors cannot reach agreement as to the expense allocation, the Town Manager and Village Manager shall work together to reach agreement. If the Managers cannot reach agreement, the issue will be brought before the Town Selectboard and the Village Trustees. Should the Town Selectboard and Village Trustees not come to an agreement, the dispute will be addressed pursuant to Section 10 of this Agreement.

4. Personnel Management

Each municipality shall employ and manage its own Finance Department personnel, and fund its Finance Department's budget.

5. Necessary Actions.

The Town and the Village hereby agree to take or cause to be taken such further actions, if any, and to execute, deliver and record, or cause to be executed, delivered and recorded, such further documents and instruments that may be reasonably necessary to fully effectuate the purposes, terms and conditions of this Agreement.

6. Termination.

In the event the finance directors for both municipalities identify that the Finance Departments are able to operate independently prior to the expiration date of this agreement identified in Section 1 herein, the finance directors shall inform their respective municipal managers. The finance directors and municipal managers shall set out a timeline for the transition of the Village finance department out of 81 Main Street and a date for termination of this Agreement. The Town Selectboard and the Village Trustees shall review and consider the transition timeline. If each board approves, the boards shall execute a written agreement terminating this Agreement.

This Agreement may also automatically terminate upon any of the following events:

- a. The dissolution or insolvency of either of the Municipalities; or
- b. The Parties enter into a new written agreement which expressly supersedes this Agreement.

7. Amendment.

This Agreement may be amended or modified by mutual written agreement of the Parties.

8. Notice.

Any notice required to be given under this Agreement shall be in writing and mailed to the addresses listed below (or such other address as a party may designate) or hand delivered to the other party at a duly warned meeting of the Town Selectboard or the Village Trustees.

To the Town of Essex: Town of Essex Selectboard
81 Main Street
Essex Junction, VT 05452-3209

To Village of Essex Junction: Village of Essex Junction Trustees
2 Lincoln Street
Essex Junction, VT 05452

9. Governing Law; Severability

This Agreement shall be governed by the laws of the State of Vermont. All rights and remedies provided by this Agreement or by law or in equity or by statute shall be cumulative and concurrent and shall be in addition to every other right, power, or remedy now or hereafter existing to enforce this Agreement. If any provision of this Agreement shall be deemed to be invalid or unenforceable by a

court of competent jurisdiction, the remainder of this Agreement shall not be affected thereby and shall continue in full force and effect and shall be enforceable to the fullest extent permitted by law.

10. Disputes.

In the event of any dispute arising out of this Agreement, the Municipalities shall first agree to mediate the dispute. The Municipalities may also agree to submit any dispute not resolved in mediation to binding arbitration. Otherwise all disputes arising out of or related to this Agreement shall be heard in the Vermont Superior Court, Chittenden Civil Division.

11. Entire Agreement.

This Agreement represents the entire agreement between the Parties. All prior agreements, offers, negotiations and representations not herein expressly contained shall be of no force and effect.

12. Assignment; Binding Agreement.

Neither party shall assign this Agreement or any interest hereunder without the written approval of all of the Parties. This Agreement shall be binding upon and inure to the benefit of the Parties and their respective successors and assigns. Shall the Village of Essex Junction become the City of Essex Junction at any time prior to the expiration of this agreement, this agreement shall remain in effect between the City of Essex Junction and Town of Essex.

13. No Waiver.

No failure by either party to insist upon the strict performance of any term hereunder or to exercise any right, power, or remedy consequent upon a breach thereof shall constitute a waiver of any breach of any such term. No waiver of any breach shall affect or alter this Agreement, which shall continue in full force and effect, or the rights of either party with respect to any other existing or subsequent breach.

14. Captions.

The captions or marginal words are inserted only as a matter of convenience and reference and in no way define, limit, or describe the scope of this Agreement nor the intent of any provisions hereof.

DATED this ____ day of _____, 2022.

TOWN OF ESSEX

By: _____
Its Duly Authorized Agent

VILLAGE OF ESSEX JUNCTION

By: _____
Its Duly Authorized Agent

Memorandum**To:** Trustees; Evan Teich, Unified Manager**From:** Marguerite Ladd, Assistant Manager**Re:** Executive session for contract negotiations with an employee**Date:** January 5th, 2022

Issue

The issue is for the Trustees to discuss contract negotiations and potential execution of a contract with an employee.

Discussion

In order to have a complete and thorough discussion about this topic, it would appear that an executive session would be necessary because the premature disclosure of the information may put the Village at a substantial disadvantage. Contract negotiations with an employee can be protected discussions.

Cost

N/A

Recommendation

If the Trustees wish to enter executive session, the following motions are recommended:

Motion #1

"I move that the Trustees make the specific finding that general public knowledge of contract negotiations with an employee would place the Village at a substantial disadvantage."

Motion #2

"I move that the Trustees enter into executive session to discuss contract negotiations with an employee, pursuant to 1 V.S.A. § 313(a)(1)(A)"

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**VILLAGE OF ESSEX JUNCTION
BOARD OF TRUSTEES
MINUTES OF MEETING
December 14, 2021**

TRUSTEES PRESENT: Andrew Brown, President; Dan Kerin; Amber Thibeault; George Tyler.

ADMINISTRATION: Evan Teich, Unified Manager; Maureen Gillard, School Age Childcare Director; Wendy Hysko, Library Director; Maguerite Ladd, Assistant Manager; Brad Luck, EJRP Director.

OTHERS PRESENT: Bob Burrows, Thomas Chittenden, Annie Cooper, Karen Dolan, Lori Houghton, Ginny Lyons, Timothy Miller, Greg Morgan, RM, Irene Wrenner.

1. **CALL TO ORDER**

Andrew Brown called the meeting to order at 6:30 pm.

2. **AGENDA ADDITIONS/CHANGES**

Ms. Ladd noted a late request for recognition of the retiring Executive Director of 211.

3. **APPROVE AGENDA**

DAN KERIN made a motion, seconded by GEORGE TYLER, to amend the agenda to add Business Item 5e, a Proclamation Request. The motion passed 4-0.

4. **PUBLIC TO BE HEARD**

a. Comments from public on items not on the agenda

There were no comments at this time.

5. **BUSINESS ITEMS**

a. Upcoming Legislative sessions updates from State Senators and Representatives
Each representative introduced themselves and spoke about their areas of expertise and interest in the State legislature, as well as legislation of interest to Essex Junction.

Senator Chittenden spoke about his experience on the Transportation Committee. He spoke about additional train service that will be coming online in the spring. He said that he would like to see more coordinated bus, rail, and plane planning (for example, connections from the Vermonter to the airport). He also spoke about using technology to make a use-based assessment on Vermont's roadways (such as a toll). He additionally spoke about looking at kindergarten entrance age, noting that organizations are allowed to choose their own entrance date/age, which puts additional pressure and inconsistencies on the childcare system. He additionally noted that he has been investigating conceal and carry permits. He additionally noted that he has co-sponsored a birth certificate adjustment bill.

Senator Lyons noted that the weighting in education study is an important topic for her. She said that she has concerns about some of its recommendations. She noted that she is looking into the actual cost of English Language Learning (ELL) classes, since it encompasses more than just teaching English. She spoke about the Child Protection Oversight Committee and its investigation into allegations around child abuse at Kern Hattin. She spoke about a bill that was passed to help fund and implement a system for childcare. She also discussed other initiatives around bringing down the cost of health care at the state level. She noted work on extending some of the emergency rules around telehealth, telemedicine, and examining which of them to keep in place permanently. She additionally expressed a commitment to ensuring that Essex Junction's charter is reviewed quickly.

53 Mr. Brown asked whether representatives and senators have questions or concerns regarding the
54 separation vote and its independent charter. Sen. Lyons noted the negotiations between the Town and
55 Village around shared services and said she did not have questions. Mr. Brown noted that they have
56 negotiated the majority of the shared services at this point. Sen. Chittenden said that he would like
57 more information if the Junction is developing materials for legislative testimony. Rep. Houghton noted
58 that a draft bill has been written and will be shared in the next several days, adding that there were
59 some technical changes but no substantive issues have yet arisen. She additionally noted that
60 redistricting needs to be taken into account with this charter change as well.

61
62 Mr. Brown asked if there are any proposals at the State level to address the housing crisis. Sen.
63 Chittenden noted that there are two bills that are being worked on, one of which addresses some of
64 the regulatory complexity of Act 250. Sen. Lyons spoke about the need for zoning at the municipal
65 level for some municipalities. Mr. Brown asked whether there would be a new attempt at legislation for
66 a statewide rental registry. Rep. Dolan said that there is a bill that includes some of that legislation.
67 Sen. Lyons noted the formation of a Vermont Housing Conservation Board.

68
69 Mr. Tyler noted that South Burlington had attempted to form a regional airport authority several years
70 ago, and asked whether Sen. Chittenden will be revisiting that issue at either the municipal or State
71 level. Sen. Chittenden said he is supportive of adding seats on the Airport Commission to Winooski
72 and other towns, though does not think this is a strong enough measure. He also spoke about a bill
73 that would have the State conduct a governance study of BTV airport.

74
75 Mr. Kerin noted his involvement on the Chittenden County Regional Planning Commission (CCRPC)
76 and initiatives to help deal with traffic problems as the county experiences growth. He spoke about the
77 Junction's Crescent Connector project, and Sen. Chittenden expressed support for the project. Sen.
78 Lyons noted that a significant amount of funding will be coming to the Junction for infrastructure
79 projects, which would mean resources available to tackle some of the traffic and transportation issues
80 that are priorities for the Junction.

81
82 b. Potential appointment of co-interim Village Managers

83 Mr. Brown said that the Junction has been exploring options for when Mr. Teich's contract expires, and
84 is looking to appoint Wendy Hysko and Brad Luck as interim co-managers for the Village.

85
86 Mr. Tyler said that he would like to increase the compensation for the two candidates, and asked the
87 Board to consider increasing the amount to \$200 per week. He asked if more staff will be taking on
88 more responsibility, and if other staff should also be compensated more. Mr. Luck said that they are
89 not anticipating staff taking on additional roles. He said that he and Ms. Hysko have divided
90 managerial duties and are prepared to serve until a permanent Manager is hired.

91
92 **DAN KERIN made a motion, seconded by AMBER THIBEAULT, that the Trustees approve of**
93 **and sign the Employment Agreement for Wendy Hysko and Brad Luck to serve as Co-Interim**
94 **Village Managers effective February 26, 2022. The motion passed 4-0.**

95
96 c. Discuss and edit agreements and MOUs with the Town of Essex in relation to Independence
97 The Trustees spoke briefly about the agreements and MOUs with the Town of Essex.

98
99 d. Discuss budget schedule for January

100 Ms. Ladd outlined a budget review schedule for the FY23 budget. She noted that there is only one
101 public hearing (as opposed to the two that were held last year). Mr. Brown asked if the Junction will

102 include a hybrid option for its Annual Meeting. Other Trustees expressed support for a hybrid option,
103 saying that it could increase attendance and participation from the public.

104
105 e. Proclamation Request

106 The Village offers an honorable mention to MaryEllen Mendl for a great career with the United Way,
107 and offers congratulations and gratitude for her service.

108
109 6. CONSENT ITEMS

110 a. Approve minutes: November 23, 2021

111 b. Consider approval of Densmore Drive Culvert Crossing #2 Replacement Construction Project
112 Contract Awards

113 c. Approve Check Warrants #17279—11/24/2021; #17280—12/03/2021; #17281—12/10/2021
114

115 **AMBER THIBEAULT made a motion, and GEORGE TYLER seconded, to approve the consent**
116 **agenda as presented. The motion passed 4-0.**

117
118 8. READING FILE

119 a. Board member comments: Ms. Thibeault requested an item on a future agenda about the noise
120 ordinance and trash haulers, particularly around the effective date and communication to trash haulers
121 about it.

122 b. VT Digger article re: Williston emergency worker shortage

123 b. Upcoming meeting schedule
124

125 9. EXECUTIVE SESSION:

126 An executive session is not anticipated
127

128 10. ADJOURN

129
130 **DAN KERIN made a motion, and AMBER THIBEAULT seconded, to adjourn the meeting. The**
131 **motion passed 4-0 at 7:51 PM.**

132
133 Respectfully Submitted,
134 Amy Coonradt

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**VILLAGE OF ESSEX JUNCTION
BOARD OF TRUSTEES
MINUTES OF MEETING
December 21, 2021**

7 **TRUSTEES PRESENT:** Andrew Brown, President; Raj Chawla, Vice President; Dan Kerin; Amber
8 Thibeault; George Tyler.

9 **ADMINISTRATION:** Evan Teich, Unified Manager; Greg Duggan, Deputy Town Manager;
10 Maureen Gillard, School Age Childcare Director; Brad Luck, EJRP Director.

11 **OTHERS PRESENT:** Bob Burrows, Kevin Collins, Joe Cornacchia, Chris Kline, Greg Morgan,
12 Charles Safford, Gabrielle Smith, Harlan Smith, Dennis Thibeault, Irene
13 Wrenner.

15 1. **CALL TO ORDER**

16 Andrew Brown called the meeting to order at 6:30 pm.

18 2. **AGENDA ADDITIONS/CHANGES**

20 3. **APPROVE AGENDA**

22 4. **PUBLIC TO BE HEARD**

23 a. Comments from public on items not on the agenda

24 Harlan Smith said that he had a concern with a mutual aid agreement with the Fire Department. He
25 asked if some of the automatic mutual aid services that were halted when Covid hit could be resumed.
26 He said his main concern is the Susie Wilson Road corridor, which is prone to bad accidents. He said
27 that with automatic mutual aid not being active, any incidents on that road would need to wait for the
28 Town's Fire Department to respond. Mr. Brown said that Village staff are aware of this concern and
29 that they will discuss further internally.

31 5. **BUSINESS ITEMS**

32 a. Tribute and approval of resolution of appreciation James Jutras

33 Mr. Tyler read the resolution for James Jutras into the record:

34
35 "WHEREAS, James Jutras was hired by the Village of Essex Junction as Wastewater Director Chief
36 Operator on December 12, 1990; and,

37 WHEREAS, since that time, James has also held roles as Essex Junction Public Works
38 Superintendent and Water Quality Superintendent; and,

39 WHEREAS, James will retire on January 7, 2022, concluding more than 31 years of dedicated service
40 and leadership to the Village of Essex Junction as well as the towns of Essex and Williston; and,

41 WHEREAS, James is a highly respected and highly competent water quality industry leader in the
42 community, in the State of Vermont, and in all of New England, and regularly provides guidance to
43 other facilities; and,

44 WHEREAS, James has been an excellent mentor who helped staff develop
45 personally and professionally; and,

46 WHEREAS, James maintained positive working relationships with the towns of Essex and Williston
47 with respect to the wastewater Tri-Town Agreement and always demonstrated an ability to find
48 common ground on issues; and,

49 WHEREAS, James's selfless approach ensured efficient, cost-effective operations at the wastewater
50 treatment facility; and,

51 WHEREAS, James oversaw and led a \$15 million facility maintenance upgrade at the wastewater
52 treatment facility from 2011 to 2014, as well as numerous smaller improvement projects; and,

53 WHEREAS, James created a successful biosolids land application program

54 with North Williston Cattle Co. that is one of the only remaining programs in Vermont and has been
55 recognized by national trade magazines including Treatment Plant Operator; and,
56 WHEREAS, James obtained grant money to help the Village purchase the combination sewer
57 cleaning truck, more affectionately known as the Super Sucker 5000; and,
58 WHEREAS, James was at the forefront of technical advances in the wastewater and storm water
59 fields throughout his career, mitigating energy use at the wastewater treatment facility and improving
60 nutrient removal from wastewater, including through a partnership with Dr. Appala Raju Badireddy at
61 the University of Vermont in the Vermont Phosphorus Innovation Challenge to remove and recover
62 phosphorus from side stream wastewater; and,
63 WHEREAS, James has remained passionate throughout his career about water quality, and regularly
64 reminds others that wastewater treatment is the first defense of public health; and,
65 WHEREAS, James's expertise and dedication have been recognized through many individual awards,
66 including the Green Mountain Water Environment Association's Contribution to Association Award
67 (1997), Green Mountain Water Environment Association's Elizabeth A. Walker Meritorious Service
68 Award (2016), New England Water Environment Association's Alfred E. Peloquin Award (1995), New
69 England Water Works Association's Water Works Leadership Award (2001), New England Water
70 Environment Association's E. Sherman Chase Award (2004), and the Environmental Protection
71 Agency New England Region 1's Wastewater Treatment Plant Operator Excellence Award (2013); and
72 awards for the wastewater treatment facility, including the American Council of Engineering
73 Companies' Grand Award to Aldrich & Elliot, PC in association with the Village of Essex Junction for
74 engineering excellence on the project Essex Junction WWTF Refurbishment (2016), Efficiency
75 Vermont's Energy Management Award (2016), the Efficiency Vermont Best Practices (BPX)
76 Innovation Energy Leadership Award (2021), the Governor's Award for Environmental Excellence
77 (2018), the Environmental Protection Agency New England Region 1's Wastewater Treatment Plant
78 Excellence Award (2009), the New England Water Environment Association's Energy Management
79 Achievement Award (2017), the New England Water Environment Association Residuals Management
80 Achievement Award (2021), and the Vermont Governors Award for Environmental Excellence &
81 Pollution Prevention (2003); now therefore be it
82 RESOLVED, that the Board of Trustees, on behalf of the staff and citizens of the Village of Essex
83 Junction, hereby extend our most sincere appreciation to James for his dedicated career in making
84 Essex Junction and the region a better, healthier place to live and work."

85
86 Charles Safford spoke about Mr. Jutras' years of service and activities. He spoke about Mr. Jutras's
87 commitment to environmental stewardship. He thanked Mr. Jutras for his years of service to the
88 Junction.

89
90 Other Trustees and Village staff expressed sentiments of thanks and gratitude to Mr. Jutras for his
91 water quality leadership in the community over the years.

92
93 Mr. Jutras said that being a front-line environmentalist was one of the reasons why he entered into this
94 line of business. He also spoke about the supportive environment of the Board and staff and said that
95 any successes are due to that support.

96
97 Greg Morgan, a former Trustee, said that being on the board that hired Mr. Jutras may have been his
98 most significant contribution to the Village, and thanked him for his service.

99
100 Harlan Smith spoke highly of Mr. Jutras's accomplishments and thanked him for his service.

101
102 Gabrielle Smith thanked Mr. Jutras for his contributions to the community and his service.
103

104 **GEORGE TYLER made a motion, seconded by DAN KERIN, that the Board of Trustees adopt**
105 **the resolution in appreciation of James Jutras this day, December 21, 2021. The motion passed**
106 **5-0.**

107
108 b. *Discussion and possible action about contracts
109 This item was discussed in executive session.

110
111 **6. CONSENT ITEMS**

- 112 a. Approve minutes: December 7, 2021
113 b. Approve Check Warrant: #17282—12/17/2021
114

115 **AMBER THIBEAULT made a motion, seconded by DAN KERIN, to approve the consent agenda**
116 **as presented. The motion passed 5-0.**

117
118 **8. READING FILE**

119 a. Board member comments: Mr. Brown pointed out an award from Efficiency Vermont on wastewater
120 leadership. He asked if Board members had comments about the Selectboard's position on
121 separation. Mr. Tyler said he would like to consider suggesting to the Selectboard that they take no
122 position on separation. He said that the Village has a clear mandate based on the separation vote. Mr.
123 Chawla and other Trustees agreed. Mr. Chawla also noted that the 7:00 AM garbage pickup rule is not
124 currently being followed and asked if staff could outreach to some of the trash haulers to remind them
125 of the ordinance.

- 126 b. Email from Efficiency Vermont re: Efficiency Connections – Winter, 2022
127 c. Upcoming meeting schedule
128

129 **9. EXECUTIVE SESSION:**

130 *An executive session is anticipated to discuss contracts
131

132 **ANDREW BROWN made a motion, seconded by DAN KERIN, that the Trustees make the**
133 **specific finding that general public knowledge of contract negotiations with an employee**
134 **would place the Village at a substantial disadvantage, and that the Trustees enter into**
135 **executive session to discuss contract negotiations with an employee, pursuant to 1 V.S.A. §**
136 **313(a)(1)(A). The motion passed 5-0 at 7:02 PM.**

137
138 **10. ADJOURN**

139
140 **RAJ CHAWLA made a motion, seconded by DAN KERIN, to exit executive session and adjourn**
141 **the meeting. The motion passed 5-0 at 7:31 PM.**

142
143 Respectfully Submitted,
144 Amy Coonradt

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
29215	11/02/21	Election work - village 211102	210-5-10-10-820.000 Elections	90.00	37540	12/30/21
14400	12/21/21	Cleaning service 12/5-1/1 6644	210-5-41-20-400.000 Contracted Services	600.00	37541	12/30/21
14400	12/21/21	Cleaning service 12/5-1/1 6644	210-5-41-21-400.000 Contracted Services	2212.75	37541	12/30/21
05290	12/02/21	anti freeze 552133626414	210-5-40-12-610.000 General Supplies	75.96	37543	12/30/21
05290	12/03/21	TRUCK BED COAT 552133726446	210-5-40-12-610.000 General Supplies	10.11	37543	12/30/21
05290	12/03/21	V -BELT 552133726457	210-5-40-12-610.000 General Supplies	10.55	37543	12/30/21
05290	12/06/21	HOSE CLAMP 552134026599	210-5-40-12-610.000 General Supplies	11.60	37543	12/30/21
05290	12/07/21	clamp 552134148003	210-5-40-12-610.000 General Supplies	4.80	37543	12/30/21
05290	12/08/21	WIRE TIE 552134226690	210-5-40-12-610.000 General Supplies	9.09	37543	12/30/21
05290	12/08/21	car wash 552134226703	210-5-40-12-610.000 General Supplies	48.52	37543	12/30/21
05290	12/15/21	antifreeze 552134948133	210-5-40-12-610.000 General Supplies	37.98	37543	12/30/21
25345	12/20/21	ALA Library membership 00878081221	210-5-35-10-500.000 Training, Conf, Dues	175.00	37544	12/30/21
28555	12/07/21	Actuator X20104297501	210-5-25-10-430.000 R&M Vehicles & Equipment	57.76	37546	12/30/21
42665	12/10/21	J A Coll, J A Prog, Sup 0069852 1221	210-5-35-10-640.202 Juvenile Collection	240.05	37549	12/30/21
42665	12/10/21	J A Coll, J A Prog, Sup 0069852 1221	210-5-35-10-640.201 Adult Collection	62.78	37549	12/30/21
42665	12/10/21	J A Coll, J A Prog, Sup 0069852 1221	210-5-35-10-840.202 Childrens Programs	280.72	37549	12/30/21
42665	12/10/21	J A Coll, J A Prog, Sup 0069852 1221	210-5-35-10-840.201 Adult Programs	4.99	37549	12/30/21
42665	12/10/21	J A Coll, J A Prog, Sup 0069852 1221	210-5-35-10-610.000 General Supplies	432.23	37549	12/30/21
09345	12/15/21	Monthly Fee for COBRA Adm 1N2237811	210-5-10-10-210.000 Group Insurance	42.50	37553	12/30/21
07465	12/15/21	GORILLA CLR REPR TAPE9YD 43220	210-5-40-12-610.000 General Supplies	44.95	37554	12/30/21
00530	11/23/21	Juv Collection, Supplies B6321553	210-5-35-10-640.202 Juvenile Collection	14.20	37558	12/30/21
00530	12/06/21	Juv Collection, Supplies B6328055	210-5-35-10-640.202 Juvenile Collection	43.38	37558	12/30/21
00530	12/06/21	Juv Collection, Supplies B6328055	210-5-35-10-610.000 General Supplies	4.80	37558	12/30/21
00530	12/06/21	Juv Collection, Supplies B6328056	210-5-35-10-640.202 Juvenile Collection	359.97	37558	12/30/21
00530	12/06/21	Juv Collection, Supplies B6328056	210-5-35-10-610.000 General Supplies	30.40	37558	12/30/21

Vendor	Invoice Date	Invoice Description	Account	Amount Paid	Check Number	Check Date
00530	12/06/21	BRODART CO Juv Collection, Supplies B6328061	210-5-35-10-640.202 Juvenile Collection	61.84	37558	12/30/21
00530	12/06/21	BRODART CO Juv Collection, Supplies B6328061	210-5-35-10-610.000 General Supplies	2.40	37558	12/30/21
00530	12/06/21	BRODART CO Juv Collection, Supplies B6328075	210-5-35-10-640.202 Juvenile Collection	98.91	37558	12/30/21
00530	12/06/21	BRODART CO Juv Collection, Supplies B6328075	210-5-35-10-610.000 General Supplies	11.20	37558	12/30/21
00530	12/06/21	BRODART CO Juv Collection, Supplies B6328084	210-5-35-10-640.202 Juvenile Collection	13.49	37558	12/30/21
00530	12/06/21	BRODART CO Juv Collection, Supplies B6328084	210-5-35-10-610.000 General Supplies	0.80	37558	12/30/21
00530	12/06/21	BRODART CO Juv Collection, Supplies B6328087	210-5-35-10-640.202 Juvenile Collection	8.09	37558	12/30/21
00530	12/06/21	BRODART CO Juv Collection, Supplies B6328087	210-5-35-10-610.000 General Supplies	0.80	37558	12/30/21
00530	12/06/21	BRODART CO Juv Collection, Supplies B6328092	210-5-35-10-640.202 Juvenile Collection	77.83	37558	12/30/21
00530	12/06/21	BRODART CO Juv Collection, Supplies B6328092	210-5-35-10-610.000 General Supplies	5.60	37558	12/30/21
00530	12/06/21	BRODART CO Juv Collection, Supplies B6328229	210-5-35-10-640.202 Juvenile Collection	13.31	37558	12/30/21
00530	12/06/21	BRODART CO Juv Collection, Supplies B6328229	210-5-35-10-610.000 General Supplies	0.80	37558	12/30/21
03000	12/07/21	CARGILL SALT EASTERN INC winter maintenance 2906708903	210-5-40-12-600.000 Salt, Sand and Gravel	3931.78	37559	12/30/21
03000	12/09/21	CARGILL SALT EASTERN INC winter maintenance 2906716064	210-5-40-12-600.000 Salt, Sand and Gravel	7148.89	37559	12/30/21
03000	12/10/21	CARGILL SALT EASTERN INC winter maintenance 2906719647	210-5-40-12-600.000 Salt, Sand and Gravel	2346.22	37559	12/30/21
21210	12/23/21	CINTAS LOC # 68M 71 M shop rags 4105576421	210-5-40-12-610.000 General Supplies	90.36	37564	12/30/21
04940	12/12/21	COMCAST TV Internet 12/19-1/18/2 0091811 122A	210-5-40-12-600.000 Salt, Sand and Gravel	61.00	37567	12/30/21
04940	12/12/21	COMCAST TV Internet 12/19-1/18/2 0091811 122A	210-5-40-12-610.000 General Supplies	179.50	37567	12/30/21
04940	12/03/21	COMCAST Cable TV 12/10-1/9/22 0207722 1221	210-5-41-22-530.000 Communications	55.98	37569	12/30/21
17025	12/16/21	COONRADT AMY Trustees 12/14 0076	210-5-10-10-530.000 Communications	149.24	37572	12/30/21
25715	12/14/21	DONALD L. HAMLIN CONSULT Pleasant St. striping 21803 121421	210-5-40-12-330.000 Professional Services	171.00	37576	12/30/21
23580	12/06/21	ED EATON FIRE TRUCK REPAI Valve/Packing Replacement 22021	210-5-25-10-430.000 R&M Vehicles & Equipment	2018.20	37578	12/30/21
21845	12/17/21	FIRST NATIONAL BANK OMAHA J Prog, A J Coll; Tech, 0017 1221	210-5-35-10-505.000 Tech. Subs, Licenses	106.66	37581	12/30/21
21845	12/17/21	FIRST NATIONAL BANK OMAHA J Prog, A J Coll; Tech, 0017 1221	210-5-35-10-500.000 Training, Conf, Dues	189.45	37581	12/30/21
21845	12/17/21	FIRST NATIONAL BANK OMAHA J Prog, A J Coll; Tech, 0017 1221	210-5-35-10-640.201 Adult Collection	34.99	37581	12/30/21

Vendor	Invoice Date	Invoice Description	Account	Amount Paid	Check Number	Check Date
21845	12/17/21	FIRST NATIONAL BANK OMAHA J Prog, A J Coll; Tech, 0017 1221	210-5-35-10-840.202 Childrens Programs	47.91	37581	12/30/21
21845	12/17/21	FIRST NATIONAL BANK OMAHA J Prog, A J Coll; Tech, 0017 1221	210-5-35-10-640.202 Juvenile Collection	29.98	37581	12/30/21
21845	12/17/21	FIRST NATIONAL BANK OMAHA J Prog, A J Coll; Tech, 0017 1221	210-5-35-10-610.000 General Supplies	22.50	37581	12/30/21
21845	12/17/21	FIRST NATIONAL BANK OMAHA J Prog, A J Coll; Tech, 0017 1221	210-5-35-10-560.000 Postage	83.20	37581	12/30/21
21845	12/17/21	FIRST NATIONAL BANK OMAHA J Prog, A J Coll; Tech, 0017 1221	210-5-35-10-610.000 General Supplies	309.51	37581	12/30/21
21845	12/17/21	FIRST NATIONAL BANK OMAHA J Prog, A J Coll; Tech, 0017 1221	210-5-35-10-610.000 General Supplies	-17.52	37581	12/30/21
19005	12/15/21	FIRSTLIGHT FIBER Phone Pow Museum 11/15-12 10534885	210-5-41-22-530.000 Communications	39.67	37584	12/30/21
16000	12/16/21	FISHER AUTO PARTS type F fluid 293359575	210-5-40-12-430.000 R&M Vehicles & Equipment	45.15	37586	12/30/21
07010	12/08/21	GREEN MOUNTAIN POWER CORP Solar Accounts 11/05 to 1 120821DNS	210-5-41-20-622.000 Electricity	388.32	37590	12/30/21
07010	12/08/21	GREEN MOUNTAIN POWER CORP Solar Accounts 11/05 to 1 120821DNS	210-5-41-22-622.000 Electricity	388.31	37590	12/30/21
07010	12/08/21	GREEN MOUNTAIN POWER CORP Solar Accounts 11/05 to 1 120821DNS	210-5-40-12-622.200 Streetlight Electricity	42.56	37590	12/30/21
07010	12/08/21	GREEN MOUNTAIN POWER CORP Solar Accounts 11/05 to 1 120821DNS	210-5-41-21-622.000 Electricity	782.23	37590	12/30/21
07010	12/08/21	GREEN MOUNTAIN POWER CORP Solar Accounts 11/05 to 1 120821DNS	210-5-40-12-622.200 Streetlight Electricity	447.98	37590	12/30/21
07010	12/08/21	GREEN MOUNTAIN POWER CORP Solar Accounts 11/05 to 1 120821DNS	210-5-41-23-622.000 Electricity	99.80	37590	12/30/21
07010	12/10/21	GREEN MOUNTAIN POWER CORP non solar accts 11/10-12/ 1221 NS	210-5-40-12-622.200 Streetlight Electricity	10359.26	37592	12/30/21
07010	12/10/21	GREEN MOUNTAIN POWER CORP non solar accts 11/10-12/ 1221 NS	210-5-40-12-622.200 Streetlight Electricity	762.09	37592	12/30/21
37715	12/16/21	INTEGRITY COMMUNICATIONS Telephone system support 40601	210-5-41-21-530.000 Communications	216.00	37600	12/30/21
26330	09/06/21	LAKE CHAMPLAIN CHAMBER Annual membership 10/1-9/ 78394	210-5-17-10-800.000 Appropriations to other a	875.00	37602	12/30/21
27840	12/20/21	MADISON NATIONAL LIFE INS Life Prem Jan 22 Vill 147 01012022V	210-5-10-10-210.000 Group Insurance	73.21	37606	12/30/21
27840	12/20/21	MADISON NATIONAL LIFE INS Life Prem Jan 22 Vill 147 01012022V	210-5-13-10-210.000 Group Insurance	36.61	37606	12/30/21
27840	12/20/21	MADISON NATIONAL LIFE INS Life Prem Jan 22 Vill 147 01012022V	210-5-40-12-210.000 Group Insurance	86.30	37606	12/30/21
27840	12/20/21	MADISON NATIONAL LIFE INS Life Prem Jan 22 Vill 147 01012022V	210-5-40-13-210.000 Group Insurance	19.52	37606	12/30/21
27840	12/20/21	MADISON NATIONAL LIFE INS Life Prem Jan 22 Vill 147 01012022V	210-5-35-10-210.000 Group Insurance	219.60	37606	12/30/21
27840	12/20/21	MADISON NATIONAL LIFE INS Life Prem Jan 22 Vill 147 01012022V	210-5-16-10-210.000 Group Insurance	73.20	37606	12/30/21
27840	12/20/21	MADISON NATIONAL LIFE INS Life Prem Jan 22 Vill 147 01012022V	210-5-30-10-210.000 Group Insurance	146.40	37606	12/30/21

Vendor	Invoice Date	Invoice Description	Account	Amount Paid	Check Number	Check Date
27840	12/20/21	MADISON NATIONAL LIFE INS Life Prem Jan 22 Vill 147 01012022V	210-5-30-12-210.000 Group Insurance	72.86	37606	12/30/21
26920	12/15/21	MAYVILLE DARBY Joint Board 12/15 26	210-5-10-10-530.000 Communications	30.03	37608	12/30/21
34995	09/16/21	MCMASTER CARR SUPPLY CO Aluminum Unthreaded Space 65104378	210-5-25-10-610.000 General Supplies	18.67	37609	12/30/21
24620	12/17/21	MILTON RENTAL AND SALES SQUARE RING 1621042	210-5-40-12-610.000 General Supplies	2.05	37612	12/30/21
27395	12/22/21	MVP HEALTH CARE INC 43118 Health Prem Jan 22 Villag 16104548	210-5-10-10-210.000 Group Insurance	3253.54	37615	12/30/21
27395	12/22/21	MVP HEALTH CARE INC 43118 Health Prem Jan 22 Villag 16104548	210-5-40-12-210.000 Group Insurance	4561.68	37615	12/30/21
27395	12/22/21	MVP HEALTH CARE INC 43118 Health Prem Jan 22 Villag 16104548	210-5-40-13-210.000 Group Insurance	904.13	37615	12/30/21
27395	12/22/21	MVP HEALTH CARE INC 43118 Health Prem Jan 22 Villag 16104548	210-5-35-10-210.000 Group Insurance	4780.09	37615	12/30/21
27395	12/22/21	MVP HEALTH CARE INC 43118 Health Prem Jan 22 Villag 16104548	210-5-16-10-210.000 Group Insurance	1352.80	37615	12/30/21
27395	12/22/21	MVP HEALTH CARE INC 43118 Health Prem Jan 22 Villag 16104548	210-5-30-10-210.000 Group Insurance	7602.80	37615	12/30/21
27395	12/22/21	MVP HEALTH CARE INC 43118 Health Prem Jan 22 Villag 16104548	210-5-30-12-210.000 Group Insurance	2029.24	37615	12/30/21
06675	12/23/21	NATIONAL BUSINESS TECHNOL Copier leases 11/18-12/17 460805	210-5-35-10-442.000 Rental Vehicles/Equip	0.73	37616	12/30/21
06675	12/23/21	NATIONAL BUSINESS TECHNOL Copier leases 11/18-12/17 460805	210-5-35-10-442.000 Rental Vehicles/Equip	43.37	37616	12/30/21
06675	12/23/21	NATIONAL BUSINESS TECHNOL Copier leases 11/18-12/17 460805	210-5-40-12-442.000 Rental Vehicles/Equip	0.87	37616	12/30/21
06675	12/23/21	NATIONAL BUSINESS TECHNOL Copier leases 11/18-12/17 460805	210-5-10-10-442.000 Rental Vehicles/Equip	24.02	37616	12/30/21
24960	12/15/21	NORTHEAST DELTA DENTAL Dental Prem Jan 22 Vill 01012022V	210-5-10-10-210.000 Group Insurance	198.00	37619	12/30/21
24960	12/15/21	NORTHEAST DELTA DENTAL Dental Prem Jan 22 Vill 01012022V	210-5-13-10-210.000 Group Insurance	68.55	37619	12/30/21
24960	12/15/21	NORTHEAST DELTA DENTAL Dental Prem Jan 22 Vill 01012022V	210-5-40-12-210.000 Group Insurance	310.66	37619	12/30/21
24960	12/15/21	NORTHEAST DELTA DENTAL Dental Prem Jan 22 Vill 01012022V	210-5-40-13-210.000 Group Insurance	56.85	37619	12/30/21
24960	12/15/21	NORTHEAST DELTA DENTAL Dental Prem Jan 22 Vill 01012022V	210-5-35-10-210.000 Group Insurance	496.26	37619	12/30/21
24960	12/15/21	NORTHEAST DELTA DENTAL Dental Prem Jan 22 Vill 01012022V	210-5-16-10-210.000 Group Insurance	71.96	37619	12/30/21
24960	12/15/21	NORTHEAST DELTA DENTAL Dental Prem Jan 22 Vill 01012022V	210-5-30-10-210.000 Group Insurance	517.76	37619	12/30/21
24960	12/15/21	NORTHEAST DELTA DENTAL Dental Prem Jan 22 Vill 01012022V	210-5-30-12-210.000 Group Insurance	104.53	37619	12/30/21
28445	12/07/21	PERFORMANCE ADVANTAGE CO SCREW PAK 0113060	210-5-25-10-430.000 R&M Vehicles & Equipment	20.11	37625	12/30/21
V1875	12/13/21	QUALITY BAKE SHOP Doughnuts Cookies for Tr 50370	210-5-25-10-500.000 Training, Conf, Dues	67.95	37627	12/30/21

Vendor	Invoice Date	Invoice Description	Account	Amount Paid	Check Number	Check Date
00275	10/28/21	SB SIGNS INC flags for park 25567	210-5-40-12-571.000 Streetscape Maintenance	943.18	37632	12/30/21
28785	12/20/21	SHEARER CHEVROLET CO. INC truck 3 repairs 440126	210-5-40-12-430.000 R&M Vehicles & Equipment	718.16	37634	12/30/21
23855	12/21/21	SOUTHWORTH-MILTON, INC. parts for sidewalk machin 2462269	210-5-40-12-430.000 R&M Vehicles & Equipment	899.59	37637	12/30/21
29090	12/06/21	SUNBELT RENTALS Lift for Winter Lights 120184892000	210-5-30-12-442.000 Rental Vehicles/Equip	1230.96	37640	12/30/21
21230	12/19/21	VISION SERVICE PLAN (CT) Vision Prem Jan 22 Vill 813972858	210-5-10-10-210.000 Group Insurance	48.81	37645	12/30/21
21230	12/19/21	VISION SERVICE PLAN (CT) Vision Prem Jan 22 Vill 813972858	210-5-13-10-210.000 Group Insurance	13.61	37645	12/30/21
21230	12/19/21	VISION SERVICE PLAN (CT) Vision Prem Jan 22 Vill 813972858	210-5-40-12-210.000 Group Insurance	58.56	37645	12/30/21
21230	12/19/21	VISION SERVICE PLAN (CT) Vision Prem Jan 22 Vill 813972858	210-5-40-13-210.000 Group Insurance	10.86	37645	12/30/21
21230	12/19/21	VISION SERVICE PLAN (CT) Vision Prem Jan 22 Vill 813972858	210-5-35-10-210.000 Group Insurance	90.55	37645	12/30/21
21230	12/19/21	VISION SERVICE PLAN (CT) Vision Prem Jan 22 Vill 813972858	210-5-16-10-210.000 Group Insurance	18.76	37645	12/30/21
21230	12/19/21	VISION SERVICE PLAN (CT) Vision Prem Jan 22 Vill 813972858	210-5-30-10-210.000 Group Insurance	86.81	37645	12/30/21
21230	12/19/21	VISION SERVICE PLAN (CT) Vision Prem Jan 22 Vill 813972858	210-5-30-12-210.000 Group Insurance	22.99	37645	12/30/21
25715	12/14/21	DONALD L. HAMLIN CONSULT Road ResQ Pocket Park soi 19801 121421	220-5-00-00-720.002 1 Main; Road Res-Q	498.00	37576	12/30/21
25715	12/14/21	DONALD L. HAMLIN CONSULT Crescent Connector Octobe 12833 121421	230-5-16-10-890.824 Cres. Connector	797.50	37576	12/30/21
25715	12/14/21	DONALD L. HAMLIN CONSULT Crescent Connector Phase 18814 121421	230-5-16-10-890.824 Cres. Connector	1235.12	37576	12/30/21
V9632	12/20/21	HOYLE, TANNER & ASSOC, IN Brickyard Culvert Design 0066065	230-5-40-13-895.830 BC2058 Brickyard Culvert	2748.03	37599	12/30/21
23435	11/30/21	CHAMPLAIN WATER DISTRICT Village Water Nov 2021 11/30/2021	254-5-54-20-411.000 CWD Water Purchase	920.05	37563	12/30/21
23435	11/30/21	CHAMPLAIN WATER DISTRICT Village Water Nov 2021 11/30/2021	254-5-54-70-411.400 CWD Water Purchase - Glob	4453.95	37563	12/30/21
23435	11/30/21	CHAMPLAIN WATER DISTRICT Village Water Nov 2021 11/30/2021	254-5-54-20-411.000 CWD Water Purchase	44015.19	37563	12/30/21
23435	11/30/21	CHAMPLAIN WATER DISTRICT Village Water Nov 2021 11/30/2021	254-5-54-70-411.400 CWD Water Purchase - Glob	213076.97	37563	12/30/21
07010	12/10/21	GREEN MOUNTAIN POWER CORP non solar accts 11/10-12/ 1221 NS	254-5-54-20-622.000 Electricity	76.54	37592	12/30/21
27840	12/20/21	MADISON NATIONAL LIFE INS Life Prem Jan 22 Vill 147 01012022V	254-5-54-20-210.000 Group Insurance	91.50	37606	12/30/21
03070	12/04/21	MINUTEMAN PRESS Fall UB bills 54054	254-5-54-20-560.000 Postage	326.88	37613	12/30/21
27395	12/22/21	MVP HEALTH CARE INC 43118 Health Prem Jan 22 Villag 16104548	254-5-54-20-210.000 Group Insurance	4696.96	37615	12/30/21
24960	12/15/21	NORTHEAST DELTA DENTAL Dental Prem Jan 22 Vill 01012022V	254-5-54-20-210.000 Group Insurance	317.50	37619	12/30/21

Vendor	Invoice Description	Invoice Date	Invoice Number	Account	Amount Paid	Check Number	Check Date
21230	VISION SERVICE PLAN (CT)	12/19/21	Vision Prem Jan 22 Vill 813972858	254-5-54-20-210.000 Group Insurance	59.92	37645	12/30/21
05290	ADVANCE AUTO PARTS	12/17/21	windshield washer fluid 552135154463	255-5-55-30-570.000 Other Purchased Services	19.26	37543	12/30/21
V10411	CLEAN WATERS, INC.	12/14/21	GBT Polymer 12053	255-5-55-30-619.000 Chemicals	4740.30	37565	12/30/21
04940	COMCAST	11/23/21	Internet 1/30-12/29/21 0316028 1121	255-5-55-30-530.000 Communications	302.34	37570	12/30/21
06870	ENDYNE INC	12/22/21	PFAS Batch Sludge Holding 395675	255-5-55-30-567.000 Biosolids Land Applicatio	950.00	37579	12/30/21
21740	FIRST NATIONAL BANK OMAHA	12/17/21	WW visa charges 11/19 to 01241221	255-5-55-30-610.000 General Supplies	9.67	37582	12/30/21
21740	FIRST NATIONAL BANK OMAHA	12/17/21	WW visa charges 11/19 to 01241221	255-5-55-30-610.000 General Supplies	38.99	37582	12/30/21
21740	FIRST NATIONAL BANK OMAHA	12/17/21	WW visa charges 11/19 to 01241221	255-5-55-30-610.000 General Supplies	32.00	37582	12/30/21
21740	FIRST NATIONAL BANK OMAHA	12/17/21	WW visa charges 11/19 to 01241221	255-5-55-30-500.000 Training, Conf, Dues	225.00	37582	12/30/21
21740	FIRST NATIONAL BANK OMAHA	12/17/21	WW visa charges 11/19 to 01241221	255-5-55-30-570.000 Other Purchased Services	192.16	37582	12/30/21
21740	FIRST NATIONAL BANK OMAHA	12/17/21	WW visa charges 11/19 to 01241221	255-5-55-30-570.000 Other Purchased Services	1872.13	37582	12/30/21
21740	FIRST NATIONAL BANK OMAHA	12/17/21	WW visa charges 11/19 to 01241221	255-5-55-30-618.000 Laboratory Supplies	200.10	37582	12/30/21
27840	MADISON NATIONAL LIFE INS	12/20/21	Life Prem Jan 22 Vill 147 01012022V	255-5-55-30-210.000 Group Insurance	189.09	37606	12/30/21
27395	MVP HEALTH CARE INC 43118	12/22/21	Health Prem Jan 22 Villag 16104548	255-5-55-30-210.000 Group Insurance	7855.42	37615	12/30/21
24960	NORTHEAST DELTA DENTAL	12/15/21	Dental Prem Jan 22 Vill 01012022V	255-5-55-30-210.000 Group Insurance	455.66	37619	12/30/21
21230	VISION SERVICE PLAN (CT)	12/19/21	Vision Prem Jan 22 Vill 813972858	255-5-55-30-210.000 Group Insurance	99.09	37645	12/30/21
07010	GREEN MOUNTAIN POWER CORP	12/08/21	Solar Accounts 11/05 to 1 120821DNS	256-5-56-40-622.000 Electricity	109.93	37590	12/30/21
07010	GREEN MOUNTAIN POWER CORP	12/08/21	Solar Accounts 11/05 to 1 120821DNS	256-5-56-40-434.001 Susie Wilson PS Costs	414.37	37590	12/30/21
07010	GREEN MOUNTAIN POWER CORP	12/08/21	Solar Accounts 11/05 to 1 120821DNS	256-5-56-40-434.002 West Street PS Costs	373.24	37590	12/30/21
07010	GREEN MOUNTAIN POWER CORP	12/10/21	non solar accts 11/10-12/ 1221 NS	256-5-56-40-622.000 Electricity	484.85	37592	12/30/21
27840	MADISON NATIONAL LIFE INS	12/20/21	Life Prem Jan 22 Vill 147 01012022V	256-5-56-40-210.000 Group Insurance	86.48	37606	12/30/21
03070	MINUTEMAN PRESS	12/04/21	Fall UB bills 54054	256-5-56-40-560.000 Postage	653.75	37613	12/30/21
27395	MVP HEALTH CARE INC 43118	12/22/21	Health Prem Jan 22 Villag 16104548	256-5-56-40-210.000 Group Insurance	3356.39	37615	12/30/21
24960	NORTHEAST DELTA DENTAL	12/15/21	Dental Prem Jan 22 Vill 01012022V	256-5-56-40-210.000 Group Insurance	176.70	37619	12/30/21
21230	VISION SERVICE PLAN (CT)	12/19/21	Vision Prem Jan 22 Vill 813972858	256-5-56-40-210.000 Group Insurance	34.82	37645	12/30/21

Vendor	Invoice Description	Invoice Date	Invoice Number	Account	Amount Paid	Check Number	Check Date
14400	ABOVE AND BEYOND	12/15/21	Sr Center Cleaning Novemb 6633	258-5-33-13-330.000 Professional Services	200.00	37541	12/30/21
06675	NATIONAL BUSINESS TECHNOL	12/23/21	Copier leases 11/18-12/17 460805	258-5-33-13-442.000 Rental Vehicles/Equip	33.18	37616	12/30/21
18025	CREATIVE DISPLAYS INC	11/12/21	MSP Winter Light Display 51596	259-5-30-14-610.000 General Supplies	9525.79	37574	12/30/21
18025	CREATIVE DISPLAYS INC	12/09/21	Lights in the Park 52963	259-5-30-14-610.000 General Supplies	536.44	37574	12/30/21
29200	HAYDEN ANDREW	10/01/21	Yoga Pass Refund 124122	259-4-30-14-020.312 Adult Programs	100.00	37598	12/30/21
27840	MADISON NATIONAL LIFE INS	12/20/21	Life Prem Jan 22 Vill 147 01012022V	259-5-30-15-210.000 Group Insurance	218.58	37606	12/30/21
27840	MADISON NATIONAL LIFE INS	12/20/21	Life Prem Jan 22 Vill 147 01012022V	259-5-30-16-210.000 Group Insurance	143.85	37606	12/30/21
14570	METROCK STATION / VERTI	12/20/21	ESP AEP Metrorock 95057	259-5-30-15-330.000 Professional Services	3750.00	37611	12/30/21
27395	MVP HEALTH CARE INC 43118	12/22/21	Health Prem Jan 22 Villag 16104548	259-5-30-15-210.000 Group Insurance	4592.62	37615	12/30/21
27395	MVP HEALTH CARE INC 43118	12/22/21	Health Prem Jan 22 Villag 16104548	259-5-30-16-210.000 Group Insurance	5837.44	37615	12/30/21
06675	NATIONAL BUSINESS TECHNOL	12/23/21	Copier leases 11/18-12/17 460805	259-5-30-10-442.000 Rental Vehicles/Equip	79.03	37616	12/30/21
24960	NORTHEAST DELTA DENTAL	12/15/21	Dental Prem Jan 22 Vill 01012022V	259-5-30-15-210.000 Group Insurance	251.86	37619	12/30/21
24960	NORTHEAST DELTA DENTAL	12/15/21	Dental Prem Jan 22 Vill 01012022V	259-5-30-16-210.000 Group Insurance	363.41	37619	12/30/21
00275	SB SIGNS INC	09/27/21	Canopy Tops 25416	259-5-30-14-330.000 Professional Services	858.00	37632	12/30/21
21230	VISION SERVICE PLAN (CT)	12/19/21	Vision Prem Jan 22 Vill 813972858	259-5-30-15-210.000 Group Insurance	65.66	37645	12/30/21
21230	VISION SERVICE PLAN (CT)	12/19/21	Vision Prem Jan 22 Vill 813972858	259-5-30-16-210.000 Group Insurance	71.78	37645	12/30/21

12/30/21

Town of Essex / Village of EJ Accounts Payable

02:45 pm

Check Warrant Report # 17283 Current Prior Next FY Invoices For Fund (GENERAL FUND)

HPackard

For Check Acct 01 (GENERAL FUND) All check #s 12/30/21 To 12/30/21 & Fund 2

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
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Report Total

390806.06

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Vendor	Invoice Description	Invoice Date	Invoice Number	Account	Amount Paid	Check Number	Check Date
05290	ADVANCE AUTO PARTS	12/17/21	ENGINE CLNR BRT 154475	210-5-40-12-610.000 General Supplies	32.13	37653	01/07/22
05290	ADVANCE AUTO PARTS	12/27/21	GREAS RED TACKY 154811	210-5-40-12-610.000 General Supplies	62.40	37653	01/07/22
05290	ADVANCE AUTO PARTS	12/18/21	ATF 254503	210-5-40-12-610.000 General Supplies	154.32	37653	01/07/22
05290	ADVANCE AUTO PARTS	12/18/21	ATF 254546	210-5-40-12-610.000 General Supplies	77.16	37653	01/07/22
05290	ADVANCE AUTO PARTS	12/28/21	BUTT TERMINAL 254847	210-5-40-12-610.000 General Supplies	20.28	37653	01/07/22
05290	ADVANCE AUTO PARTS	12/29/21	TIEDOWN 327472	210-5-40-12-610.000 General Supplies	23.91	37653	01/07/22
05290	ADVANCE AUTO PARTS	12/20/21	RAIN X 427135	210-5-40-12-610.000 General Supplies	8.08	37653	01/07/22
05290	ADVANCE AUTO PARTS	12/20/21	HYDRAULIC FLUID 427137	210-5-40-12-626.000 Gasoline	151.77	37653	01/07/22
05290	ADVANCE AUTO PARTS	12/20/21	Wiper Blade 454608	210-5-40-12-610.000 General Supplies	40.18	37653	01/07/22
05290	ADVANCE AUTO PARTS	01/04/22	COUPLING 1 EA GATES 455145	210-5-40-12-610.000 General Supplies	5.15	37653	01/07/22
05290	ADVANCE AUTO PARTS	12/21/21	ORANGE PUMICE HAND 527188	210-5-40-12-610.000 General Supplies	13.79	37653	01/07/22
05290	ADVANCE AUTO PARTS	12/22/21	DEGREASER 627206	210-5-40-12-610.000 General Supplies	51.50	37653	01/07/22
05290	ADVANCE AUTO PARTS	12/22/21	SIMPLE GREEN 627211	210-5-40-12-610.000 General Supplies	31.26	37653	01/07/22
V0059	AIR CLEANING SYSTEMS INC.	12/19/21	Exhaust Maintenance 18096	210-5-25-10-431.000 R&M Buildings & Grounds	1092.50	37655	01/07/22
07305	AIRGAS USA LLC	01/01/22	CYLINDER LEASE RENEWAL 9985551856	210-5-40-12-442.000 Rental Vehicles/Equip	142.56	37656	01/07/22
19815	AMAZON CAPITAL SERVICES	12/20/21	Office Supplies 1QHY7T3L7MH1	210-5-30-10-610.000 General Supplies	317.34	37658	01/07/22
07155	AMERICAN ROCK SALT CO LLC	12/08/21	Salt 0687109	210-5-40-12-600.000 Salt, Sand and Gravel	1747.20	37660	01/07/22
23190	BAILEY SPRING & CHASSIS	11/19/21	Shutoff Valve S 31097	210-5-40-12-430.000 R&M Vehicles & Equipment	21.05	37663	01/07/22
02235	BOUND TREE MEDICAL LLC	12/13/21	EMS Supplies 84324284	210-5-25-10-613.000 Program Supplies	69.90	37668	01/07/22
02235	BOUND TREE MEDICAL LLC	12/16/21	EMS Supplies 84329511	210-5-25-10-613.000 Program Supplies	244.80	37668	01/07/22
03000	CARGILL SALT EASTERN INC	12/20/21	salt 2906744062	210-5-40-12-600.000 Salt, Sand and Gravel	6882.44	37671	01/07/22
33850	CENTRAL VERMONT PROPRTIE	01/04/22	ROW 894411 9500233500	210-5-40-12-441.000 Rental Land/Buildings	50.00	37673	01/07/22
V10617	CHADWICK-BAROSS	12/22/21	part for sidewalk machine C18382	210-5-40-12-430.000 R&M Vehicles & Equipment	72.18	37674	01/07/22
21210	CINTAS LOC # 68M 71 M	01/03/22	first aid 5089568736	210-5-40-12-610.000 General Supplies	169.02	37676	01/07/22
04940	COMCAST	12/19/21	Internet 2 Lincoln 12/26- 0136343 1221	210-5-41-20-530.000 Communications	163.39	37678	01/07/22

Vendor	Invoice Date	Invoice Description	Invoice Number	Account	Amount Paid	Check Number	Check Date
04940	12/19/21	Internet 2 Lincoln 12/26-	0136343 1221	210-4-41-20-090.000 Transfer Town/Village	-163.39	37678	01/07/22
17025	12/22/21	Trustees 12/21	0077	210-5-10-10-530.000 Communications	63.96	37680	01/07/22
17025	12/30/21	Record Minutes December 1	0078	210-5-10-10-530.000 Communications	234.52	37680	01/07/22
23660	11/19/21	Inspection	46809	210-5-41-21-400.000 Contracted Services	60.00	37682	01/07/22
25715	12/14/21	75-103 Pearl Street Conta	21805 121421	210-1-00-00-130.000 Exchange - General	128.25	37684	01/07/22
23580	12/15/21	Repair Valve	3-2021	210-5-25-10-430.000 R&M Vehicles & Equipment	377.20	37687	01/07/22
25390	12/17/21	EJRP CC December	4955 1221	210-5-30-10-505.000 Tech. Subs, Licenses	160.00	37694	01/07/22
25390	12/17/21	EJRP CC December	4955 1221	210-5-30-10-610.000 General Supplies	98.84	37694	01/07/22
25390	12/17/21	EJRP CC December	4955 1221	210-5-30-10-610.000 General Supplies	253.34	37694	01/07/22
25390	12/17/21	EJRP CC December	4955 1221	210-5-30-10-530.000 Communications	99.99	37694	01/07/22
25390	12/17/21	EJRP CC December	4955 1221	210-5-30-10-505.000 Tech. Subs, Licenses	15.89	37694	01/07/22
25390	12/17/21	EJRP CC December	4955 1221	210-5-17-10-850.000 Community Events and Cele	4.99	37694	01/07/22
25390	12/17/21	EJRP CC December	4955 1221	210-5-30-10-610.000 General Supplies	11.99	37694	01/07/22
25390	12/17/21	EJRP CC December	4955 1221	210-5-30-10-505.000 Tech. Subs, Licenses	49.00	37694	01/07/22
25390	12/17/21	EJRP CC December	4955 1221	210-5-30-10-610.000 General Supplies	26.12	37694	01/07/22
25390	12/17/21	EJRP CC December	4955 1221	210-5-30-10-610.000 General Supplies	71.52	37694	01/07/22
25390	12/17/21	EJRP CC December	4955 1221	210-5-30-10-505.000 Tech. Subs, Licenses	270.00	37694	01/07/22
25390	12/17/21	EJRP CC December	4955 1221	210-5-30-10-610.000 General Supplies	-39.53	37694	01/07/22
19805	12/23/21	STATEMENT 12/23	529308916490	210-5-10-10-550.000 Printing and Binding	449.00	37698	01/07/22
19805	12/23/21	STATEMENT 12/23	529308916490	210-5-10-10-810.113 Trustee Expenditures	14.45	37698	01/07/22
19805	12/23/21	STATEMENT 12/23	529308916490	210-5-10-10-845.000 Employee/Volunteer Recogn	23.51	37698	01/07/22
19805	12/23/21	STATEMENT 12/23	529308916490	210-5-10-10-340.000 Technical Services	331.13	37698	01/07/22
19805	12/23/21	STATEMENT 12/23	529308916490	210-5-10-10-810.113 Trustee Expenditures	129.99	37698	01/07/22
34895	01/01/22	Jackson St	1609131	210-5-40-12-425.000 Trash Removal	104.11	37702	01/07/22
34895	01/01/22	TRASH REMOVAL	1609132	210-5-41-20-400.000 Contracted Services	264.77	37702	01/07/22

Vendor	Invoice Date	Invoice Description	Account	Amount Paid	Check Number	Check Date
34895	01/01/22	recycle Pearl St 1609133	210-5-40-12-425.000 Trash Removal	476.06	37702	01/07/22
34895	01/01/22	rubbish removal Bike path 1609269	210-5-40-12-425.000 Trash Removal	64.59	37702	01/07/22
20470	12/31/21	Global Fuel December 2021 281504	210-5-41-26-626.000 Gasoline	56.22	37703	01/07/22
20470	12/31/21	Global Fuel December 2021 281504	210-5-40-12-626.000 Gasoline	3931.97	37703	01/07/22
20470	12/31/21	Global Fuel December 2021 281504	210-5-41-22-626.000 Gasoline	234.74	37703	01/07/22
04035	12/29/21	BROOM STREET 94728	210-5-40-12-610.000 General Supplies	22.99	37704	01/07/22
21240	01/04/22	Advisory Agreement 220013	210-5-30-12-210.000 Group Insurance	90.00	37708	01/07/22
21240	01/04/22	Advisory Agreement 220013	210-5-30-10-210.000 Group Insurance	180.00	37708	01/07/22
21240	01/04/22	Advisory Agreement 220013	210-5-40-12-210.000 Group Insurance	108.00	37708	01/07/22
21240	01/04/22	Advisory Agreement 220013	210-5-10-10-210.000 Group Insurance	90.00	37708	01/07/22
21240	01/04/22	Advisory Agreement 220013	210-5-40-13-210.000 Group Insurance	23.85	37708	01/07/22
21240	01/04/22	Advisory Agreement 220013	210-5-16-10-210.000 Group Insurance	90.00	37708	01/07/22
21240	01/04/22	Advisory Agreement 220013	210-5-35-10-210.000 Group Insurance	270.00	37708	01/07/22
V10347	12/13/21	PEST RODENT MAINTENANCE C 4544455	210-5-41-20-431.000 R&M Buildings & Grounds	109.00	37713	01/07/22
20365	01/06/21	CORE RETUR (tail light) CM9460P	210-5-40-12-430.000 R&M Vehicles & Equipment	-50.00	37714	01/07/22
33195	12/28/21	fix garage door 74976TE	210-5-40-12-431.000 R&M Buildings & Grounds	178.70	37715	01/07/22
38540	10/31/21	EJRP Premier Membership 33207 1021	210-5-30-10-500.000 Training, Conf, Dues	675.00	37719	01/07/22
27240	12/16/21	Elevator service 100400628685	210-5-41-21-431.000 R&M Buildings & Grounds	329.18	37723	01/07/22
37430	01/03/22	AIR DRYER-SS1200 IE10642	210-5-40-12-430.000 R&M Vehicles & Equipment	473.09	37728	01/07/22
28030	12/16/21	fix sidewalk machine G57102	210-5-40-12-430.000 R&M Vehicles & Equipment	10539.25	37730	01/07/22
21000	12/22/21	Floor mats for winter 1080057296	210-5-41-21-400.000 Contracted Services	32.94	37735	01/07/22
36130	12/18/21	CELL PHONE SERVICE 9895316987	210-5-40-12-530.000 Communications	35.01	37737	01/07/22
36130	12/18/21	communications telephone 9895319725	210-5-25-10-530.000 Communications	160.04	37737	01/07/22
36130	12/18/21	communications telephone 9895319725	210-5-16-10-530.000 Communications	40.01	37737	01/07/22
36130	12/19/21	communications 9895405168	210-5-40-12-530.000 Communications	192.71	37737	01/07/22

11:47 am

Check Warrant Report # 17284 Current Prior Next FY Invoices For Fund (GENERAL FUND)

HPackard

For Check Acct 01 (GENERAL FUND) All check #s 01/07/22 To 01/07/22 & Fund 2

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
11935	12/29/21	VIKING-CIVES USA hydraulic parts 4511632	210-5-40-12-430.000 R&M Vehicles & Equipment	265.17	37738	01/07/22
11935	12/29/21	VIKING-CIVES USA ADAPTER 1/2 M ORB X 1/2 M 4511642	210-5-40-12-430.000 R&M Vehicles & Equipment	7.44	37738	01/07/22
23395	12/30/21	VILLAGE HARDWARE - WILLIS NUTS -BOLTS -SCREWS .514207	210-5-40-12-610.000 General Supplies	9.54	37740	01/07/22
09930	12/21/21	VT ELEVATOR INSPECTION SV Elevator Inspection 33157	210-5-41-21-431.000 R&M Buildings & Grounds	200.00	37744	01/07/22
29825	12/21/21	VT GAS SYSTEMS service 11/18 to 12/17/20 21790	210-5-41-23-621.000 Natural Gas/Heating	400.27	37745	01/07/22
29825	12/21/21	VT GAS SYSTEMS service 11/18 to 12/17/20 21790	210-5-40-12-621.000 Natural Gas/Heating	416.67	37745	01/07/22
29825	12/21/21	VT GAS SYSTEMS service 11/18 to 12/17/20 21790	210-5-41-22-621.000 Natural Gas/Heating	511.02	37745	01/07/22
29825	12/21/21	VT GAS SYSTEMS service 11/18 to 12/17/20 21790	210-5-41-21-621.000 Natural Gas/Heating	930.35	37745	01/07/22
29825	12/21/21	VT GAS SYSTEMS service 11/18 to 12/17/20 21790	210-5-41-20-621.000 Natural Gas/Heating	714.18	37745	01/07/22
25715	12/28/21	DONALD L. HAMLIN CONSULT Crescent Connector STP 53 12833 122821	230-5-16-10-890.824 Cres. Connector	471.25	37684	01/07/22
25715	12/28/21	DONALD L. HAMLIN CONSULT Crescent Connector Phase 18814 122821	230-5-16-10-890.824 Cres. Connector	202.50	37684	01/07/22
23435	12/03/21	CHAMPLAIN WATER DISTRICT Village Water December 20 123121	254-5-54-70-411.400 CWD Water Purchase - Glob	262880.80	37675	01/07/22
23435	12/03/21	CHAMPLAIN WATER DISTRICT Village Water December 20 123121	254-5-54-70-411.400 CWD Water Purchase - Glob	5495.00	37675	01/07/22
23435	12/03/21	CHAMPLAIN WATER DISTRICT Village Water December 20 123121	254-5-54-20-411.000 CWD Water Purchase	51985.34	37675	01/07/22
23435	12/03/21	CHAMPLAIN WATER DISTRICT Village Water December 20 123121	254-5-54-20-411.000 CWD Water Purchase	1086.65	37675	01/07/22
40025	12/22/21	E J PRESCOTT INC 4" GAUGE 5949293	254-5-54-20-610.000 General Supplies	130.00	37686	01/07/22
40025	12/22/21	E J PRESCOTT INC HYD repair kit 5960851	254-5-54-20-433.000 R&M Infrastructure	345.14	37686	01/07/22
40025	12/22/21	E J PRESCOTT INC hydrant parts 5962588	254-5-54-20-430.000 R&M Vehicles & Equipment	1285.90	37686	01/07/22
40025	12/29/21	E J PRESCOTT INC 6X16 SS1 REP CLAMP 5971598	254-5-54-20-430.000 R&M Vehicles & Equipment	258.75	37686	01/07/22
20470	12/31/21	GLOBAL MONTELLO GROUP Global Fuel December 2021 281504	254-5-54-20-626.000 Gasoline	93.58	37703	01/07/22
21240	01/04/22	HICKOK & BOARDMAN HRI Advisory Agreement 220013	254-5-54-20-210.000 Group Insurance	112.50	37708	01/07/22
36130	12/19/21	VERIZON WIRELESS communications 9895405168	254-5-54-20-530.000 Communications	177.06	37737	01/07/22
29825	12/21/21	VT GAS SYSTEMS service 11/18 to 12/17/20 21790	254-5-54-20-621.000 Natural Gas/Heating	340.06	37745	01/07/22
14685	11/30/21	ALLIANCE MECHANICAL INC service blower to boiler 053833	255-5-55-30-570.000 Other Purchased Services	836.77	37657	01/07/22
V10734	12/17/21	ENCORE ESSEX JUNCTION SOL dec. fixed monthly paymen 2112WWTP	255-5-55-30-622.000 Electricity	2969.11	37688	01/07/22

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
38955	12/16/21	F W WEBB COMPANY pvc cement 74264187	255-5-55-30-570.000 Other Purchased Services	14.86	37692	01/07/22
04640	12/14/21	FASTENAL INDUSTRIAL & CON supplies VIBUR303303	255-5-55-30-570.000 Other Purchased Services	21.99	37693	01/07/22
20470	12/31/21	GLOBAL MONTELLO GROUP Global Fuel December 2021 281504	255-5-55-30-626.000 Gasoline	315.00	37703	01/07/22
07010	12/17/21	GREEN MOUNTAIN POWER CORP 39 Cascade 11/18 to 12/17 1221 Cascade	255-5-55-30-622.000 Electricity	9583.01	37705	01/07/22
21240	01/04/22	HICKOK & BOARDMAN HRI Advisory Agreement 220013	255-5-55-30-210.000 Group Insurance	232.65	37708	01/07/22
17220	12/13/21	NEWS OF VERMONT duplicate CUSTOMER REFUND 682228	255-5-55-30-421.000 Grit Disposal	843.00	37720	01/07/22
V6590	12/22/21	NORTHEAST AIR SOLUTIONS filters S10016999100	255-5-55-30-570.000 Other Purchased Services	245.16	37721	01/07/22
20040	12/31/21	RAB CONSULTING & SERVICES Consulting Services, 130	255-5-55-30-330.000 Professional Services	612.00	37729	01/07/22
V2093	12/22/21	SLACK CHEMICAL COMPANY IN 2586 gal Sodium Bisulfite 432084	255-5-55-30-619.000 Chemicals	4348.12	37733	01/07/22
36130	12/18/21	VERIZON WIRELESS CELL PHONE SERVICE 9895316987	255-5-55-30-570.000 Other Purchased Services	40.01	37737	01/07/22
36130	12/18/21	VERIZON WIRELESS CELL PHONE SERVICE 9895316987	255-5-55-30-530.000 Communications	80.78	37737	01/07/22
36130	12/18/21	VERIZON WIRELESS communications telephone 9895319725	255-5-55-30-530.000 Communications	55.46	37737	01/07/22
29825	12/21/21	VT GAS SYSTEMS service 11/18 to 12/17/20 21790	255-5-55-30-621.000 Natural Gas/Heating	1629.93	37745	01/07/22
33850	12/29/21	CENTRAL VERMONT PROPERTIE ROW 888610 9500233105	256-5-56-40-441.000 Rental Land/Buildings	55.00	37673	01/07/22
20470	12/31/21	GLOBAL MONTELLO GROUP Global Fuel December 2021 281504	256-5-56-40-626.000 Gasoline	172.95	37703	01/07/22
21240	01/04/22	HICKOK & BOARDMAN HRI Advisory Agreement 220013	256-5-56-40-210.000 Group Insurance	108.00	37708	01/07/22
29825	12/21/21	VT GAS SYSTEMS service 11/18 to 12/17/20 21790	256-5-56-40-434.002 West Street PS Costs	39.62	37745	01/07/22
29825	12/21/21	VT GAS SYSTEMS service 11/18 to 12/17/20 21790	256-5-56-40-434.001 Susie Wilson PS Costs	38.78	37745	01/07/22
29825	12/21/21	VT GAS SYSTEMS service 11/18 to 12/17/20 21790	256-5-56-40-621.000 Natural Gas/Heating	109.69	37745	01/07/22
V10434	12/28/21	WESTON & SAMPSON ENG, INC A-CAPACITY VALUATION 12210667	256-5-56-40-330.000 Professional Services	30.37	37750	01/07/22
19815	12/15/21	AMAZON CAPITAL SERVICES RK Summit Supplies 1HNLFVYC7Q11	259-5-30-15-610.000 General Supplies	41.97	37658	01/07/22
25390	12/17/21	FIRST NATIONAL BANK OMAHA EJRP CC December 4955 1221	259-5-30-15-610.000 General Supplies	84.91	37694	01/07/22
25390	12/17/21	FIRST NATIONAL BANK OMAHA EJRP CC December 4955 1221	259-5-30-15-610.000 General Supplies	20.66	37694	01/07/22
25390	12/17/21	FIRST NATIONAL BANK OMAHA EJRP CC December 4955 1221	259-5-30-14-610.000 General Supplies	320.76	37694	01/07/22
25390	12/17/21	FIRST NATIONAL BANK OMAHA EJRP CC December 4955 1221	259-5-30-14-610.000 General Supplies	228.83	37694	01/07/22

For Check Acct 01 (GENERAL FUND) All check #s 01/07/22 To 01/07/22 & Fund 2

Vendor	Invoice Description	Invoice Date	Invoice Number	Account	Amount Paid	Check Number	Check Date
20470	GLOBAL MONTELLO GROUP	12/31/21	Global Fuel December 2021 281504	259-5-30-15-626.000 Gasoline	215.97	37703	01/07/22
02565	HEAVNER CHRIS	12/23/21	ESP AEP Knitting Session2	259-5-30-17-330.000 Professional Services	250.00	37706	01/07/22
21240	HICKOK & BOARDMAN HRI	01/04/22	Advisory Agreement 220013	259-5-30-15-210.000 Group Insurance	180.00	37708	01/07/22
21240	HICKOK & BOARDMAN HRI	01/04/22	Advisory Agreement 220013	259-5-30-16-210.000 Group Insurance	180.00	37708	01/07/22
36130	VERIZON WIRELESS	12/18/21	CELL PHONE SERVICE 9895316987	259-5-30-16-610.000 General Supplies	40.39	37737	01/07/22
Report Total					----- 385302.23 =====		

...

Memorandum

To: Village Trustees; Evan Teich, Unified Manager
From: Tammy Getchell, Assistant to the Manager
Re: Amendment to November 23, 2021 minutes
Date: January 4, 2022



Issue

The issue is whether the Trustees will approve an amendment to the minutes from the November 23, 2021 regular meeting.

Discussion

The meeting minutes from the regular November 23, 2021 meeting incorrectly stated an approval of a consent item for an Agency of Natural Resources easement at 100 Pearl Street. The meeting minutes should be amended to state, "Consent to Agency of Natural Resources easement at 97-103 Pearl St. Essex".

Cost

N/A

Recommendation

It is recommended the Trustees approve an amendment to the meeting minutes of November 23, 2021 to read, "Consent to Agency of Natural Resources easement at 97-103 Pearl St. Essex".

MEMORANDUM

To: Village Trustees; Evan Teich, Unified Manager
From: Tammy Getchell, Assistant to the Manager *mg*
Cc: Marguerite Ladd, Assistant Manager; Wendy Hysko, Interim Village Co-Manager; Brad Luck, Interim Village Co-Manager
Re: Appointment of volunteer as CCTV Representative
Date: January 11, 2022

Issue

The issue is whether the Trustees will fill one vacant seat as a regional representative from the Village of Essex Junction to CCTV Productions/Town Meeting Television.

Discussion

Village Trustee, Amber Thibeault has stepped forward for consideration to represent Essex Junction as a regional representative to CCTV Productions/Town Meeting Television broadcasts. The seat was previously vacated and remains open.

For reference, the following seats are vacant:

<i>Committee</i>	<i>Openings</i>	<i>Term(s) ending</i>	<i>Status</i>
CCTV Representative	1	June 30, 2023	Advertised
CCTV Representative Alternate	1		Advertised

Cost

None.

Recommendation

It is recommended the Trustees appoint Amber Thibeault as the Regional Representative for CCTV/Town Meeting broadcasts with a term to expire on June 30, 2023.

Memorandum

To: Village Trustees; Evan Teich, Unified Manager

Cc: Brendan Kinney, Essex Westford School District; Susan McNamara-Hill, Clerk

From: Marguerite Ladd, Assistant Manager

Re: Request from Essex Westford School District to mail ballots to all active, registered voters

Date: January, 02 2022

Issue

The issue is whether the Trustees will approve a request from the Essex Westford School District (EWSD) to mail ballots to all active, registered voters.

Discussion

EWSD has asked the Trustees to approve mailing ballots to all active, registered voters. The request, made in an email from EWSD School Board Clerk Brendan Kinney, is attached.

Cost

None. The approximately \$15,000 cost would be covered by EWSD.

Recommendation

Staff recommends the Trustees approve the request from Essex Westford School District to mail ballots to all active, registered voters.

Gregory Duggan

From: Brendan Kinney <brendan.kinney@board.ewsd.org>
Sent: Friday, December 17, 2021 11:58 AM
To: Andy Watts; Town of Essex Town Managers; Town of Essex Clerks; Andrew Brown
Cc: Erin Kennedy Knox; Brian Donahue; Beth Cobb
Subject: Fwd: Approval to mail ballots

CAUTION: EXTERNAL MAIL. DO NOT CLICK ON LINKS OR OPEN ATTACHMENTS YOU DO NOT TRUST

Dear Evan, Andy and Andrew,

I am writing to you on behalf of the Essex Westford School Board.

As you know, state statute now requires school districts to get approval from municipal select boards if they want to mail ballots to all active, registered voters. At its December 14 meeting, the EWSD board voted to seek approval from respective municipal boards in Essex Town, Essex Junction and Westford. In order for ballots to be sent to voters for the upcoming April election and budget vote, all three municipal boards must approve.

We are asking that the Essex selectboard and Village trustees take up this question at an upcoming meeting. As a representative of the EWSD board I am able to attend along with an administrator from the district to answer any questions you may have as you consider this approval.

As we know, the mailing of ballots in 2020 was critical for voter participation as the pandemic began to unfold. Given that we are still in the midst of the pandemic and will face significant challenges as the Omicron variant emerges, we must plan for the possibility that access to polling places may once again be limited.

In addition, mailed ballots drive civic participation. In 2019, just 934 or 5% of eligible voters in the district cast a ballot for the school budget and the election of directors. In 2020, when ballots were mailed to voters, participation jumped significantly to 4,968 or approximately 28% of registered voters.

Please let me know when the board may be able to address this question at an upcoming meeting.

Thank you.

--

Brendan Kinney
Essex Westford Unified School District
brendan.kinney@board.ewsd.org
802-324-3202

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Community Development Department

2 Lincoln Street
Essex Junction, VT 05452
www.essexjunction.org

Office: (802) 878-6950
Fax: (802) 878-6946

MEMORANDUM

TO: Evan Teich, Unified Manager, Trustees.
FROM: Robin Pierce, Village Community Development.
DATE: January 11, 2022
SUBJECT: Nuisance/Noise Ordinance and trash hauling

Issue

Do the Trustees wish to hear an update on the Ordinance which was approved at their meeting on the 14th September 2021.

Discussion

On the 14th September 2021 the Trustees approved an Ordinance that included control over the time trash haulers could pick up refuse in the Village. In anticipation of the new ordinance two letters went out to the Haulers. We didn't get any negative responses. The first letter went out in May 2021 and gave the Haulers possible language relating to their operations that could be included in an Ordinance. The second letter went out in August 2021 telling the Haulers of a Trustee meeting on the 14th September 2021 (when the Ordinance could be approved) that they could attend and comment on the proposed ordinance language. The haulers in question are; Casella, Cota, Gauthiers, Myers and Tourville.

The Ordinance adoption was approved at the 14th September 2021 Trustee meeting and warned in the Burlington Free press to give all a chance to appeal. To date no appeal has been received.

The Ordinance went into effect the 13th November 2021. Essex PD will enforce the Ordinance. Haulers will receive a copy of the Ordinance and initial infractions will receive warnings. A letter has been sent to the Haulers apprising them of the date the ordinance went into effect which is attached to this memo.

Cost

No cost implications. Oversight by existing EPD officers.

Recommendation

This is an informational Memo.

January 5th 2022

Dear

As a follow up to our letter of August 26th 2021 the Village of Essex Junction Trustees approved an update to the Public Nuisance Ordinance at the 14th September 2021 Trustee meeting. The updated Ordinance went into effect on the 13th November 2021.

A section of the ordinance that relates specifically to the collection of commercial and household trash is listed below.

605 Excessive Sound

A. Express Prohibitions:

- a. The following acts, which enumerations shall not be deemed to be exclusive, are declared to be sound disturbances:
- b. The removal of household and commercial trash by authorized commercial trash haulers utilizing mechanized conveyances between the hours of 9:00 P.M. and 7:00 A.M. is prohibited.

Sincerely,

Robin Pierce
Community Development Director

Memorandum

To: Selectboard; Board of Trustees; Evan Teich, Unified Manager

Cc: Annie Costandi, Director of Stormwater Operations/Staff Engineer; James Jutras, Water Quality Superintendent; Marguerite Ladd, Assistant Manager; Brad Luck, Essex Junction Recreation and Parks Director; Dennis Lutz, Public Works Director; Chelsea Mandigo, Stormwater Coordinator/Wastewater Operator

From: Greg Duggan, Deputy Manager

Re: List of approved storm water projects

Date: December 17, 2021

Issue

The issue is whether the Trustees/Selectboard will approve the list of approved storm water projects as part of the Stormwater Agreement between the Town of Essex and Village of Essex Junction.

Discussion

The Selectboard and Trustees approved the attached Stormwater Agreement “subject to receipt and approval of the currently approved project list.”

The currently approved project list, as identified in the Town of Essex Capital Plan, is attached.

Public Works and Stormwater staff from both municipalities want to ensure the potential to pursue new opportunities that may arise in what could be considered a small project category, particularly with the possibility of state and federal money becoming available for infrastructure projects in the next couple of years. Section 2 of the Stormwater Agreement specifies, “Current and future stormwater personnel from both communities are encouraged to discuss opportunities to work together on stormwater-related funding and projects when it is mutually beneficial to each community, including, but not limited to, the potential for cost-sharing when appropriate and/or developing a stormwater funding mechanism such as a stormwater utility.”

Cost

N/a

Recommendation

Staff recommends that the Selectboard/Trustees approve the list of approved storm water projects as part of the Stormwater Agreement between the Town of Essex and Village of Essex Junction.

Stormwater Agreement

THIS AGREEMENT, made this ____ day of _____, 2022, by and between the Town of Essex, a Vermont municipality located in Chittenden County, (“Essex” or the “Town”) and the City of Essex Junction, a Vermont municipality located in Chittenden County, (“Essex Junction” or the “City” and together the City and Town are collectively referred to herein as the “Municipalities” or the “Parties”).

WHEREAS, the duly elected Town Selectboard and City Council have general supervisory authority over affairs of their respective Municipalities;

WHEREAS, the Town and Village signed a Memorandum of Agreement Between Town of Essex and Village of Essex Junction Re: Stormwater Permitting and Management Services on January 13, 2015 (“Stormwater MOU”);

WHEREAS, Section 5 of the Stormwater MOU states “This agreement may be modified only by a written amendment signed by the Parties”; and

WHEREAS, the Town and Village of Essex Junction do not see a need for the Stormwater MOU to continue in the event that the Charter for the City of Essex Junction is approved by the Legislature;

WHEREAS, Stormwater project funding for eligible Flow Restoration, Phosphorous Removal, and other related state and federal permit requirements has previously been provided for each community by the Town’s Capital fund;

WHEREAS, approved projects not yet completed may require more or less funding than what has been and will be collected to complete the approved projects;

WHEREAS, each community may establish separate community funding for new projects;

NOW THEREFORE, based on the foregoing premises, and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the Town and the City hereby agree as follows:

1. The Town and City agree to terminate the Stormwater MOU effective at the conclusion of the Transition Period as defined in the City of Essex Junction Charter.
2. Current and future stormwater personnel from both communities are encouraged to discuss opportunities to work together on stormwater-related funding and projects when it is mutually beneficial to each community, including, but not

limited to, the potential for cost-sharing when appropriate and/or developing a stormwater funding mechanism such as a stormwater utility.

3. The Municipalities agree to continue the use of any identified stormwater funding from the Town Capital fund that was collected from Village and Town of Essex property owners prior to the approval of the City Charter to complete the then approved, ongoing stormwater projects until those projects are completed. If any currently approved but uncompleted stormwater projects require additional funding to complete, the Town and City shall share such costs on a percentage of the grand list basis. If there are any residual funds after the projects are completed, the funds should be distributed to each municipality on a percentage of the grand list basis.
4. Future stormwater projects shall be funded by each municipality respectively once the Transition Period has concluded. This Agreement may be amended or modified by mutual written agreement of the Parties.
5. Any notice required to be given under this Agreement shall be in writing and mailed to the addresses listed below (or such other address as a party may designate) or hand delivered to the other party at a duly warned meeting of the Town Selectboard or the City Council.

To the Town of Essex: Town of Essex Selectboard
 81 Main Street
 Essex Junction, VT 05452-3209

To City of Essex Junction: City of Essex Junction City Council
 2 Lincoln Street
 Essex Junction, VT 05452

6. This Agreement shall be governed by the laws of the State of Vermont. All rights and remedies provided by this Agreement or by law or in equity or by statute shall be cumulative and concurrent and shall be in addition to every other right, power, or remedy now or hereafter existing to enforce this Agreement. If any provision of this Agreement shall be deemed to be invalid or unenforceable by a court of competent jurisdiction, the remainder of this Agreement shall not be affected thereby and shall continue in full force and effect and shall be enforceable to the fullest extent permitted by law.
7. In the event of any dispute arising out of this Agreement, the Municipalities shall first agree to mediate the dispute. The Municipalities may also agree to submit any dispute not resolved in mediation to binding arbitration. Otherwise all disputes arising out of or related to this Agreement shall be heard in the Vermont Superior Court, Chittenden Civil Division.

8. This Agreement represents the entire agreement between the Parties. All prior agreements, offers, negotiations and representations not herein expressly contained shall be of no force and effect.
9. Neither party shall assign this Agreement or any interest hereunder without the written approval of all of the Parties. This Agreement shall be binding upon and inure to the benefit of the Parties and their respective successors and assigns.
10. No failure by either party to insist upon the strict performance of any term hereunder or to exercise any right, power, or remedy consequent upon a breach thereof shall constitute a waiver of any breach of any such term. No waiver of any breach shall affect or alter this Agreement, which shall continue in full force and effect, or the rights of either party with respect to any other existing or subsequent breach.

DATED this ____ day of _____, 2022.

TOWN OF ESSEX

By: _____
Its Duly Authorized Agent

CITY OF ESSEX JUNCTION

By: _____
Its Duly Authorized Agent

PROJECT NAME	PROJECT DESCRIPTION	TOTAL PROJECT COST	FY 22		FY 23									
			FY22 BALANCE (6/30/22 estimated)	FY23 Additions (CAPITAL TAX, budgeted)	FY23 Additions (Operating or Capital Equip Transfer, budgeted)	FY23 Additions (Grants / Developer Funds, budgeted)	FY23 Additions (Debt Proceeds, budgeted)	FY23 Additions (Transfer between projects, budgeted)	FY23 Additions (TOTAL NON-CAPITAL, budgeted)	FY23 ADDITIONS TOTAL, budgeted	ESTIMATED SPEND FY23	FY23 BALANCE (6/30/23 estimated)		
General Paths, Walks and Trails	This account is the general path capital account where funds are accumulated for funding of specific path projects identified elsewhere in the capital path category. As specific projects develop into potential design or construction, funds are needed to support this effort. Program \$40,000 from the Capital two cents tax very year for the next five years so funds are available to match grants.	TBD	\$ 97,912	\$ 40,000						\$ (30,000)	\$ (30,000)	\$ 10,000		\$ 107,912
DESIGNATED FUNDS - Saxon Hill Master Plan and/or Trails	Funds from developer assessment for this purpose	TBD	\$ 12,000								\$ -	\$ -		\$ 12,000
SW Road to Pearl St. Park	A bike path was envisioned to go from SW Road near Rite Aid to Pearl Street Park. Preliminary Plans were developed but the Agency of Natrual Resources was concerned over the proximity of the path to a major wetland. Some study funds were allocated but no further work has been done to locate an alternative routes.	TBD	\$ -								\$ -	\$ -		\$ -
SUBTOTAL PATHS/WALKS/TRAILS		\$ 121,925	\$ 117,912	\$ 60,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 60,000	\$ 55,000	\$ 122,912	
Stormwater construction projects	Construction of stormwater treatment facilities at various locations within the impaired waterways - Sunderland Brook and Indian Brook. The facilities are site specific and the priority of construction will be based on permit treatment level requirements established by the State. Also, development of a program to meet new NPDES Phase 2 permit requirements.	\$ 846,882	\$ 550,874	\$ 150,000						\$ (135,795)	\$ (135,795)	\$ 14,205		\$ 565,079
LDS Storm Pond Conversion	80/20 Grant; in design now; At the LDS Church property off Essex Way. Construction of an underground stormwater treatment facility to meet phase 2 permit requirements. Project to be built in FY23 with a total cost of \$1.9M and existing grants covering \$1.28M	\$ 1,346,185	\$ 3,264			\$ 1,280,468			\$ 47,668	\$ 1,328,136	\$ 1,328,136	\$ 1,331,400		\$ -
Town TAP Cul-de-sacs	80/20 Grant; town/village co-applicants, town paying the 20% match, assume the remaining 80% is split between the two. Two locations in Town and one location in Village. Reconstruction of three existing cul-de-sacs for stormwater treatment to meet the flow restoration planned phosphorous removal required by the phase 2 permit.	\$ 338,925	\$ -			\$ 212,608			\$ 53,152	\$ 265,760	\$ 265,760	\$ 265,760		\$ -
Town Grants in Aid 2021	A grant through the CCRPC to improve gravel roads to reduce the impact of phosphorous on Lake Champlain. The work is needed to meet the Planned Phosphorous removal required by NPDES Phase 2 Storm water permit. The estimated total project cost is \$37.500 of which the grant is \$31,250 and the local share at is \$6,250		\$ -							\$ -	\$ -			\$ -
CCRPC UPWP Planning Grant	Drainage improvements for Tanglewood Drive; 80/20 - reduce erosion in Fern Hollow	\$ 36,086	\$ -							\$ -	\$ -			\$ -
2020 UPWP Storm Line Inspection	80/20 CCRPC Grant; throughout the Town in areas with old metal storm pipes. Investigate the condition of old corrugated metal storm pipes by televising lines. The estimated project cost was \$50k with a \$40k grant from CCRPC	\$ 120,000	\$ -							\$ -	\$ -			\$ -
2020 UPWP Storm Line Inspection Village	80/20 CCRPC Grant - Town Paying Match Only. Since this is just a study we are going to book it 100% through the Town because there will be no capital asset. A grant to investigate the condition of old corrugated metal storm pipes in the Village.	\$ 24,000	\$ -							\$ -	\$ -			\$ -

PROJECT NAME	PROJECT DESCRIPTION	FY 22			FY 23								
		TOTAL PROJECT COST	FY22 BALANCE (6/30/22 estimated)	FY23 Additions (CAPITAL TAX, budgeted)	FY23 Additions (Operating or Capital Equip Transfer, budgeted)	FY23 Additions (Grants / Developer Funds, budgeted)	FY23 Additions (Debt Proceeds, budgeted)	FY23 Additions (Transfer between projects, budgeted)	FY23 Additions (TOTAL NON-CAPITAL, budgeted)	FY23 ADDITIONS TOTAL, budgeted	ESTIMATED SPEND FY23	FY23 BALANCE (6/30/23 estimated)	
2022 UPWP Village Storm Line Inspection Phase 2	80/20 CCRPC Grant; throughout the Village in areas with old metal storm pipes. Investigate the condition of old corrugated metal storm pipes. by televising lines. This is Phase 2 of the televising project and is expected to start in early spring of 2022.	\$ 50,000	\$ -						\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ -
Village Better Roads 2022 Grant	This project is located on Rosewood Lane and the work includes upgrading an old deteriorated storm pipe and stabilizing an eroded outfall with stone. This project is a permit requirement. Work is expected to take place in spring 2022.		\$ -						\$ 4,750	\$ 4,750	\$ 4,750	\$ 4,750	\$ -
Village Grants in Aid 2022 Grant	Grant through Vtrans for drainage improvements on hydrologically connected road segments and outfalls (80/20) to help reduce phosphorus from Lake Champlain.		\$ -						\$ 1,125	\$ 1,125	\$ 1,125	\$ 1,125	\$ -
2022 UPWP Storm Line Inspection Phase 2	80/20 CCRPC Grant; throughout the Town in areas with old metal storm pipes. Investigate the condition of old corrugated metal storm pipes. by televising lines.	\$ 50,000	\$ -		\$ 40,000			\$ 10,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ -
Town Grants in Aid 2022	Grant through Vtrans for drainage improvements on gravel roads (80/20) to help reduce phosphorus from Lake Champlain.	\$ 45,000	\$ -		\$ 36,400			\$ 9,100	\$ 45,500	\$ 45,500	\$ 45,500	\$ 45,500	\$ -
SUBTOTAL STORMWATER		\$ 2,895,000	\$ 554,138	\$ 150,000	\$ -	\$ 1,569,476	\$ -	\$ -	\$ 1,569,476	\$ 1,719,476	\$ 1,708,535	\$ 565,079	
Equipment Replacement, Digital Records Management	A reserve fund for the scheduled replacement of the Town's main IT systems. This included hardware and software that comprise the infrastructure of the overall information management system such as servers, switches, firewalls and uninterruptable power supplies. Software deployed across the organization for email, backups, and basic office operations is also included. FY22 Meeting room AV, FY23 Data Storage Hardware Refresh	\$ 125,000	\$ (3,476)	\$ 31,000	\$ 4,000				\$ 4,000	\$ 35,000	\$ 30,000	\$ 1,524	
SUBTOTAL INFORMATION MANAGEMENT		\$ 125,000	\$ (3,476)	\$ 31,000	\$ 4,000	\$ -	\$ -	\$ -	\$ 4,000	\$ 35,000	\$ 30,000	\$ 1,524	
Natural Resources Management	Remove and replace 30 trees in FY23; perform insecticide treatment through operating budget on 13 trees Tree survey completed. Funds needed to plant new trees an provide funds for replacement of trees from pests, disease and damage.	\$ 100,000	\$ 38,420	\$ 12,000					\$ -	\$ 12,000	\$ 12,000	\$ 38,420	
SUBTOTAL NATURAL RESOURCES MANAGEMENT		\$ 100,000	\$ 38,420	\$ 12,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 12,000	\$ 12,000	\$ 38,420	
Undesignated Funds	In years where the total tax raised by the \$0.02 capital tax has exceeded expectations, excess has been accumulated in the fund as undesignated to be used as needed for future capital projects.	\$ -	\$ 841,572	\$ -	\$ -	\$ -	\$ -	\$ (215,252)	\$ (215,252)	\$ (215,252)	\$ -	\$ 626,320	
		\$ -	\$ 841,572	\$ -	\$ -	\$ -	\$ -	\$ (215,252)	\$ (215,252)	\$ (215,252)	\$ -	\$ 626,320	
		\$ 14,110,293	\$ 3,115,240	\$ 535,000	\$ 544,000	\$ 1,744,476	\$ -	\$ -	\$ 2,288,476	\$ 2,823,476	\$ 2,840,296	\$ 3,098,420	

Memorandum

To: Selectboard; Evan Teich, Unified Manager

Cc: Board of Trustees

From: Greg Duggan, Deputy Manager

Re: Local option tax

Date: December 30, 2021

Issue

The issue is for the Selectboard to discuss the possibility of putting the local option tax on the 2022 Town Meeting warning.

Discussion

Town-wide, the state estimates that all available local option taxes would generate approximately \$1.5 million. Local option taxes that can be implemented include retail sales and meals, rooms and alcohol.

A local option tax is one of the few ways the Town can raise additional revenue, which could be used to reduce property taxes, fund capital, pay for special projects, or more. Because the tax is applied to sales, some of the revenue would be generated by people from outside the community shopping and dining in Essex. If the Legislature approves the Village of Essex Junction's separation from the Town, a local option tax could be an important way to mitigate the loss of the property tax base.

Concerns about a local option tax include the fact that it is another tax, that it is regressive, uncertainty about how it would be used, and more.

A survey was available from December 9 to December 29 to gather input from the community on the possibility of implementing a local option tax, and their preferences on how to use the revenue. The survey was not intended to be a scientific survey.

The survey generated 606 responses, and nearly all of those respondents said they were residents of Essex and/or Essex Junction.

Approximately 40 percent of respondents said they were very or somewhat likely to support a local option tax on retail sales or meals and alcoholic beverages; roughly half of the respondents indicated they are very or somewhat unlikely to support those local option taxes.

The ratios were flipped for a local option tax on rooms, where a little more than 50 percent of respondents indicating they were very or somewhat likely to support such a tax, with just less than 40 percent saying they were very or somewhat unlikely to support a rooms tax.

Of the options offered for ways to use revenue if a local option tax is implemented, property tax reduction and capital improvements were the two most popular options. Many respondents also submitted written comments for other ideas.

Full results of the survey are attached.

The Selectboard will need to decide by the end of January whether or not to include the local option tax on the Town Meeting warning.

Cost

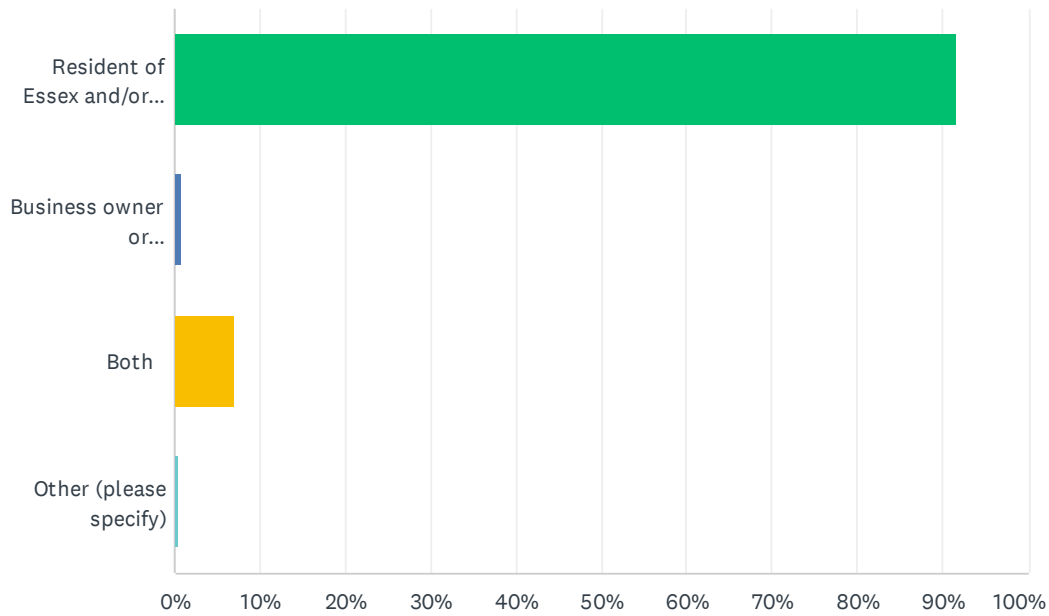
n/a

Recommendation

This memo is for discussion.

Q1 Are you a

Answered: 606 Skipped: 0

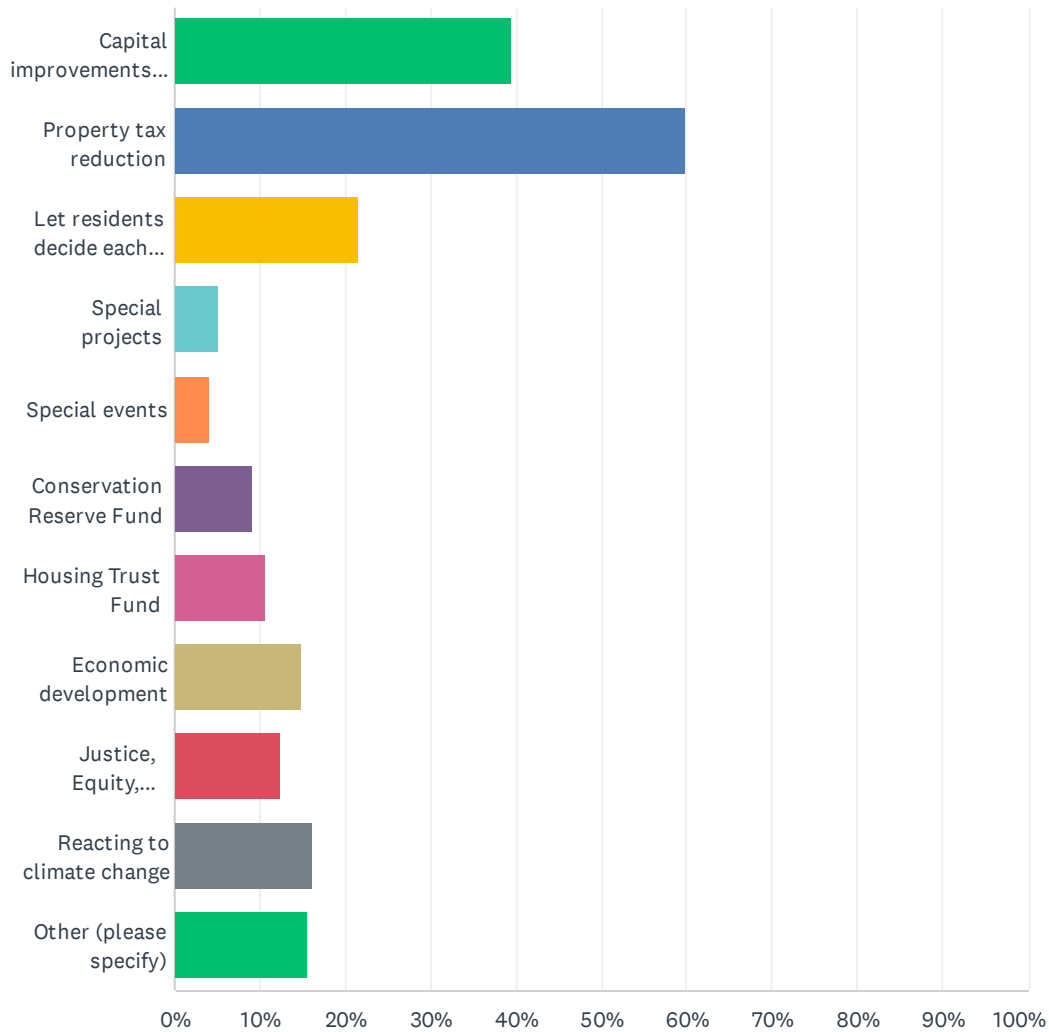


ANSWER CHOICES	RESPONSES	
Resident of Essex and/or Essex Junction	91.75%	556
Business owner or representative in Essex and/or Essex Junction	0.83%	5
Both	6.93%	42
Other (please specify)	0.50%	3
TOTAL		606

#	OTHER (PLEASE SPECIFY)	DATE
1	Live 2 buildings away from Essex Jct. and do business in Essex/Essex Jct.	12/24/2021 8:46 PM
2	I often eat out in this area and being taxed even another 1% may make me not choose to eat at my favorite places.	12/11/2021 10:15 AM
3	Former resident and nearby consumer	12/10/2021 5:30 PM

Q2 If all available local option taxes were implemented, they are estimated to generate approximately \$1.5 million per year. How do you think any revenue should be used (select all that apply):

Answered: 606 Skipped: 0



ANSWER CHOICES	RESPONSES	
Capital improvements (such as buildings, roads, infrastructure, expensive vehicles)	39.44%	239
Property tax reduction	59.90%	363
Let residents decide each year how to spend a certain amount of money through participatory budgeting	21.62%	131
Special projects	5.12%	31
Special events	3.96%	24
Conservation Reserve Fund	9.24%	56
Housing Trust Fund	10.56%	64
Economic development	14.85%	90
Justice, Equity, Diversity and Inclusion work	12.38%	75
Reacting to climate change	16.17%	98
Other (please specify)	15.51%	94
Total Respondents: 606		

#	OTHER (PLEASE SPECIFY)	DATE
1	I don't want a local option tax, these surveys are biased by design.	12/26/2021 11:05 AM
2	Reduce the taxes that will go up when Village and TOV separate..	12/24/2021 12:34 PM
3	I don't support the tax	12/24/2021 8:15 AM
4	Dedicated to reducing debt, this is what Colchester has done, it reduces the property tax burden and creates a fund that can be used for capital improvements that can be used with voter approval	12/23/2021 10:09 AM
5	Increasing solar capacity on all flat roofs,	12/23/2021 9:40 AM
6	This should be a year to year decision by the Select Board based on current needs and shortfalls. One year it might be capital improvements, but the next year might be housing trust fund and so on.	12/23/2021 8:42 AM
7	Opposed to the tax	12/23/2021 7:25 AM
8	Taxation is theft	12/23/2021 7:13 AM
9	Making up for the loss of revenue from the Village separation (due to failed merger)	12/22/2021 9:24 PM
10	Don't agree with local tax	12/22/2021 8:32 PM
11	Recreation and community development	12/22/2021 7:31 PM
12	Definitely not equity	12/22/2021 7:21 PM
13	Offset cost of emergency services (police/fire/emt)	12/22/2021 6:44 PM
14	I don't think it should be implemented	12/22/2021 5:51 PM
15	My choice is to NOT have it.	12/22/2021 5:42 PM
16	I don't think you should implement a local option tax at all	12/22/2021 5:42 PM
17	Childcare	12/22/2021 5:30 PM
18	School and after school programs	12/22/2021 7:38 AM
19	Offset losses from separation	12/21/2021 6:59 PM
20	Anything to help relieve the tax burden that is coming	12/21/2021 5:30 PM

21	not just reacting... acting proactively for climate mitigation	12/18/2021 11:11 AM
22	This question is out of order.	12/14/2021 4:12 PM
23	Education	12/14/2021 10:35 AM
24	Putting the cart before the horse	12/13/2021 12:46 PM
25	Do not want another tax.	12/12/2021 8:51 PM
26	Open land	12/12/2021 6:37 PM
27	Local option taxes should not be implemented	12/12/2021 5:58 PM
28	Don't collect more tax	12/12/2021 11:06 AM
29	have town and village pay for garbage and food waste pick up like Westford does	12/12/2021 10:32 AM
30	Reduce town residents tax burden when village separates	12/12/2021 7:47 AM
31	No new taxes	12/12/2021 12:23 AM
32	EV charging stations	12/11/2021 10:04 PM
33	Just don't want another tax!	12/11/2021 9:36 PM
34	Not implement this fools mission	12/11/2021 6:30 PM
35	I do NOT support a new, local options tax in Essex.	12/11/2021 12:22 PM
36	PROPERTY TAX RELIEF	12/11/2021 11:50 AM
37	Bike paths and finishing incomplete paved walking paths	12/11/2021 10:02 AM
38	NO TAX!	12/11/2021 9:22 AM
39	NO TAX	12/11/2021 8:21 AM
40	I do not support raising taxes. NO NEW TAXES!!!	12/11/2021 8:19 AM
41	support the expanded work of the Essex Community Justice Center	12/11/2021 7:48 AM
42	Health initiatives- sports/ gyms/ health programs.	12/10/2021 11:03 PM
43	I'm against this tax	12/10/2021 9:37 PM
44	No more taxes	12/10/2021 9:33 PM
45	Don't tax us twice, reduce my pymnt.	12/10/2021 8:00 PM
46	Do not start another tax.	12/10/2021 7:45 PM
47	Our seniors are struggling more than ever before. Many are in dire straits.	12/10/2021 7:35 PM
48	None.	12/10/2021 6:46 PM
49	I believe the savings Essex residents receive on large items delivered to a town without a local option tax out weigh the benefit of a local option tax.	12/10/2021 6:39 PM
50	Community center with indoor pool	12/10/2021 6:04 PM
51	With Covid, The extremely high rate of inflation, the price of gas services and businesses trying to stay afloat this is simply not the time to raise tax on anything.	12/10/2021 5:49 PM
52	Non vehicular paths/public transport	12/10/2021 5:43 PM
53	Trick question; I would be opposed to any added tax without a purpose beforehand	12/10/2021 5:38 PM
54	Possibly rec department activities in the town, possibly school related	12/10/2021 5:30 PM
55	There should NOT be a local option tax.!!	12/10/2021 5:25 PM
56	Not in favor of additional tax.	12/10/2021 5:25 PM
57	Municipal Fiber Internet	12/10/2021 5:13 PM

Local Option Tax survey

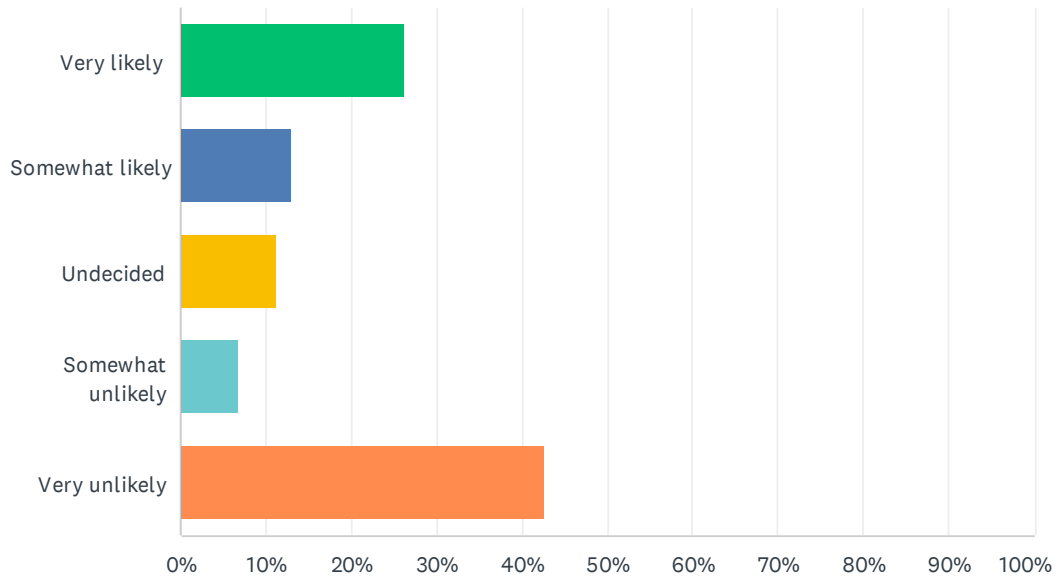
SurveyMonkey

58	we are taxed enough already	12/10/2021 5:08 PM
59	Human Services	12/10/2021 5:00 PM
60	This is a bad idea and would have me shop outside of Essex more....hurts local businesses.	12/10/2021 4:47 PM
61	None of the above	12/10/2021 2:19 PM
62	Resurfaced pickleball courts	12/10/2021 2:08 PM
63	Ambulance and fire support	12/10/2021 1:59 PM
64	Why raise when we show a surplus	12/10/2021 1:41 PM
65	WHy are we considering a tax with no known need for it??	12/10/2021 1:17 PM
66	Schools	12/10/2021 12:58 PM
67	Cash rebate to taxpayers	12/10/2021 12:49 PM
68	Pickleball courts and maintenance	12/10/2021 12:47 PM
69	NO EXTRA TAXES!!	12/10/2021 12:44 PM
70	Do not want this tax	12/10/2021 12:27 PM
71	Affordable single family homes	12/10/2021 12:21 PM
72	Taxation is theft	12/10/2021 11:54 AM
73	Don't implement	12/10/2021 10:10 AM
74	I believe we are taxed enough. I do not support raising ANY new tax revenue.	12/10/2021 10:01 AM
75	No new taxes	12/10/2021 9:49 AM
76	Keep working on our geographically well-situated advantage as a regional, green transportation hub.	12/10/2021 8:39 AM
77	Nothing frustrates me more than the discussion of raising taxes without a clear cut use of the money. The only use of local option tax is to reduce property taxes, in my opinion.	12/10/2021 8:24 AM
78	Parks and Recreation, youth programming	12/10/2021 7:36 AM
79	Where is your current budget not enough?	12/10/2021 7:18 AM
80	No more taxes!	12/10/2021 6:15 AM
81	Do not implement LOT	12/10/2021 6:04 AM
82	None. Do not add more taxes.	12/9/2021 11:21 PM
83	No more taxes. This is what makes dining out unaffordable.	12/9/2021 10:13 PM
84	Offsetting the tax increases that will happen in the TOV due to separation, and supporting the losses at ERP	12/9/2021 9:59 PM
85	Providing additional community resources to reduce local issues related to poverty, lack of housing, social determinants of health.	12/9/2021 9:59 PM
86	I don't support the tax.	12/9/2021 8:20 PM
87	No additional taxes	12/9/2021 8:14 PM
88	None of the above!! We are taxed enough!!	12/9/2021 8:08 PM
89	Not sure I want a LOT unless its only on maybe marijuana	12/9/2021 7:52 PM
90	n/a	12/9/2021 7:10 PM
91	100% to property tax reduction. We are doing our residents a disservice if this money goes elsewhere.	12/9/2021 7:08 PM
92	Police	12/9/2021 7:06 PM

93	Childcare	12/9/2021 7:01 PM
94	Essex Rescue becoming a fully funded organization	12/9/2021 6:47 PM

Q3 How likely are you to support a local option tax on retail sales, which is estimated to generate approximately \$1.2 million (of the expected \$1.5 million total) each year? (NOTE: items such as clothing and groceries are not subject to sales tax.)

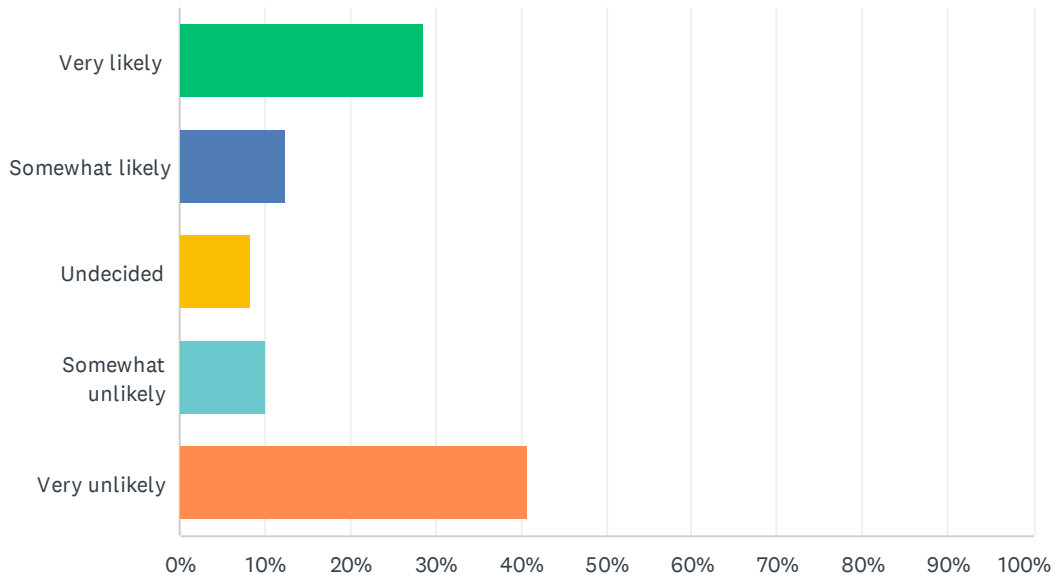
Answered: 606 Skipped: 0



ANSWER CHOICES	RESPONSES	
Very likely	26.24%	159
Somewhat likely	13.04%	79
Undecided	11.39%	69
Somewhat unlikely	6.77%	41
Very unlikely	42.57%	258
TOTAL		606

Q4 How likely are you to support a local option tax on meals and alcoholic beverages, which is estimated to generate approximately \$300,000 (of the expected \$1.5 million total) each year?

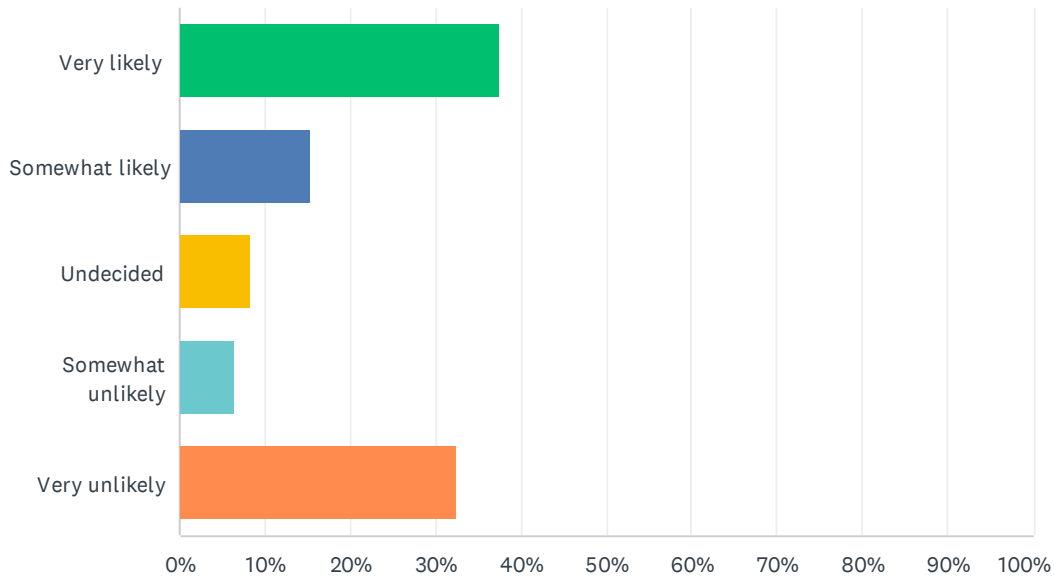
Answered: 606 Skipped: 0



ANSWER CHOICES	RESPONSES	
Very likely	28.55%	173
Somewhat likely	12.38%	75
Undecided	8.25%	50
Somewhat unlikely	10.07%	61
Very unlikely	40.76%	247
TOTAL		606

Q5 How likely are you to support a local option tax on rooms, which is estimated to generate approximately \$50,000 (of the expected \$1.5 million total) each year?

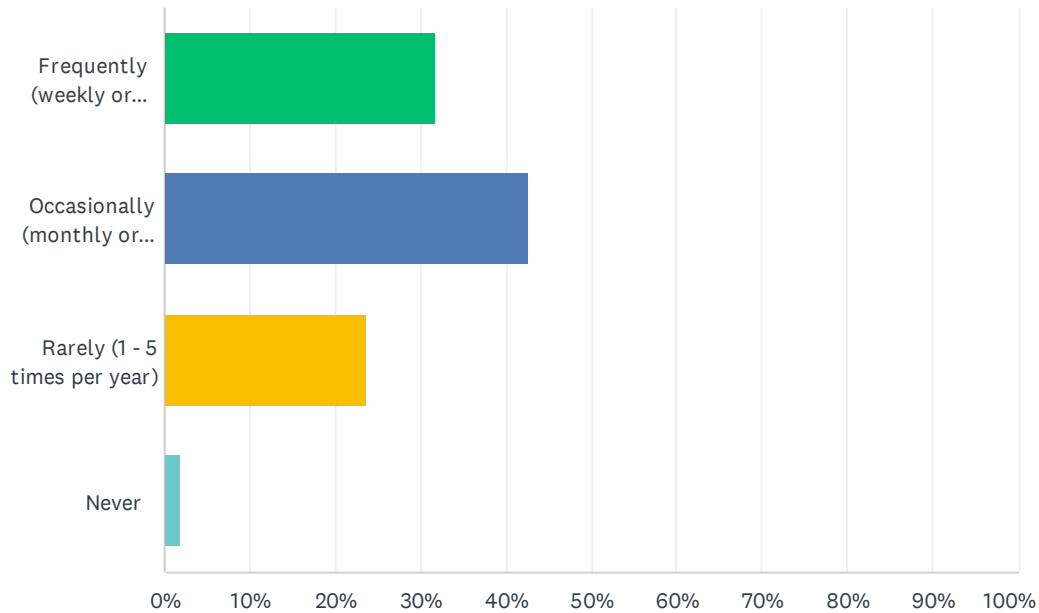
Answered: 606 Skipped: 0



ANSWER CHOICES	RESPONSES	
Very likely	37.62%	228
Somewhat likely	15.35%	93
Undecided	8.25%	50
Somewhat unlikely	6.44%	39
Very unlikely	32.34%	196
TOTAL		606

Q6 How often do you shop or dine in Burlington, Colchester, South Burlington, Williston, and/or Winooski, all of which have local option taxes for sales, meals and alcoholic beverages, and rooms?

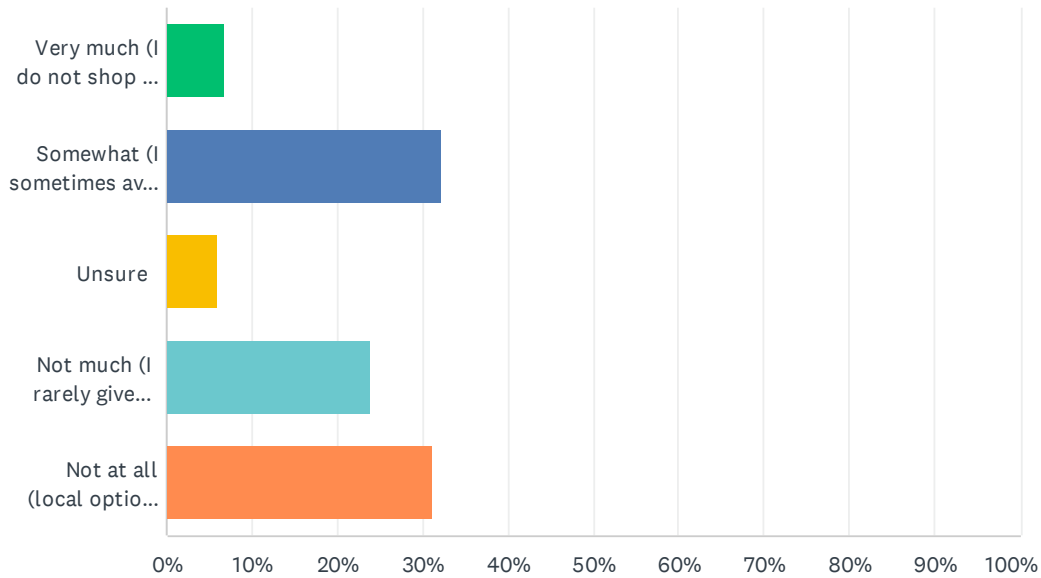
Answered: 606 Skipped: 0



ANSWER CHOICES	RESPONSES	
Frequently (weekly or more)	31.85%	193
Occasionally (monthly or every other month)	42.57%	258
Rarely (1 - 5 times per year)	23.60%	143
Never	1.98%	12
TOTAL		606

Q7 How much does the presence of local option taxes in Burlington, Colchester, South Burlington, Williston, and/or Winooski influence your decision to shop or dine in those communities?

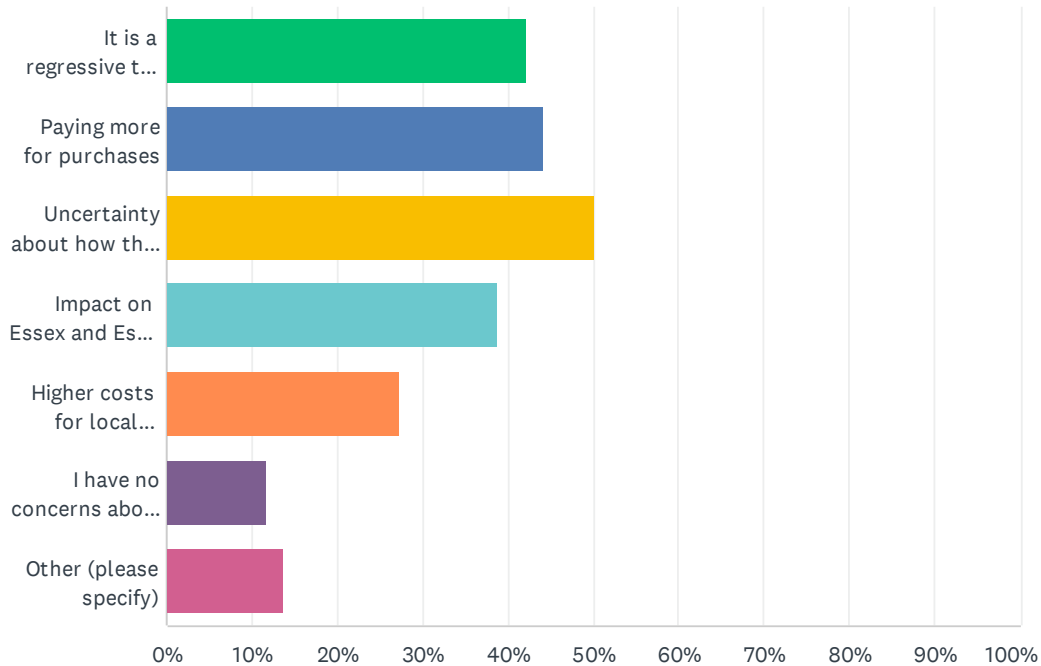
Answered: 606 Skipped: 0



ANSWER CHOICES	RESPONSES	
Very much (I do not shop or dine in those communities because of the local option tax)	6.77%	41
Somewhat (I sometimes avoid shopping or dining in those communities because of the local option tax)	32.18%	195
Unsure	5.94%	36
Not much (I rarely give thought to local option taxes when I shop or dine)	23.93%	145
Not at all (local option taxes have no impact on where I shop or dine)	31.19%	189
TOTAL		606

Q8 What concerns, if any, do you have about local option taxes? (select all that apply)

Answered: 605 Skipped: 1



ANSWER CHOICES	RESPONSES
It is a regressive tax that takes a larger percentage of income from people with lower incomes than it does from people with higher incomes	42.31% 256
Paying more for purchases	44.13% 267
Uncertainty about how the revenue would be used by the Town of Essex and/or Village of Essex Junction	50.08% 303
Impact on Essex and Essex Junction businesses	38.84% 235
Higher costs for local businesses	27.27% 165
I have no concerns about a local option tax	11.74% 71
Other (please specify)	13.72% 83
Total Respondents: 605	

#	OTHER (PLEASE SPECIFY)	DATE
1	False narrative about negative effects of LOT from business owners	12/27/2021 9:47 PM
2	Use it wisely!	12/24/2021 12:34 PM
3	The state gets some of the money and it just hides the true cost of running our communities. We might as well pay more in local taxes and be honest.	12/23/2021 5:27 PM
4	Although since other communities surrounding us already have the local tax option, I believe there are ways to minimize this with PR, simple accounting.	12/23/2021 8:42 AM

Local Option Tax survey

SurveyMonkey

5	Possibility of using it as an excuse for increases that may otherwise not be justified.	12/23/2021 8:16 AM
6	It isn't wise to impose a new revenue stream while the Village is in the process of divorcing the town.	12/22/2021 9:45 PM
7	Is this a way for Town of Essex to make up for lost tax revenues because of separation?	12/22/2021 8:32 PM
8	We pay ridiculously high taxes in Eeesx already. Now you want more. STOP SCREWING US ALREADY	12/22/2021 8:16 PM
9	know people who come to lowes, hannafor, Essex drugstores from Colchester & Williston to avoid local option tax.	12/22/2021 7:55 PM
10	NO MORE TAXES - ELIMINATE SOME EXPENSES	12/22/2021 7:51 PM
11	Aren't we taxed enough with School and Property taxes??	12/22/2021 7:38 PM
12	My concern is why don't we have a local option tax when surrounding towns have a local option tax	12/22/2021 7:32 PM
13	Concerns about it increasing over time as an easy place to find money.	12/22/2021 7:09 PM
14	The tax is for people buying in town and getting delivery in town, the one percent tax is really a tax on the resident of Essex more than visitors. It was voted down by majority a few years back and that should have been the end of it. 120% against it. Let the village and town split first then they can make their own decisions	12/22/2021 5:54 PM
15	Wait until the split is decided	12/22/2021 5:35 PM
16	Is this being driven by the very unfortunate decision by EJ residents to separate?	12/22/2021 5:30 PM
17	I don't know enough. Not sure	12/21/2021 8:12 PM
18	I did not want the separation so don't care about raising the money in other ways.	12/21/2021 5:19 PM
19	It's our money the gvt needs to stop taking it away. Locally or nationally.	12/14/2021 2:31 PM
20	That even if we want it to reduce property taxes, those in charge wouldn't listen and still do with it what they want	12/14/2021 10:35 AM
21	With the Village looking to separate from the Town, is this still a joint thing?	12/13/2021 5:07 PM
22	What would be the effect on Global Foundries?	12/13/2021 12:46 PM
23	After the years of COVID challenges and inflation now so high I think it would be poor planning to even suggest this at this time.	12/13/2021 9:04 AM
24	When the town and village split, who gets what percentage of the take?	12/12/2021 6:37 PM
25	We don't need another tax. Cut municipal expenses instead	12/12/2021 6:03 PM
26	This will only grow government spending. The select board should be focusing on ways to save money, not generate more revenue.	12/12/2021 5:58 PM
27	more work and loss of income for me as a business owner	12/12/2021 5:11 PM
28	Stop taxing	12/12/2021 11:06 AM
29	I am unsure of impacts on business owners, I suspect it may negatively affect them	12/12/2021 7:47 AM
30	Discourages town residents from supporting local businesses	12/11/2021 10:46 PM
31	Covid stress and inflation makes this a bad time to add costs; put it off for a while and I would be more likely to support.	12/11/2021 9:43 PM
32	Some of the above but we're all sick & tired of increased costs. Give us a break.	12/11/2021 9:36 PM
33	My neighbors complaining and making Essex seem like a really unappealing place to live. Seriously. Why did I move from Shelburne?	12/11/2021 7:03 PM
34	We spend too much money. Every new source, if not used to offset other sources, just leads to further growth and the eventual reliance on that money.	12/11/2021 4:09 PM
35	How are revenues split between TOV & TIV ie. negotiated?	12/11/2021 12:24 PM

36	Needs to ge used for property tax relief, NOT to increase spending!	12/11/2021 11:50 AM
37	What is the rationale for the tax? where is the need? I'm sicki of how expensive it is to live here. So many taxes already	12/11/2021 10:32 AM
38	We are taxed enough. Why dream up another way to tax us. We all have to live within our budget, why not all governments.	12/11/2021 9:21 AM
39	The local option SALES tax is just another greedy, never ending method of raising taxes to feed the insatiable desire of politicians to spend other peoples money on feel good projects, all in the effort, to make themselves look good.	12/11/2021 8:19 AM
40	Our taxes are high enough, very unfair	12/11/2021 7:33 AM
41	We voted to merge, then we voted to separate, all to see better use of our budgets and to see our taxes decrease. I'd like to see the village figure things out with the budget they have before you immediately ask for more. It feels a bit like a betrayal.	12/11/2021 6:30 AM
42	also difficulties with this policy as town and junction try to work out their final relationship	12/10/2021 9:37 PM
43	Adding more taxes is the standard fallback of incompetent leaders who are addicted to spending other people's money.	12/10/2021 9:33 PM
44	#2 fallacy, it's a pass through	12/10/2021 8:00 PM
45	Property taxes are already too high. Do not add another tax.	12/10/2021 7:45 PM
46	This tax (TAX) will hurt everyone	12/10/2021 7:35 PM
47	We shouldn't be raising taxes when everyone is already spending more money on everything else due to inflation. This is a horrible time to introduce this idea. I thought, just like the merger, that we voted this down in the past as well, no?...	12/10/2021 7:24 PM
48	Unfortunately this will be seen as "added revenue" to spend instead of finding ways to cut costs and stay within a budget	12/10/2021 5:53 PM
49	We already pay too much in taxes. Having a hidden tax is unacceptable.	12/10/2021 5:51 PM
50	The Timing is not well thought out. The Town and Village are splitting and the financial consequences are unknown. Inflation is hitting hard. Businesses are already stressed about their future. Let's step back and take a breather and wait until life settles a bit more before any change.	12/10/2021 5:49 PM
51	Essex business are already hurting. This will onky make things worse. How about cutting spwnding by 1.5 M instead of taxes	12/10/2021 5:47 PM
52	Spend less	12/10/2021 5:43 PM
53	I think this should be addressed by Village and/or Town once separation is complete.	12/10/2021 5:28 PM
54	It's a solution in search of a problem - the question should be why do we need it, not why shouldn't we do it.	12/10/2021 5:13 PM
55	I'm concerned that not enough is known about budgeting in a post-separation environment. As a village resident, I feel this idea should be tabled until after we separate.	12/10/2021 3:44 PM
56	We are taxed to death in this state and adding 1 more tax isn't the answer.	12/10/2021 2:19 PM
57	this eventually addes 1% to the cost of home purchases as all materieals delivered to an essex job costa 1% more. . It is a Destination Tax, not a Sales Tax.	12/10/2021 1:17 PM
58	Sales tax for purchases delivered to my door from a non-local business sucks. I get getting it from local stores but internet purchases for me would kill it for me.	12/10/2021 12:49 PM
59	No more taxes	12/10/2021 12:27 PM
60	I neither want to pay it, nor collect it.	12/10/2021 12:06 PM
61	Stop with the over taxing, how about reducing spending.	12/10/2021 11:55 AM
62	Taxation is theft.	12/10/2021 11:54 AM

63	I just find it funny that you don't even have a plan on what the money would be used for...first you are asking folks if they would vote for it. More public spending waste. Let's tax people more then we will figure out how to sprang it. What a joke. You can't keep just taxing more and more. I vote NO!	12/10/2021 11:07 AM
64	I would like to wait until Essex Junction is fully separated	12/10/2021 10:11 AM
65	Ultimately, its people who pay taxes--not businesses. A sales tax makes businesses less competitive, but they have no choice but to pass the cost on to consumers.	12/10/2021 10:01 AM
66	All of the concerns listed, particularly people avoiding Essex due to the tax.	12/10/2021 9:56 AM
67	Cut taken for state funding rather than remaining local.	12/10/2021 9:47 AM
68	The state keeps too high a percentage of the tax. Is the \$1.5 million projection net, after the state cut?	12/10/2021 8:24 AM
69	inefficient after the State takes its cut	12/10/2021 7:17 AM
70	I need more information before making an informed decision. I will not be in support of LOT allocated based on grand list. I would support an LOT based on actual d point of sale data.	12/10/2021 7:03 AM
71	i love to see no soda tax but 25 percent on beer tax. and more road block at night afater 10pm.	12/10/2021 1:39 AM
72	It will encourage the town towards higher spending.	12/9/2021 10:13 PM
73	The fact that we'd collect a tax -- mostly from Essex residents -- and send 30% of it to the State Government. If we need to tax ourselves, add it to property tax, so we keep 100% of the proceeds -- not 70%!!!!	12/9/2021 9:34 PM
74	It proves that the local government does not know how to run a budget and needs more money, stop taking, taking and taking	12/9/2021 9:08 PM
75	Why is this even being considered with separation in the works?	12/9/2021 9:06 PM
76	Until this community establishes a large non resident draw to spend money here you are just hurting the locals	12/9/2021 8:59 PM
77	It's expensive enough to try to live here. We don't need any additional costs to inhibit access to our local eateries	12/9/2021 8:49 PM
78	We are fucking taxed enough and you idiots want to tax us more.	12/9/2021 8:08 PM
79	I will oppose any option tax that appears in any way to look like the last attempt at the option tax years ago.	12/9/2021 7:51 PM
80	Considering we are still dealing with the pandemic, and have *no* idea how separation will hit us tax wise, this is NOT the time to implement local options. We have very few big draw stores, the hit will be on Essex residents.	12/9/2021 7:49 PM
81	Abuse of this money - we NEED TO REDUCE PROPERTY TAXES.	12/9/2021 7:08 PM
82	It seems very concerning that this idea is being considered without there being any specific reason to do so. No specific application for the revenue is being proposed, no idea is being given how this revenue would affect property taxes, if at all. Additionally, it feels like the idea would hurt local businesses, possibly to cut down a small percentage of the tax hikes Essex Town would experience if our separation is approved. I am very supportive of taxation for services but the needs should be clearly evident before the proposal for taxes to be implemented. Please also consider the lower income residents who will now be charged more to shop for basics in town.	12/9/2021 6:47 PM
83	***Impact on low income households and those on fixed incomes if full sales tax local option tax is implemented.	12/9/2021 6:32 PM

Q9 Do you have any other questions or comments about local option taxes?

Answered: 298 Skipped: 308

#	RESPONSES	DATE
1	Want any money to go back to Essex Jct. residents to release tax burden.	12/29/2021 8:25 AM
2	No	12/27/2021 9:47 PM
3	Why now?	12/26/2021 8:21 AM
4	It is bullshit	12/24/2021 9:58 PM
5	The williston tax was to be a temporary 5 years ago. It's still there. Not a fan of more taxes	12/24/2021 6:46 AM
6	It's a damned shame that the TOV taxpayers were mislead about the Village wanting to work with TOV to remain ONE ESSEX.	12/23/2021 10:11 PM
7	No	12/23/2021 6:55 PM
8	I already shop only at our Lowe's vs other VT ones because of local tax. We actually travel to NH and just put the VT 6% on our tax filing instead of buying something in a local tax town.	12/23/2021 6:46 PM
9	If participatory budgeting is used (#2), I will push hard for staff put the options together for the residents' vote with voter input. A yearly survey perhaps. Otherwise it will be a cluster and the list will be impossible to manage.	12/23/2021 6:09 PM
10	How much would the tax rate have to increase to match the income a local option tax would bring in. Also, maybe we should advertise our business noting that we do not have one.	12/23/2021 5:27 PM
11	nope	12/23/2021 12:35 PM
12	Too bad we got rid of all our shopping at The Essex Experience!	12/23/2021 11:07 AM
13	x	12/23/2021 10:29 AM
14	How the money will be used or dedicated will influence my vote. I will vote yes if it helps offset the property tax but if it is used for non-profits, to support climate change, or start new programs I will vote no	12/23/2021 10:09 AM
15	No	12/23/2021 9:35 AM
16	The village just sold us a bill of goods on separation from Essex Town stating that it would reduce taxes, and now the village wants to increase taxes on village purchases. Creates even more reason for businesses not to do business in Essex.	12/23/2021 9:10 AM
17	Hard to see the wisdom in changing tax policy now given the uncertainty of the entire governance and tax structure of the town/village. Maybe this is something each community can decide if/when the village separates.	12/23/2021 8:58 AM
18	No	12/23/2021 8:16 AM
19	None	12/23/2021 7:34 AM
20	Don't do it	12/23/2021 7:25 AM
21	No	12/23/2021 7:18 AM
22	No	12/23/2021 6:52 AM
23	No	12/23/2021 5:08 AM
24	We've already turned this down once and it's back again. Just like merger. No one listens.	12/22/2021 9:48 PM
25	Seriously stop it with the changes until the separation is completed and the dust has settled,	12/22/2021 9:45 PM

	you maniacs!	
26	Assuming the Village separates from the town,what would the estimated revenue from said tax be just from the village ?	12/22/2021 9:30 PM
27	No	12/22/2021 9:24 PM
28	Housing in VT is a critical need	12/22/2021 9:20 PM
29	much will change if separation occurs for Essex Junction? "1.5 million" becomes 750K?	12/22/2021 9:03 PM
30	No	12/22/2021 8:50 PM
31	No	12/22/2021 8:27 PM
32	Our property taxes are through the roof and now you want more of our money. This is PURE GREED on the part of the Essex government. STOP ALL READY. People can barely afford to live here now and the minute we step outside of our homes we're also going to be paying even higher taxes this is bullshit.	12/22/2021 8:16 PM
33	Wait till the Junction can decide for themselves	12/22/2021 7:57 PM
34	no	12/22/2021 7:57 PM
35	not at this time. would be supportive of local option tax as sin tax - alcohol, marijuana, cbd etc.	12/22/2021 7:55 PM
36	Essex Town and Essex Jct are one of the few communities with no option tax. Aren't you getting enough revenue from school and property taxes? Cut the spending costs!	12/22/2021 7:38 PM
37	It will be spent poorly	12/22/2021 7:21 PM
38	None	12/22/2021 7:17 PM
39	I would be interested in looking at ways to cut costs rather than increase taxes.	12/22/2021 7:09 PM
40	Not at the moment.	12/22/2021 6:56 PM
41	About time!	12/22/2021 6:48 PM
42	Please have details on how the option taxes will be used before it is added to the ballot.	12/22/2021 6:42 PM
43	Why is this even being considered? Truly?	12/22/2021 6:40 PM
44	Do you ever consider reducing spending?	12/22/2021 6:35 PM
45	I would like to know how that anticipated revenue would break out if/when the separation happens. I also think the choice of how to spend the money should be 100% by vote of the people.	12/22/2021 6:34 PM
46	No	12/22/2021 6:34 PM
47	Don't want it!	12/22/2021 6:22 PM
48	How about we just live within our means instead of raising yet more taxes?	12/22/2021 6:16 PM
49	No	12/22/2021 6:13 PM
50	Why would you implement a tax specifically to increase spending on things that are not being funded now? We pay enough taxes, increases will only drive more people to leave the state.	12/22/2021 6:06 PM
51	Who decides where the option tax will be implemented? At which business?	12/22/2021 6:04 PM
52	Please do not do it! This will hurt our already struggling business owners who have to compete with being already off the normal travel routes for restaurants and shopping.	12/22/2021 5:55 PM
53	Against it	12/22/2021 5:54 PM
54	No	12/22/2021 5:51 PM
55	Does it apply to items bought at the EXPO events? And, why doesn't Essex Junction get taxes/revenue from the EXPO? It has progressed way beyond its original purpose and their officers and administrators get way too much compensation from it.	12/22/2021 5:43 PM
56	We have enough taxes already	12/22/2021 5:42 PM

57	No more taxes. Reduce expenses.	12/22/2021 5:38 PM
58	How will this be affected by the village leaving TOV?	12/22/2021 5:35 PM
59	I'm not in favor especially at this time with everything food , gas, entertainment increasing so rapidly. I try to buy and eat out more locally than going to Williston or Burlington. However Essex has lost many stores at the Essex experience which I miss. If Essex implements the tax will not have any loyalty to Essex - would go more to other towns-	12/22/2021 5:34 PM
60	No	12/22/2021 5:31 PM
61	Not at this time but will follow the discussion carefully and ask relative questions if something needs clarification.	12/22/2021 5:30 PM
62	I very often shop online to avoid this very tax in neighboring communities.	12/22/2021 5:26 PM
63	None	12/22/2021 5:17 PM
64	n/a	12/22/2021 2:21 PM
65	Not at present	12/22/2021 12:22 PM
66	We are not a tourist destination. We are not a shopping destination. All this would do is raise the already burdensome expense of simply living in Essex or Essex Junction.	12/22/2021 12:12 PM
67	Losing first responders- police, fire, and EMTs	12/22/2021 8:01 AM
68	Still annoyed about separation, wish we would have joined.	12/22/2021 7:38 AM
69	No	12/21/2021 8:46 PM
70	No	12/21/2021 7:47 PM
71	No.	12/21/2021 7:28 PM
72	Given that we are stuck with a tax increase due to the lack of merger, this would be my preferred route of making up for the income losses stemming from separation.	12/21/2021 6:59 PM
73	There is a pot of misinformation out there and most people including myself are unsure what's the best for TOV or Village. Please, let's choose the least expensive option! Property tax for residential homes feel like already sky high, people hardly make it especially with everything going up in cost!	12/21/2021 6:27 PM
74	no	12/21/2021 6:03 PM
75	Happy that the tax wouldn't include groceries or clothes; lowers my concern about low-income families and individuals. Thank you.	12/21/2021 5:46 PM
76	1. How about trying to spend less on municipal government? 2. If you want people to support local businesses, adding extra costs is not beneficial.	12/19/2021 5:13 PM
77	No	12/17/2021 3:08 PM
78	It is absolutely ridiculous to raise taxes than look for a reason to spend the money. Needs / wants must be proposed and voted on (no blank checks for special groups, etc)	12/16/2021 2:42 PM
79	No	12/16/2021 8:18 AM
80	I might support such a tax but only if it were tied to specific defined needs. Are we short of funds now? Do we have identified needs that this could meet?	12/15/2021 12:23 AM
81	This has been brought up. We don't want it. Businesses into want it. Is this like the merger where the Trustees and Board want it and don't care that we do? Deja Vu.	12/14/2021 11:18 PM
82	We are not the same as Williston or So. Burlington who have many large chain stores and more hotels. This will be a blow to small and home businesses. Many if us only shop online and don't want to pay more.	12/14/2021 11:12 PM
83	Basically, I shop where I pay the less for the items I want to purchase. Walmart and Costco offer lower prices even with the additional 1% therefore it doesn't matter. Times are tough and I don't want Essex businesses to have it more difficult to compete. I was a business owner in the village of Essex for 15 years. Most people shop and eat where they get the best price..	12/14/2021 7:42 PM

84	No	12/14/2021 6:52 PM
85	I would like to see the question of a local option tax deferred until after the question of EJ (TOV) independence is settled. Also, I'm not a huge fan of the structure of this survey. Question 2 presupposes our support of LOT before giving survey respondents the information and considerations included in Qs 6, 7 & 8. I do like that Qs 3, 4 & 5 give us the opportunity to reflect on a break-down of LOT options. The structure of this survey is reminiscent of the presentation given by Andrew Brown on this same question several years ago, wherein LOT was glaringly positioned more sympathetically. I'm an intelligent person; I can see that LOT makes obvious financial sense, especially as we're not at risk of losing business to neighboring towns. But this survey automatically raises my skepticism because of its manipulative design.	12/14/2021 4:12 PM
86	Stop increasing taxes. It's only a band aid on fiscally unstable areas. Our local governments need to be better at making sure the money goes back into important things rather than useless programs.	12/14/2021 2:31 PM
87	No new taxes	12/14/2021 1:16 PM
88	no	12/14/2021 11:00 AM
89	no	12/14/2021 10:35 AM
90	no	12/13/2021 5:58 PM
91	I vote no	12/13/2021 4:18 PM
92	Concerned that that the original intent of LOT was to reduce the property tax burden, but afraid gov't officials will just spend the money on pet projects.	12/13/2021 3:18 PM
93	Local bureaucrats love to increase taxes. This is just another example.	12/13/2021 12:46 PM
94	Just that I believe they should wait till we recover from the last tough year before thinking of this. Also with the village wanting to separate let's see how that plays out first.	12/13/2021 9:04 AM
95	I am fully in support of the Town and Village implementing a local options tax.	12/13/2021 7:41 AM
96	NA	12/13/2021 6:47 AM
97	I pay property tax in Essex Junction, and would rather pay slightly more of a progressive tax than a highly regressive sales tax.	12/12/2021 9:45 PM
98	Don't spend it on stupid causes... help the ridiculously high tax rate come down a bit	12/12/2021 8:25 PM
99	Hoping to keep property taxes from increasing rapidly in essex	12/12/2021 8:06 PM
100	Why is this a "thing" now? Businesses are just recovering from the plague & the village just voted to split.	12/12/2021 6:37 PM
101	Would it be possible (and if so make financial sense) to implement a local option tax that would be applied once per year to retail, meals, etc at the Champlain Valley Fair?	12/12/2021 6:06 PM
102	Stop trying to make us retired residents move out of state by taxing us into poverty	12/12/2021 6:03 PM
103	I will move my business out of Essex if you insist on collecting this extra tax.	12/12/2021 5:11 PM
104	No	12/12/2021 4:47 PM
105	Vermont is already a state with too much taxation relative to incomes and high cost of living; continuing to add taxes to the picture will not be incentive for people to want to move here, stay here, or grow businesses here. More taxes add additional administrative burden. Time to cut spending versus continually increasing taxes to look for revenue streams.	12/12/2021 1:39 PM
106	Taxes suck	12/12/2021 11:06 AM
107	No	12/12/2021 10:26 AM
108	If this will reduce the over-priced property taxes that would be great.	12/12/2021 9:00 AM
109	NO	12/12/2021 8:02 AM
110	No	12/12/2021 7:47 AM

Local Option Tax survey		SurveyMonkey
111	No	12/12/2021 6:57 AM
112	No	12/11/2021 11:32 PM
113	No	12/11/2021 10:30 PM
114	Not at this time	12/11/2021 10:01 PM
115	No	12/11/2021 9:44 PM
116	I assume "room" tax means hotels, not rent, so it would be money brought in by non-residents My frequency of eating or shopping in those other towns is affected more by COVID now than by the extra tax.	12/11/2021 9:43 PM
117	Don't do it, not at this time. The timing is bad with so many out of work and struggling to pay for all the increases everywhere. Why are you even thinking about it????	12/11/2021 9:36 PM
118	"Why?" That's the question that needs a clear answer before implementing any tax. Also, I'd be curious to know what % of money spent in Essex(Jct) is spent by those who live outside of Essex(Jct). The higher that % is, the more I philosophically support a L.O.T.	12/11/2021 8:49 PM
119	No	12/11/2021 8:19 PM
120	If there are projects that require specific funding, then that should be discussed. Proposing a tax simply for the sake of raising funds for the town doesn't make sense. Why not 2%? Why not 20%? Any figure doesn't make sense without context.	12/11/2021 8:09 PM
121	Just be extra transparent. Make detailed spending audits easily available.	12/11/2021 7:03 PM
122	no	12/11/2021 6:56 PM
123	No	12/11/2021 6:30 PM
124	No	12/11/2021 4:51 PM
125	We should eliminate waste in expenditure first. It is the responsibility of the leaders to not simply ask for more and not consider what is superfluous	12/11/2021 4:17 PM
126	No.	12/11/2021 4:09 PM
127	I do most of my shopping in Essex or Essex junction. I do not want to pay more due to a local tax. NO more taxes.	12/11/2021 3:02 PM
128	I do not.	12/11/2021 1:21 PM
129	2) Would be more in favor of a TOV wide tax targeted to match ongoing transfers to capital and/or capital improvements and new Buildings which are on the horizon (Fire Station, Senior Center, Public Works Building).	12/11/2021 12:24 PM
130	Essex, like the rest of Vermont is OVER TAXED. Our elected politicians should be focused on lowering tax burdens for all Vermonters, not increasing them.	12/11/2021 12:22 PM
131	No	12/11/2021 11:52 AM
132	NO INCREASED SPENDING. USE FOR PROPERTY TAX RELIEF.	12/11/2021 11:50 AM
133	we already pay high tax and education tax is too high.	12/11/2021 11:50 AM
134	Above. Will we know where the revenue is going before we vote? That would influence my vote greatly.	12/11/2021 10:32 AM
135	LOT works best when you have a significant # of non-residents purchasing (which we don't have). We don't want to do anything to discourage businesses from locating/staying in Essex. We are already disadvantaged, with the exception of our own large population being "local". Add to that the regessiveness and I am not really sure it is a good idea. It is more of a hidden tax - hurt by a thousand small slices vs. the 2 property tax bills.	12/11/2021 10:12 AM
136	We are taxed enough in this town and it's beginning to be unaffordable to live here. We cannot increase or impose more taxes.	12/11/2021 9:23 AM
137	NO LOCAL OPTION TAX!	12/11/2021 9:22 AM
138	Is there an option to specifically target high calorie/high sugar beverages?	12/11/2021 9:19 AM

139	No more taxes. Stop spending.	12/11/2021 9:15 AM
140	I'd 100% support a tax on hotels. The others I'm less inclined but not totally against.	12/11/2021 8:51 AM
141	NO	12/11/2021 8:21 AM
142	How about if we were to cut taxes by spending less money. We only stifle the incentive of people capable of working and being productive by what in many cases is unneeded social welfare. I had a nice middle class life because I had to work hard to provide for my family and this taught my children to be hard working industrious citizens also. We also do not need to always be trying to build, bigger and grander infrastructure in our communities. HOLD THE LINE - NO NEW TAXES.	12/11/2021 8:19 AM
143	I think it would be interesting to know how other communities have used their LO tax funds. I'd like to see Essex be "progressive" in their use of the funds. Justice & equity work, climate change mitigation etc...	12/11/2021 7:48 AM
144	Aren't we already taxed enough just by living in Vermont?	12/11/2021 7:37 AM
145	Lived in Essex all my life and tired of always being taxed higher. Looking to move	12/11/2021 7:33 AM
146	See above comment.	12/11/2021 6:30 AM
147	During these times let's stop adding more stress to locals in our community. In fact maybe our slogan should be that we DONT have added 1% here	12/11/2021 5:59 AM
148	No	12/10/2021 11:36 PM
149	This money CANNOT go into the general fund it must be used to improve the community!	12/10/2021 11:03 PM
150	no	12/10/2021 10:35 PM
151	Its a bad idea. Puts additional burden on businesses.	12/10/2021 10:13 PM
152	Not today	12/10/2021 9:52 PM
153	No.	12/10/2021 9:46 PM
154	No	12/10/2021 9:40 PM
155	Do your jobs, balance the budget without stealing more from your neighbors to support your virtue signaling and pet projects.	12/10/2021 9:33 PM
156	No	12/10/2021 9:12 PM
157	I feel there is no need for an option tax	12/10/2021 8:56 PM
158	This has been brought up before and some local businesses came before the trustees to talk against it. However based on the fact that our entire village is surrounded by municipalities with the option tax it's only right we try to get piece of the action as well.	12/10/2021 8:44 PM
159	No	12/10/2021 8:29 PM
160	Can we tax cannibas, vaping...and related to this substance.	12/10/2021 8:17 PM
161	Why is it being proposed?	12/10/2021 8:12 PM
162	Reduce our property taxes	12/10/2021 8:03 PM
163	1.finally some revenue from CVE 2. More nonresidents shop, eat, play here 3. The tax is processed at the state so no change for business 4. Not everyone pays property tax, but everyone uses the resources.	12/10/2021 8:00 PM
164	Not really	12/10/2021 7:48 PM
165	Let's split our communities and cut our budgets, not dream up another way to bilk us. Just look at the rate of inflation and how harmful that is to those of us on fixed income.	12/10/2021 7:45 PM
166	Scrap it	12/10/2021 7:35 PM
167	Bad idea. Not supported by most in the community. Especially the local area businesses.	12/10/2021 7:24 PM
168	Taxes and high inflation are making it harder than it already is to get by in Vermont. Try	12/10/2021 7:19 PM

	spending less instead of more taxes.	
169	No	12/10/2021 7:16 PM
170	wonder if that would apply to gas, electricity and or fuel/charcoal, etc...	12/10/2021 7:10 PM
171	What percentage goes to the state?	12/10/2021 7:03 PM
172	No	12/10/2021 7:00 PM
173	Should wait until the economy has recovered. People are struggling with the already high prices and impact of Covid - hello	12/10/2021 6:51 PM
174	Where did this idea come from and who co tells the money? Could we get the money from being more efficient with current taxes?	12/10/2021 6:49 PM
175	It would be nice if the selectboard realized we are in the middle of a pandemic with 40 year high inflation rates. Why would you even consider more taxes? How out of touch with reality are you? People cannot afford to pay anymore. Costs of goods are bad enough without adding more cost. Please smarten up and try thinking for a second. Your unneeded pet projects can wait to justify your job.	12/10/2021 6:46 PM
176	Not at the moment!	12/10/2021 6:39 PM
177	No	12/10/2021 6:02 PM
178	I'm opposed at the current time. Too many unknowns. Poor timing. Inflation is rampant. Businesses don't need any more challenges currently.	12/10/2021 5:49 PM
179	Taxes are too high already.	12/10/2021 5:47 PM
180	A terrible idea.	12/10/2021 5:47 PM
181	Ill be voting no on any tax increase	12/10/2021 5:47 PM
182	No	12/10/2021 5:45 PM
183	We've voted this down before. Why challenge it again?	12/10/2021 5:45 PM
184	Do people understand that purchase on the web would be increased by this?	12/10/2021 5:43 PM
185	Do we need this money?	12/10/2021 5:43 PM
186	No	12/10/2021 5:42 PM
187	1.2 million is a drop in the bucket for Essex Junction budget. We need to simply be wiser about spending.	12/10/2021 5:38 PM
188	It's been vetoed before.	12/10/2021 5:30 PM
189	I think that this should be addressed / discussed once the town & village separation is complete. Opening a can of worms as to where funds would go and for what. Lets focus on the separation. Thank You.	12/10/2021 5:28 PM
190	No new taxes. Here's a novel idea - how about you cut frivolous government spending on stuff like "reacting to climate change" and "justice, equity, diversity, and inclusion work". If you feel that you just "have to" spend every penny you can squeeze out of the people, spend it on supporting local homeless VETERANS. You know...those men and women who actually stood up and fought for this country REGARDLESS of what political party was in power.	12/10/2021 5:25 PM
191	No	12/10/2021 5:22 PM
192	No	12/10/2021 5:21 PM
193	No	12/10/2021 5:18 PM
194	No	12/10/2021 5:14 PM
195	To lower property taxes only	12/10/2021 5:14 PM
196	Let's be leaders in our broader community, not followers. Implementing a new tax because the surrounding municipalities are doing it is not a compelling reason. In general we should try to find ways to make government more efficient, not find ways to bring in more tax revenue	12/10/2021 5:13 PM

without a highlighted need. I really appreciate the outreach and request for feedback before moving forward on this!

197	Just because the other communities around us already have the local option tax doesn't mean that we should in Essex.	12/10/2021 5:08 PM
198	I think that IF such a tax were to be imposed, that its revenues MUST be clearly dictated as to use. IF politicians get to decide regularly, then I would vote NO!	12/10/2021 5:07 PM
199	The explanations for why this is needed are unclear. Budget shortfall? Separation costs? Loss of property tax revenue doesn't make sense as properties are increasing in value. Why this solution ????	12/10/2021 5:04 PM
200	This tax won't hurt me, and frankly, I wouldn't really notice it. My household income is above the State's average. However it is regressive (reiterate what I already checked above) and we need to consider how this can negatively impact those less fortunate who will be hit the hardest by this tax. We already put this question to a vote about 12 years ago and it failed.	12/10/2021 4:55 PM
201	No	12/10/2021 4:52 PM
202	do not make local businesses more uncompetitive	12/10/2021 4:47 PM
203	No	12/10/2021 4:16 PM
204	I would hope that given the lesser return projected and the challenges facing restaurants during the pandemic and with staffing that the meals tax would not be considered at this time. I would support retail sales and rooms LOT.	12/10/2021 4:07 PM
205	How would the money be split between the village and town?	12/10/2021 3:44 PM
206	No	12/10/2021 3:41 PM
207	no	12/10/2021 3:08 PM
208	This local option tax isn't needed we are paying high taxes now. How would this suggested tax be used in the future.	12/10/2021 3:04 PM
209	No	12/10/2021 2:57 PM
210	I hate the idea of one more tax.	12/10/2021 2:19 PM
211	I do not support it	12/10/2021 2:14 PM
212	Always trying to tax us to death.	12/10/2021 2:08 PM
213	I am and will support anyone any group that fights this tax	12/10/2021 2:01 PM
214	We are heading into one of the worst financial crises most of us have ever witnessed, and you want to collect more tax from already struggling Vermonters? It's a horrible idea, unless you are hoping to expedite a crash of local economy. People will be more than happy to shop and dine in other towns that don't have these taxes... are you hoping to drive down current revenue, because over time this will definitely achieve that.	12/10/2021 2:00 PM
215	No	12/10/2021 1:59 PM
216	With rising costs throughout Vermont, this is not a great time to think about asking people to pay more than what is already being asked.	12/10/2021 1:42 PM
217	I am on a fixed income and pay enough now. Any additional would certainly affect my style of life.	12/10/2021 1:41 PM
218	Taxes are already too high	12/10/2021 1:36 PM
219	No Reason = No Tax We went through this some years ago.	12/10/2021 1:17 PM
220	Is this being proposed as a reaction to the expected separation of the Town and Village? If so, does it help fill in some of the lost revenue for the Town as a result of separation?	12/10/2021 12:58 PM
221	How about no local taxes or use taxes in Essex.	12/10/2021 12:49 PM
222	I do NOT support additional option taxes. Based on my purchases it will cost me more money than any reduction or benefit I may obtain.	12/10/2021 12:47 PM

Local Option Tax survey

SurveyMonkey

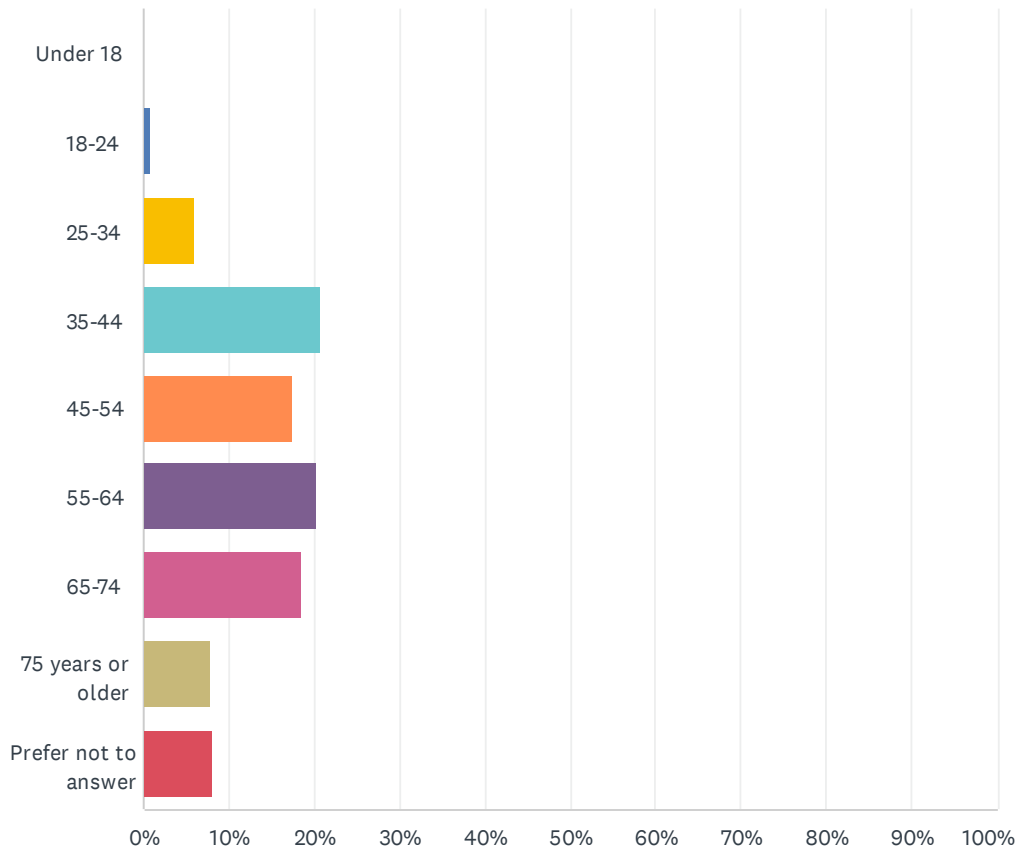
223	NO LOCAL TAX! This state is is one of the highest tax states in the country and we receive hardly any benefits. Are you trying to force all hard working families out of this state?	12/10/2021 12:44 PM
224	No	12/10/2021 12:40 PM
225	no	12/10/2021 12:39 PM
226	Should not be done	12/10/2021 12:27 PM
227	No	12/10/2021 12:24 PM
228	no	12/10/2021 12:08 PM
229	Essex has a spending problem not a revenue problem. No new taxes!!!!	12/10/2021 11:56 AM
230	The issue is overspending, we need no more taxes. Local taxes option taxes are the reason I shop more in Essex, that and I am resident. If this is added I will spend my money elsewhere.	12/10/2021 11:55 AM
231	The govt does not need a raise. Go to work stop stealing our money.	12/10/2021 11:54 AM
232	No	12/10/2021 11:18 AM
233	How about some fiscal responsibility rather than more taxes. This is a joke. I vote no.	12/10/2021 11:07 AM
234	I think taxing meals/alcohol/in the future marijuana makes a lot of sense as I feel like most of these dollars come from out of town. When it comes to item purchases, a lot of people in Essex Junction do shipping to home and it may impact local residents more so than visitors. My theory of this tax is to increase tax revenue with lesser impact to its residents.	12/10/2021 10:39 AM
235	No	12/10/2021 10:24 AM
236	Money is spent in other towns because of limited options in Essex and Essex Junction	12/10/2021 10:17 AM
237	No	12/10/2021 10:11 AM
238	It is another excuse to take money from residents thinking local government has a better use of the money than the citizens of Essex	12/10/2021 10:10 AM
239	I am TIRED of seeing large sums of money in the General FUNd. I am TIRED of the 1% of the budget that is then given away to 'certain' charities. PLEASE put a tight fiscal lens on OUR tax dollars and STOP adding/endorsing expenditures as if we are living inside Disney World. No more taxes. Spend what we can truly afford. RETURN money that is not spent by the prior approved budget.	12/10/2021 10:10 AM
240	How much is enough???	12/10/2021 10:01 AM
241	No	12/10/2021 10:00 AM
242	No.	12/10/2021 9:56 AM
243	Don't do it! Optimize the fact that Essex doesn't have it!!!	12/10/2021 9:49 AM
244	VT, in general, needs to focus on lowering tax burdens on citizens, as all our young people are leaving the state for lower cost of living else where.	12/10/2021 9:47 AM
245	no	12/10/2021 9:30 AM
246	DON'T DO IT. It's nickel and diming the tax payers. At every turn there is an added tax or fee and makes personal budget planning difficult. It causes a lot of distrust in government, wondering what's next? How can I afford this? How can businesses afford this? This is additional burden on businesses, especially when hiring is tough, you're creating more work for them.	12/10/2021 9:30 AM
247	Is there a way to be sure the tax goes back to the lowest income Essex residents?	12/10/2021 9:12 AM
248	no	12/10/2021 9:04 AM
249	Please help residents understand available options to raise revenue for both the town and the village and how the proposal relates to both governments.	12/10/2021 8:39 AM
250	The local property tax calculations have divided our community and has resulted in the village voting to separate. To use the local option tax for anything other than property tax reduction would be ignoring the painful history of greater Essex.	12/10/2021 8:24 AM

251	Our restaurants and businesses are barely surviving. Why add another tax?	12/10/2021 7:50 AM
252	Essex is already expensive enough to live in. The more the town taxes and regulates and mandate the more they will drive local people out of Essex.	12/10/2021 7:45 AM
253	No	12/10/2021 7:42 AM
254	No	12/10/2021 7:36 AM
255	Where is your budget not enough? I'm opposed when you can't say where you're short.	12/10/2021 7:18 AM
256	No	12/10/2021 6:56 AM
257	Don't just implement this tax thinking it will be added revenue. Use it to reduce costs if implemented.	12/10/2021 6:54 AM
258	The local option tax should not apply to services such as repairs, hair services, accounting, etc	12/10/2021 6:41 AM
259	Why can't we just be more careful with spending. The school budget is about 80% of my enormous property tax bill. Make changes there. Tired of always needing to spend more and "raise more money" to pay for the ridiculous spending. We're over taxed in this state.	12/10/2021 6:15 AM
260	Please do not implement LOT	12/10/2021 6:04 AM
261	No	12/10/2021 6:00 AM
262	I'd be pretty annoyed if the tax money went to "special events" without a real good explanation of what that is	12/10/2021 5:51 AM
263	We are taxed enough already. Businesses & individuals are struggling financially. And seriously, you think during these tough economic times people should pay more? When does it stop? Government has short arms and deep pockets.	12/10/2021 5:41 AM
264	No	12/10/2021 5:02 AM
265	No	12/10/2021 4:55 AM
266	No	12/9/2021 11:21 PM
267	They suck. Please do not implement this.	12/9/2021 10:13 PM
268	No	12/9/2021 10:12 PM
269	no	12/9/2021 9:59 PM
270	Many. This shouldn't just be looked at as potential revenue until other options are considered. It would fundamentally cost Essex junction residents more on every single purchase they make and have delivered to their home. It absolutely impacts the decisions of people in terms of where they shop for larger purchases as well.	12/9/2021 9:50 PM
271	We voted this down about 10 years ago, first in the Town and then in the Village. Please take "NO" for an answer. Stop recycling stuff at the ballot box and brainstorm some new ideas.	12/9/2021 9:34 PM
272	How will separation effect this	12/9/2021 9:06 PM
273	What happens when the Village splits from the town into separate municipalities?	12/9/2021 9:04 PM
274	Show me plan to bring outside money, hotels, events, large draw stores, etc. Then I'll vote for it.	12/9/2021 8:59 PM
275	No	12/9/2021 8:59 PM
276	No	12/9/2021 8:57 PM
277	No	12/9/2021 8:50 PM
278	Disappointed Essex would consider this. Visitors to our town village already support our businesses. This may impact that.	12/9/2021 8:49 PM
279	The taxes will come from people who live in Essex and shop in Essex. So by directing our shopping in our hometown we'll also pay more taxes.	12/9/2021 8:45 PM

280	I recall a prior version I Of this proposal and think the tax was also tii ok be charged on certain utilities-maybe? I want to understand specifically was is proposed to be taxed to generate the \$1.5M	12/9/2021 8:20 PM
281	No	12/9/2021 8:18 PM
282	Find out how it will impact Global Foundries and make sure you are prepared with answers to their questions. Their objections were a large part of why the LOT was defeated last time.	12/9/2021 8:17 PM
283	Decrease local property tax	12/9/2021 8:14 PM
284	Currently I buy my taxable groceries in Essex to avoid the tax. But eating out is determined by the restaurant not the tax. I have things shipped here to avoid the Burlington extra tax.	12/9/2021 8:11 PM
285	Why would the village have a tax with the town when we are trying to separate? I knew having lower taxes (if we separate) for the village would cause something like this to happen. Dont you think people in VT are taxed enough for stupid programs? Get in touch with reality.	12/9/2021 8:08 PM
286	We are overtaxed already.	12/9/2021 8:04 PM
287	Outside of rooms, meals, and alcohol what else will this apply towards? No way will I support additional taxes on retail sales of any kind, services, utilities, or other transactions. STOP making everything about equity and race. We all live here in some capacity. The last time I checked, we are all using the same currency, pay the same tax rate, send our kids to the same schools,use the same services and live in the same neighborhoods. If this is going to be a municipal tax, I expect without exception that MY additional cost will be invested in the community infrastucture not a special interest group. ENOUGH! Should this course of action be chosen, I will gladly work in the community to oppose it.	12/9/2021 7:51 PM
288	I want to understand more as not sure it is a fit for our community. I am very much opposed to regressive taxes especially given we have so many seniors on fixed incomes and many families are very tight budgets.	12/9/2021 7:48 PM
289	How about government just make better choices about spending instead of raising more taxes to avoid doing so!	12/9/2021 7:33 PM
290	Why now?	12/9/2021 7:10 PM
291	See above comments about property taxes.	12/9/2021 7:08 PM
292	No	12/9/2021 7:06 PM
293	No. But I think I would be a great option for the Essex Junction community	12/9/2021 7:01 PM
294	I would support adding Cannabis and other non essential items to a local option tax, but a blanket local option tax would be tough for me to support, especially when the cost of goods is already rising and people are struggling so much economically as it is.	12/9/2021 7:01 PM
295	No	12/9/2021 6:59 PM
296	Please do not propose this just because it's an untapped revenue source. If we do not need the source, we should not make up new taxes.	12/9/2021 6:47 PM
297	No	12/9/2021 6:40 PM
298	No	12/9/2021 6:32 PM

Q10 To consider justice, equity, diversity, and inclusion in the decision about whether or not to put a local option tax question to voters, the Town of Essex and Village of Essex Junction are interested in learning about socioeconomic data from respondents. The following five questions are optional. How old are you?

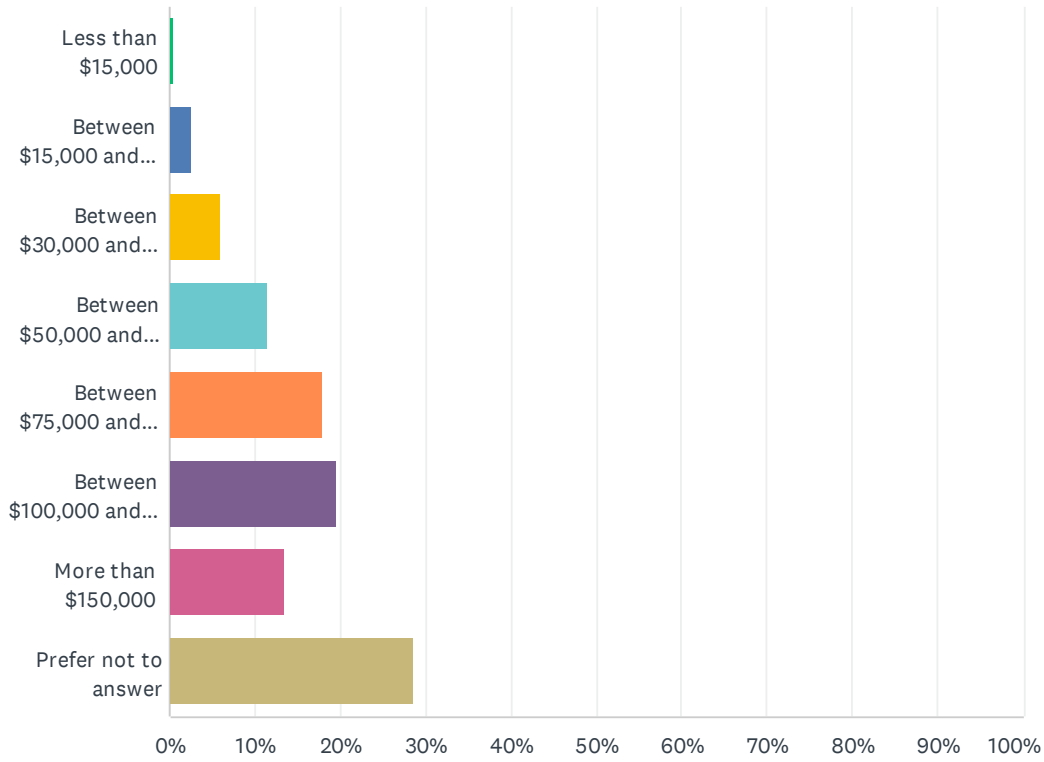
Answered: 597 Skipped: 9



ANSWER CHOICES	RESPONSES	
Under 18	0.00%	0
18-24	0.84%	5
25-34	6.03%	36
35-44	20.60%	123
45-54	17.59%	105
55-64	20.27%	121
65-74	18.59%	111
75 years or older	7.87%	47
Prefer not to answer	8.21%	49
TOTAL		597

Q11 What is your household income?

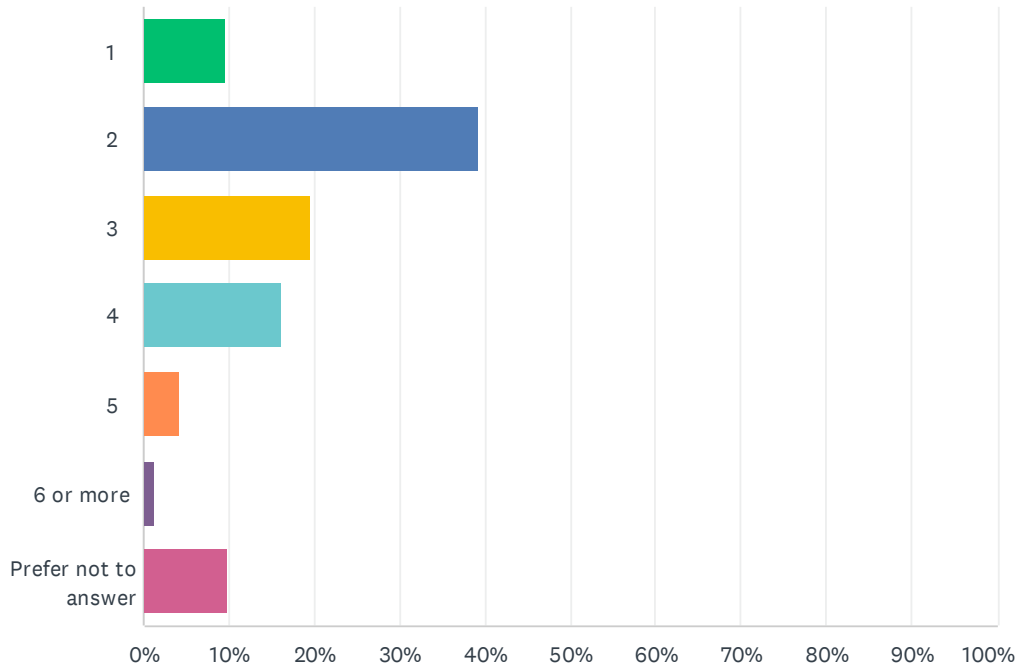
Answered: 594 Skipped: 12



ANSWER CHOICES	RESPONSES	
Less than \$15,000	0.34%	2
Between \$15,000 and \$29,999	2.53%	15
Between \$30,000 and \$49,999	5.89%	35
Between \$50,000 and \$74,999	11.45%	68
Between \$75,000 and \$99,999	18.01%	107
Between \$100,000 and \$149,999	19.70%	117
More than \$150,000	13.47%	80
Prefer not to answer	28.62%	170
TOTAL		594

Q12 How many people are in your household?

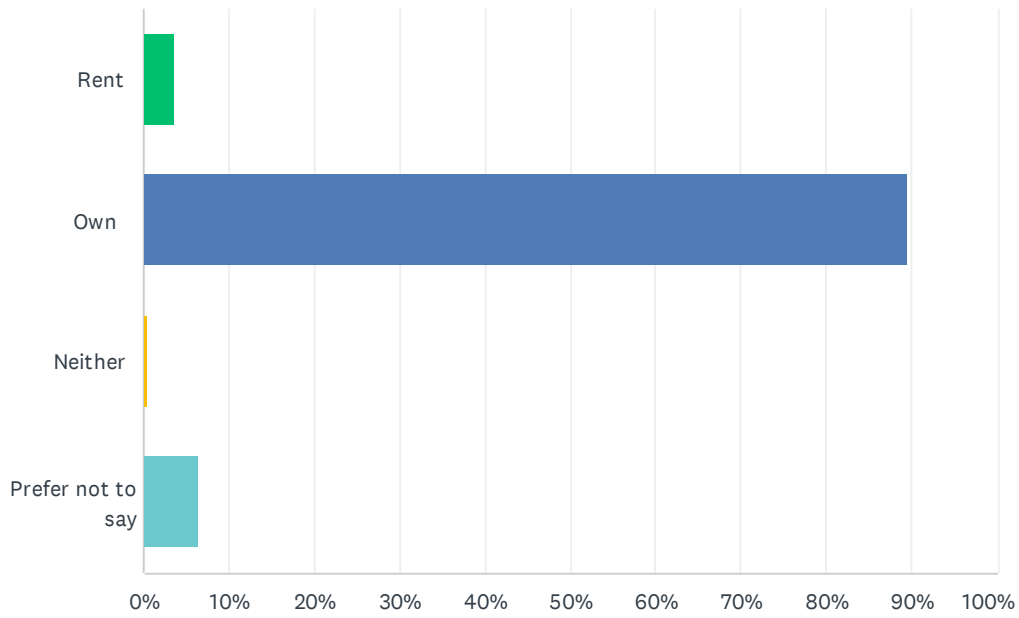
Answered: 598 Skipped: 8



ANSWER CHOICES	RESPONSES	
1	9.70%	58
2	39.13%	234
3	19.57%	117
4	16.22%	97
5	4.18%	25
6 or more	1.34%	8
Prefer not to answer	9.87%	59
TOTAL		598

Q13 Do you rent or own your home?

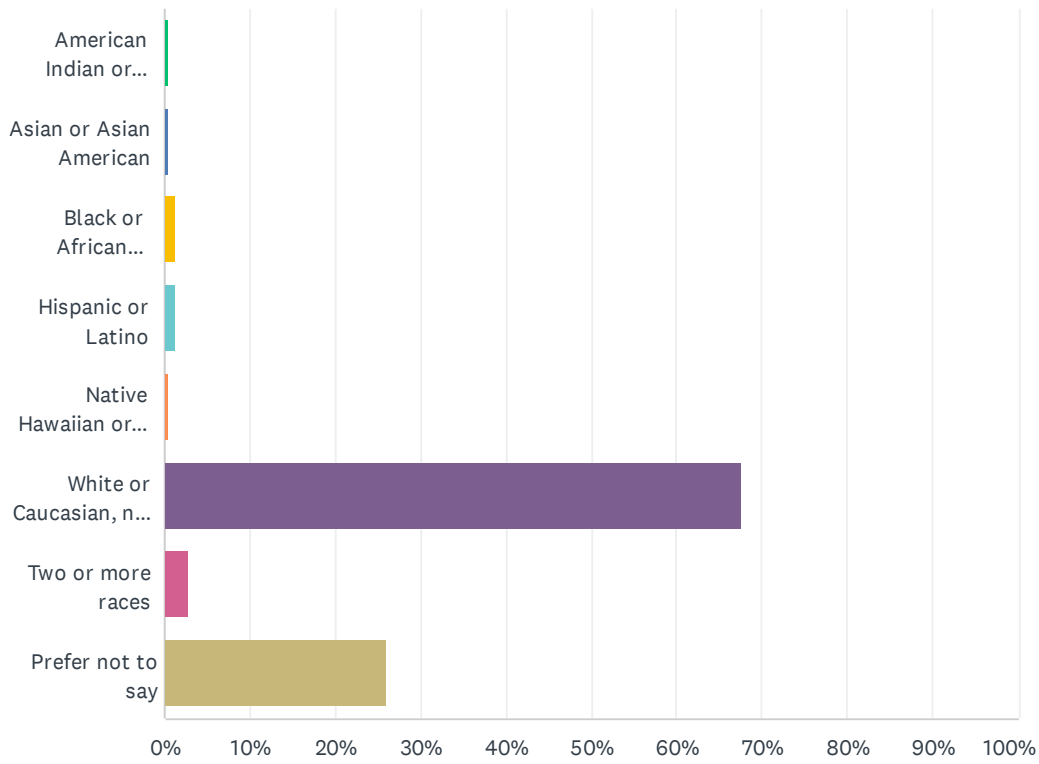
Answered: 596 Skipped: 10



ANSWER CHOICES	RESPONSES	
Rent	3.52%	21
Own	89.60%	534
Neither	0.50%	3
Prefer not to say	6.38%	38
TOTAL		596

Q14 What is your race?

Answered: 596 Skipped: 10



ANSWER CHOICES	RESPONSES	
American Indian or Alaska Native	0.50%	3
Asian or Asian American	0.50%	3
Black or African American	1.17%	7
Hispanic or Latino	1.17%	7
Native Hawaiian or other Pacific Islander	0.34%	2
White or Caucasian, not Hispanic or Latino	67.62%	403
Two or more races	2.68%	16
Prefer not to say	26.01%	155
TOTAL		596

Independence Summary & Timeline

As of January 5, 2022

Agreements with Town of Essex

Tentative Agreement Has Been Reached:

- Police
 - City contracts with Town for police services
 - City pays Town on per capita basis
 - Initial 10-year term, subsequent 5-year auto-renewals
- Reappraisal & Assessor
 - City contracts with Town for assessor services
 - City pays Town on percentage of parcels basis
 - Town coordinates reappraisal
 - Contract ends upon conclusion of reappraisal
- IT
 - Town provides IT services for one year after City is formed, then City has contractor
 - Town works with City IT contractor to migrate City data out of Town
- Delinquent Taxes
 - Until the City is formed, all delinquent Village and Town taxes due for Village properties are payable to and collected by the Town
- 81 Main Street
 - City has first right of refusal to purchase the building if Town decides to sell
- Stormwater
 - Current identified stormwater projects will proceed and be paid for as planned from Town capital funds
 - One year after the City is formed, each community will fund and manage respective stormwater needs and joint stormwater committee will dissolve

In Deliberations:

- Finance
 - Each municipality funds & employs respective finance department
 - Both finance departments operate at 81 Main
 - Finance departments work together for both municipalities
 - Finance departments work towards disentangling
 - Separate finance departments at respective locations no later than 6/30/25
- Clerk/Treasurer
 - Clerk/Treasurer's shared office at 81 Main
 - Village/City employs 1, Town employs 2
 - Town pays Village/City \$50K per year
 - Relationship continues for one year after City is formed, then separate

In Deliberations Continued:

- Recreation/Indian Brook/Senior Center & Bus
 - Town & City citizens treated as residents for access to recreation programs, Indian Brook, Senior Center, and senior bus services
 - Exceptions: EJP Preschool, Maple Street & Sandhill Pools
 - Town & City share Senior Center and bus expenses on per capita basis
 - Terminates 6/30/25
- Shared Boards
 - Consideration, but further conversation needed related to potential continuation of:
 - Essex BEST (Building Equity, Solidarity, and Trust)
 - Joint Housing Commission
 - Economic Development Commission
 - Energy Committee

From Charter to City

Timeline Detail

November 2, 2021

City Charter vote in Village

- Charter passes 3070-411 (88%)

November 2021 - April 2022

FY23 Village and Town budget developed

November 2021 – February 2022

Village hires interim co-managers – Wendy Hysko, Director Brownell Library & Brad Luck, Director EJRP

Village hires HR Director

Village hires finance director

February 26, 2022

End of unified management

- Town/Village have own management structures
- Village management assumes oversight of Village only services:
 - Administration (Assistant to the Manager)
 - Brownell Library
 - Community Development
 - EJRP
 - Finance (2 Village finance employees located at 81 Main)
 - Fire
 - Human Resources (new)
 - Public Works
 - Wastewater (no impact on Tri-Town Agreement or discharge permit)
- Town management continues oversight of consolidated services:
 - Assessing
 - Information Technology
 - Police
- Shared management/employment:
 - Clerk/Treasurer (1 Village employee, 2 Town employees all at 81 Main)

March 2022

Town FY23 budget vote

April 2022

Village FY23 budget vote

January – May 2022

Charter goes through legislature and signed into law

May – September 2022

City hires City Manager

July 1, 2022 – June 30, 2023 (Transition Period)

City is formed

- City Manager/HR Director/Finance build FY24 Budget
- City Manager/HR Director map out & execute hiring plan for city position to start in time for city to be effective 7/1/23
 - Assistant Clerk/Office Coordinator
- 2 Lincoln renovations take place
- IT contract initiated
 - IT infrastructure put in place
 - IT migration process takes place

Both finance departments continue to operate out of 81 Main Street

Clerk/Treasurer's services continue to operate out of 81 Main Street, providing services but tracking and filing things separately by municipality. Department consists of one Village employee and two Town employees.

Town management continues oversight of consolidated services:

- Assessing
- Information Technology
- Police

City collects City & Town taxes

- All delinquencies prior to July 1 for Village & Town taxes continue to be owed to the Town
- All delinquencies after July 1 for City & Town taxes are due to the City

July 1, 2023

- City Offices fully open at 2 Lincoln
- Consolidated services end
 - IT
 - Clerk/Treasurer
- Contracted services are in place
 - Assessing
 - Police

From: Shaw, Steven

Sent: Thursday, January 6, 2022 11:55 AM

To: Terry Hass <terry@essexjunction.org>

Cc: Robin Pierce <robin@essexjunction.org>

Hi Terry,

I will be resigning from the planning commission. I have not been able to dedicate the time to it that the position deserves and it is not fair to the applicants, the other members, or the Village. Sorry for the late notice.

Thanks,
Steve

GENERAL FUND

Account	Budget	Actual	Budget Balance	% of Budget	Pd to Date
210-4 Revenue					
210-4-00 General Revenues					
210-4-00-00-010.000 Property Taxes	3,745,866.00	1,885,642.82	1,860,223.18	50.34%	0.00
210-4-00-00-020.001 PILOT Tax Agreements	6,700.00	3,386.51	3,313.49	50.54%	0.00
210-4-00-00-020.022 Rents and Royalties	2,400.00	1.00	2,399.00	0.04%	0.00
210-4-00-00-020.054 Admin Fee - Water	112,565.00	28,141.25	84,423.75	25.00%	0.00
210-4-00-00-020.055 Admin Fee - WWTF	56,282.00	14,070.50	42,211.50	25.00%	0.00
210-4-00-00-020.056 Admin Fee - Sanitation	112,565.00	28,141.25	84,423.75	25.00%	0.00
210-4-00-00-042.001 PILOT Revenue	4,500.00	0.00	4,500.00	0.00%	0.00
210-4-00-00-060.000 Interest Income	3,000.00	0.73	2,999.27	0.02%	0.00
210-4-00-00-080.001 State District Court Fine	2,000.00	1,593.00	407.00	79.65%	152.50
210-4-00-00-098.000 Misc Revenue	2,000.00	722.21	1,277.79	36.11%	3.40
Total General Revenues	4,047,878.00	1,961,699.27	2,086,178.73	48.46%	155.90
210-4-10 Admin Revenues					
210-4-10-10-090.000 Transfer Town/Village	50,000.00	25,000.00	25,000.00	50.00%	12,500.00
Total Admin Revenues	50,000.00	25,000.00	25,000.00	50.00%	12,500.00
210-4-16 ComDev Revenues					
210-4-16-10-030.008 License and Zoning Fees	28,000.00	29,385.00	-1,385.00	104.95%	14,495.00
Total ComDev Revenues	28,000.00	29,385.00	-1,385.00	104.95%	14,495.00
210-4-17 EconDev Revenues					
210-4-17-10-050.000 Event Donations	0.00	12,000.00	-12,000.00	100.00%	0.00
Total EconDev Revenues	0.00	12,000.00	-12,000.00	100.00%	0.00
210-4-25 Fire Revenues					
210-4-25-10-098.000 Misc Revenue	20.00	10.00	10.00	50.00%	0.00
Total Fire Revenues	20.00	10.00	10.00	50.00%	0.00
210-4-30 EJRP Revenues					
210-4-30-10-020.000 Charges for Services	15,000.00	728.80	14,271.20	4.86%	0.00
210-4-30-10-090.000 Transfer Town/Village	12,000.00	5,000.00	7,000.00	41.67%	2,000.00
Total EJRP Revenues	27,000.00	5,728.80	21,271.20	21.22%	2,000.00
210-4-35 Library Revenues					
210-4-35-10-040.000 Federal Grant Revenue	0.00	16,614.57	-16,614.57	100.00%	1,073.54
210-4-35-10-090.000 Transfer Town/Village	15,000.00	7,500.00	7,500.00	50.00%	3,750.00
210-4-35-10-098.000 Misc Revenue	500.00	0.00	500.00	0.00%	0.00
Total Library Revenues	15,500.00	24,114.57	-8,614.57	155.58%	4,823.54
210-4-40 PW Revenues					
210-4-40-12-090.000 Transfer Town/Village	1,392,627.00	696,313.50	696,313.50	50.00%	348,156.75

GENERAL FUND

Account	Budget	Actual	Budget Balance	% of Budget	Pd to Date
210-4-40-12-098.000 Misc Revenue	4,000.00	1,938.60	2,061.40	48.47%	0.00
210-4-40-13-090.000 Transfer Town/Village	76,253.00	38,276.50	37,976.50	50.20%	19,138.25
Total PW Revenues	1,472,880.00	736,528.60	736,351.40	50.01%	367,295.00
210-4-41 Building Revenues					
210-4-41-20-090.000 Transfer Town/Village	0.00	849.18	-849.18	100.00%	163.39
Total Building Revenues	0.00	849.18	-849.18	100.00%	163.39
210-4-90-00 Other Sources and Uses					
210-4-90-00-050.000 Library Donation Revenue	0.00	6,242.00	-6,242.00	100.00%	0.00
210-4-90-00-640.201 Adult Collection replacem	0.00	352.38	-352.38	100.00%	35.10
210-4-90-00-640.202 Juvenile Collection repl	0.00	226.00	-226.00	100.00%	66.00
Total Other Sources and Uses	0.00	6,820.38	-6,820.38	100.00%	101.10
Total Revenue	5,641,278.00	2,802,135.80	2,839,142.20	49.67%	401,533.93
Total Revenues	5,641,278.00	2,802,135.80	2,839,142.20	49.67%	401,533.93
210-5-10-10 Administration					
210-5-10-10-110.000 Regular Salaries	199,124.00	86,921.38	112,202.62	43.65%	14,430.30
210-5-10-10-120.000 Part Time Salaries	5,200.00	616.88	4,583.12	11.86%	0.00
210-5-10-10-130.000 Overtime	0.00	486.81	-486.81	100.00%	0.00
210-5-10-10-150.000 Shared Employee Expense	92,687.00	46,343.52	46,343.48	50.00%	7,723.92
210-5-10-10-190.000 Board member Payments	23,800.00	2,375.00	21,425.00	9.98%	1,250.00
210-5-10-10-210.000 Group Insurance	61,951.00	33,900.73	28,050.27	54.72%	3,736.06
210-5-10-10-220.000 Social Security	15,896.00	6,975.95	8,920.05	43.88%	1,213.96
210-5-10-10-230.000 Retirement	19,911.00	8,668.40	11,242.60	43.54%	1,443.00
210-5-10-10-290.000 Other Employee Benefits	980.00	0.00	980.00	0.00%	0.00
210-5-10-10-320.000 Legal Services	22,000.00	33,765.10	-11,765.10	153.48%	3,712.50
210-5-10-10-330.000 Professional Services	1,000.00	17,496.95	-16,496.95	1,749.70%	5,022.50
210-5-10-10-340.000 Technical Services	0.00	6,613.27	-6,613.27	100.00%	0.00
210-5-10-10-442.000 Rental Vehicles/Equip	4,250.00	1,620.52	2,629.48	38.13%	162.99
210-5-10-10-500.000 Training, Conf, Dues	1,750.00	1,105.00	645.00	63.14%	0.00
210-5-10-10-505.000 Tech. Subs, Licenses	10,370.00	958.29	9,411.71	9.24%	752.83
210-5-10-10-530.000 Communications	21,972.00	17,649.65	4,322.35	80.33%	716.01
210-5-10-10-550.000 Printing and Binding	3,000.00	4,687.81	-1,687.81	156.26%	2,232.31
210-5-10-10-560.000 Postage	500.00	1,035.15	-535.15	207.03%	208.38
210-5-10-10-570.000 Other Purchased Services	15,000.00	0.00	15,000.00	0.00%	0.00
210-5-10-10-580.000 Travel	300.00	52.64	247.36	17.55%	0.00
210-5-10-10-610.000 General Supplies	5,000.00	1,435.62	3,564.38	28.71%	166.09
210-5-10-10-810.113 Trustee Expenditures	5,500.00	274.48	5,225.52	4.99%	228.31
210-5-10-10-820.000 Elections	2,000.00	17,227.62	-15,227.62	861.38%	137.51
210-5-10-10-845.000 Employee/Volunteer Recogn	2,600.00	3,537.43	-937.43	136.06%	0.00
Total Administration	514,791.00	293,748.20	221,042.80	57.06%	43,136.67

GENERAL FUND

Account	Budget	Actual	Budget Balance	% of Budget	Pd to Date
210-5-13-10 Finance					
210-5-13-10-110.000 Regular Salaries	59,668.00	28,833.89	30,834.11	48.32%	6,214.37
210-5-13-10-210.000 Group Insurance	5,699.00	2,684.88	3,014.12	47.11%	462.01
210-5-13-10-220.000 Social Security	4,901.00	2,362.50	2,538.50	48.20%	504.59
210-5-13-10-230.000 Retirement	5,967.00	2,883.39	3,083.61	48.32%	621.44
210-5-13-10-250.000 Unemployment Insurance	1,720.00	2,977.04	-1,257.04	173.08%	894.17
210-5-13-10-260.000 Workers Comp Insurance	18,500.00	9,861.56	8,638.44	53.31%	9,861.56
210-5-13-10-290.000 Other Employee Benefits	350.00	0.00	350.00	0.00%	0.00
210-5-13-10-335.000 Audit	7,500.00	6,685.53	814.47	89.14%	0.00
210-5-13-10-500.000 Training, Conf, Dues	250.00	0.00	250.00	0.00%	0.00
210-5-13-10-505.000 Tech. Subs, Licenses	6,901.00	5,239.15	1,661.85	75.92%	0.00
210-5-13-10-520.000 Insurance	75,725.00	59,530.86	16,194.14	78.61%	59,143.86
210-5-13-10-570.000 Other Purchased Services	0.00	807.00	-807.00	100.00%	167.00
210-5-13-10-580.000 Travel	100.00	0.00	100.00	0.00%	0.00
210-5-13-10-610.000 General Supplies	200.00	405.50	-205.50	202.75%	405.50
Total Finance	187,481.00	122,271.30	65,209.70	65.22%	78,274.50
210-5-16-10 Community Development					
210-5-16-10-110.000 Regular Salaries	165,243.00	82,050.27	83,192.73	49.65%	15,963.61
210-5-16-10-130.000 Overtime	0.00	135.05	-135.05	100.00%	0.00
210-5-16-10-190.000 Board member Payments	6,000.00	3,600.00	2,400.00	60.00%	1,800.00
210-5-16-10-210.000 Group Insurance	24,260.00	11,530.60	12,729.40	47.53%	1,516.72
210-5-16-10-220.000 Social Security	13,153.00	6,621.63	6,531.37	50.34%	1,369.72
210-5-16-10-230.000 Retirement	16,524.00	8,205.22	8,318.78	49.66%	1,596.40
210-5-16-10-290.000 Other Employee Benefits	700.00	0.00	700.00	0.00%	0.00
210-5-16-10-320.000 Legal Services	6,000.00	3,044.03	2,955.97	50.73%	642.50
210-5-16-10-330.000 Professional Services	27,000.00	969.45	26,030.55	3.59%	625.00
210-5-16-10-500.000 Training, Conf, Dues	3,000.00	91.37	2,908.63	3.05%	29.92
210-5-16-10-530.000 Communications	1,260.00	569.09	690.91	45.17%	40.01
210-5-16-10-540.000 Advertising	0.00	61.88	-61.88	100.00%	0.00
210-5-16-10-550.000 Printing and Binding	3,000.00	280.00	2,720.00	9.33%	78.00
210-5-16-10-560.000 Postage	100.00	0.00	100.00	0.00%	0.00
210-5-16-10-580.000 Travel	2,600.00	1,080.00	1,520.00	41.54%	200.00
210-5-16-10-610.000 General Supplies	1,000.00	161.35	838.65	16.14%	18.48
210-5-16-10-810.111 BWAC	10,000.00	-250.00	10,250.00	-2.50%	0.00
Total Community Development	279,840.00	118,149.94	161,690.06	42.22%	23,880.36
210-5-17-10 Economic Development					
210-5-17-10-800.000 Appropriations to other a	9,250.00	1,587.50	7,662.50	17.16%	875.00
210-5-17-10-831.000 Special or New Programs	2,500.00	21,878.07	-19,378.07	875.12%	0.00
210-5-17-10-850.000 Community Events and Cele	17,500.00	13,705.80	3,794.20	78.32%	1,092.50
210-5-17-10-899.000 Matching Grant Funds	20,000.00	0.00	20,000.00	0.00%	0.00
Total Economic Development	49,250.00	37,171.37	12,078.63	75.47%	1,967.50
210-5-25-10 Fire					
210-5-25-10-120.000 Part Time Salaries	194,250.00	104,610.45	89,639.55	53.85%	27,720.36
210-5-25-10-210.000 Group Insurance	3,600.00	3,127.67	472.33	86.88%	0.00

Account			Budget		Pd to Date
	Budget	Actual	Balance	% of Budget	
210-5-25-10-220.000 Social Security	14,859.00	7,993.92	6,865.08	53.80%	2,120.63
210-5-25-10-260.000 Workers Comp Insurance	26,000.00	13,636.75	12,363.25	52.45%	13,636.75
210-5-25-10-290.000 Other Employee Benefits	864.00	432.00	432.00	50.00%	0.00
210-5-25-10-330.000 Professional Services	9,000.00	690.00	8,310.00	7.67%	0.00
210-5-25-10-430.000 R&M Vehicles & Equipment	32,250.00	12,062.96	20,187.04	37.40%	2,105.71
210-5-25-10-431.000 R&M Buildings & Grounds	15,000.00	4,596.51	10,403.49	30.64%	1,105.65
210-5-25-10-500.000 Training, Conf, Dues	4,000.00	196.87	3,803.13	4.92%	136.87
210-5-25-10-505.000 Tech. Subs, Licenses	0.00	5,125.17	-5,125.17	100.00%	0.00
210-5-25-10-530.000 Communications	2,600.00	1,610.78	989.22	61.95%	160.04
210-5-25-10-610.000 General Supplies	1,000.00	1,868.96	-868.96	186.90%	54.76
210-5-25-10-611.000 Small Tools and Equipment	1,500.00	60.80	1,439.20	4.05%	0.00
210-5-25-10-612.000 Uniforms	26,000.00	1,197.00	24,803.00	4.60%	0.00
210-5-25-10-613.000 Program Supplies	3,600.00	2,280.79	1,319.21	63.36%	0.00
210-5-25-10-750.000 Machinery & Equipment	57,500.00	3,289.70	54,210.30	5.72%	171.42
210-5-25-10-920.000 Transfer btwn funds (capi)	108,600.00	124,350.00	-15,750.00	114.50%	62,175.00
Total Fire	500,623.00	287,130.33	213,492.67	57.35%	109,387.19
210-5-30-10 EJRP Administration					
210-5-30-10-110.000 Regular Salaries	264,146.00	132,402.77	131,743.23	50.12%	21,451.67
210-5-30-10-120.000 Part Time Salaries	0.00	2,307.10	-2,307.10	100.00%	341.44
210-5-30-10-210.000 Group Insurance	118,163.00	65,137.11	53,025.89	55.12%	8,703.77
210-5-30-10-220.000 Social Security	20,308.00	10,323.29	9,984.71	50.83%	1,678.26
210-5-30-10-230.000 Retirement	26,415.00	12,162.92	14,252.08	46.05%	1,830.62
210-5-30-10-290.000 Other Employee Benefits	1,312.00	0.00	1,312.00	0.00%	0.00
210-5-30-10-330.000 Professional Services	18,622.00	8,207.29	10,414.71	44.07%	1,231.00
210-5-30-10-500.000 Training, Conf, Dues	8,147.00	2,908.02	5,238.98	35.69%	216.02
210-5-30-10-505.000 Tech. Subs, Licenses	4,440.00	9,164.96	-4,724.96	206.42%	4,334.30
210-5-30-10-530.000 Communications	9,831.00	6,816.71	3,014.29	69.34%	977.86
210-5-30-10-540.000 Advertising	3,000.00	0.00	3,000.00	0.00%	0.00
210-5-30-10-550.000 Printing and Binding	0.00	2,063.77	-2,063.77	100.00%	0.00
210-5-30-10-561.000 CC Processing Fees	0.00	49.09	-49.09	100.00%	0.00
210-5-30-10-610.000 General Supplies	5,000.00	3,692.74	1,307.26	73.85%	999.78
210-5-30-10-735.000 Tech: Equip/Hardware	6,000.00	0.00	6,000.00	0.00%	0.00
210-5-30-10-832.000 Scholarships	4,000.00	0.00	4,000.00	0.00%	0.00
Total EJRP Administration	489,384.00	255,235.77	234,148.23	52.15%	41,764.72
210-5-30-12 EJRP Parks and Facilities					
210-5-30-12-110.000 Regular Salaries	109,856.00	55,866.62	53,989.38	50.85%	8,592.32
210-5-30-12-120.000 Part Time Salaries	25,240.00	17,297.32	7,942.68	68.53%	354.83
210-5-30-12-130.000 Overtime	0.00	1,537.28	-1,537.28	100.00%	283.58
210-5-30-12-210.000 Group Insurance	35,851.00	16,395.77	19,455.23	45.73%	2,229.62
210-5-30-12-220.000 Social Security	10,389.00	6,072.25	4,316.75	58.45%	771.94
210-5-30-12-230.000 Retirement	10,985.00	5,451.26	5,533.74	49.62%	859.20
210-5-30-12-290.000 Other Employee Benefits	700.00	0.00	700.00	0.00%	0.00
210-5-30-12-330.000 Professional Services	5,300.00	4,392.10	907.90	82.87%	129.00
210-5-30-12-431.000 R&M Buildings & Grounds	12,559.00	403.38	12,155.62	3.21%	0.00
210-5-30-12-441.000 Rental Land/Buildings	500.00	500.00	0.00	100.00%	0.00
210-5-30-12-442.000 Rental Vehicles/Equip	2,160.00	3,647.78	-1,487.78	168.88%	2,977.78

Account	Budget	Actual	Budget Balance	% of Budget	Pd to Date
210-5-30-12-500.000 Training, Conf, Dues	4,098.00	1,798.82	2,299.18	43.90%	0.00
210-5-30-12-610.000 General Supplies	18,632.00	13,795.59	4,836.41	74.04%	1,889.90
Total EJR Park and Facilities	236,270.00	127,158.17	109,111.83	53.82%	18,088.17
210-5-35-10 Brownell Library					
210-5-35-10-110.000 Regular Salaries	335,788.00	164,502.44	171,285.56	48.99%	33,805.36
210-5-35-10-120.000 Part Time Salaries	113,490.00	46,824.81	66,665.19	41.26%	10,624.86
210-5-35-10-210.000 Group Insurance	134,740.00	60,689.97	74,050.03	45.04%	6,904.64
210-5-35-10-220.000 Social Security	34,532.00	16,138.51	18,393.49	46.73%	3,421.19
210-5-35-10-230.000 Retirement	33,256.00	16,936.30	16,319.70	50.93%	3,582.00
210-5-35-10-290.000 Other Employee Benefits	2,100.00	0.00	2,100.00	0.00%	0.00
210-5-35-10-340.000 Technical Services	4,000.00	0.00	4,000.00	0.00%	0.00
210-5-35-10-442.000 Rental Vehicles/Equip	1,900.00	1,264.38	635.62	66.55%	205.56
210-5-35-10-500.000 Training, Conf, Dues	4,000.00	493.99	3,506.01	12.35%	364.45
210-5-35-10-505.000 Tech. Subs, Licenses	10,000.00	4,983.23	5,016.77	49.83%	213.32
210-5-35-10-540.000 Advertising	700.00	0.00	700.00	0.00%	0.00
210-5-35-10-560.000 Postage	2,500.00	756.90	1,743.10	30.28%	249.52
210-5-35-10-610.000 General Supplies	13,500.00	2,780.02	10,719.98	20.59%	1,531.93
210-5-35-10-640.201 Adult Collection	44,000.00	13,800.47	30,199.53	31.36%	2,855.02
210-5-35-10-640.202 Juvenile Collection	22,000.00	8,701.78	13,298.22	39.55%	2,329.87
210-5-35-10-735.000 Tech: Equip/Hardware	8,000.00	248.00	7,752.00	3.10%	0.00
210-5-35-10-750.000 Machinery & Equipment	7,500.00	0.00	7,500.00	0.00%	0.00
210-5-35-10-840.201 Adult Programs	1,000.00	119.02	880.98	11.90%	62.50
210-5-35-10-840.202 Childrens Programs	4,500.00	2,406.61	2,093.39	53.48%	480.09
210-5-35-10-845.000 Employee/Volunteer Recogn	800.00	0.00	800.00	0.00%	0.00
210-5-35-10-890.832 Fed Grant Expenditure: AR	0.00	3,356.00	-3,356.00	100.00%	3,356.00
Total Brownell Library	778,306.00	344,002.43	434,303.57	44.20%	69,986.31
210-5-40-12 Highways					
210-5-40-12-110.000 Regular Salaries	196,303.00	89,982.59	106,320.41	45.84%	16,472.06
210-5-40-12-120.000 Part Time Salaries	29,614.00	2,500.43	27,113.57	8.44%	0.00
210-5-40-12-130.000 Overtime	17,418.00	7,345.00	10,073.00	42.17%	3,523.22
210-5-40-12-210.000 Group Insurance	87,740.00	38,531.80	49,208.20	43.92%	5,017.20
210-5-40-12-220.000 Social Security	18,705.00	7,518.12	11,186.88	40.19%	1,519.64
210-5-40-12-230.000 Retirement	19,632.00	9,270.05	10,361.95	47.22%	1,995.16
210-5-40-12-250.000 Unemployment Insurance	375.00	514.04	-139.04	137.08%	137.70
210-5-40-12-260.000 Workers Comp Insurance	18,350.00	6,846.10	11,503.90	37.31%	6,846.10
210-5-40-12-290.000 Other Employee Benefits	1,190.00	0.00	1,190.00	0.00%	0.00
210-5-40-12-330.000 Professional Services	17,000.00	8,586.24	8,413.76	50.51%	1,144.74
210-5-40-12-410.000 Water and Sewer Charges	2,500.00	1,637.98	862.02	65.52%	747.38
210-5-40-12-422.000 Snow Removal	20,000.00	0.00	20,000.00	0.00%	0.00
210-5-40-12-425.000 Trash Removal	9,000.00	3,424.80	5,575.20	38.05%	644.76
210-5-40-12-430.000 R&M Vehicles & Equipment	32,000.00	33,160.50	-1,160.50	103.63%	2,775.60
210-5-40-12-431.000 R&M Buildings & Grounds	10,000.00	3,325.69	6,674.31	33.26%	343.52
210-5-40-12-441.000 Rental Land/Buildings	13,000.00	0.00	13,000.00	0.00%	0.00
210-5-40-12-442.000 Rental Vehicles/Equip	3,000.00	1,224.06	1,775.94	40.80%	202.98
210-5-40-12-451.000 Summer Construction Servi	270,000.00	138,451.18	131,548.82	51.28%	0.00
210-5-40-12-500.000 Training, Conf, Dues	1,000.00	0.00	1,000.00	0.00%	0.00

GENERAL FUND

Account	Budget	Actual	Budget Balance	% of Budget	Pd to Date
210-5-40-12-520.000 Insurance	14,000.00	11,627.32	2,372.68	83.05%	11,441.32
210-5-40-12-521.000 Insurance Deductibles	1,000.00	1,000.00	0.00	100.00%	0.00
210-5-40-12-530.000 Communications	4,000.00	1,638.90	2,361.10	40.97%	227.72
210-5-40-12-540.000 Advertising	500.00	194.50	305.50	38.90%	0.00
210-5-40-12-571.000 Streetscape Maintenance	18,500.00	8,087.15	10,412.85	43.71%	4,271.47
210-5-40-12-572.000 Traffic Control	17,000.00	2,468.32	14,531.68	14.52%	0.00
210-5-40-12-573.000 Sidewalk and Curb Maint	6,000.00	558.00	5,442.00	9.30%	0.00
210-5-40-12-575.000 Storm Sewer Maintenance	20,000.00	12,838.57	7,161.43	64.19%	0.00
210-5-40-12-600.000 Salt, Sand and Gravel	135,000.00	19,144.49	115,855.51	14.18%	18,900.49
210-5-40-12-605.000 Summer Construction Suppl	24,000.00	19,785.59	4,214.41	82.44%	398.64
210-5-40-12-610.000 General Supplies	30,000.00	14,966.13	15,033.87	49.89%	1,294.25
210-5-40-12-610.200 Streetlight Supplies	12,000.00	2,790.49	9,209.51	23.25%	0.00
210-5-40-12-612.000 Uniforms	6,500.00	792.80	5,707.20	12.20%	131.96
210-5-40-12-621.000 Natural Gas/Heating	4,000.00	445.79	3,554.21	11.14%	154.54
210-5-40-12-622.000 Electricity	4,200.00	4,943.22	-743.22	117.70%	482.36
210-5-40-12-622.200 Streetlight Electricity	134,000.00	59,295.63	74,704.37	44.25%	11,611.89
210-5-40-12-626.000 Gasoline	38,000.00	10,215.18	27,784.82	26.88%	2,081.67
210-5-40-12-750.000 Machinery & Equipment	7,000.00	0.00	7,000.00	0.00%	0.00
210-5-40-12-810.112 Tree Advisory Committee	10,000.00	197.74	9,802.26	1.98%	0.00
210-5-40-12-920.000 Transfer to Capital	140,100.00	0.00	140,100.00	0.00%	0.00
Total Highways	1,392,627.00	523,308.40	869,318.60	37.58%	92,366.37
210-5-40-13 Stormwater					
210-5-40-13-110.000 Regular Salaries	48,979.00	23,753.38	25,225.62	48.50%	3,601.35
210-5-40-13-210.000 Group Insurance	15,144.00	7,456.36	7,687.64	49.24%	991.36
210-5-40-13-220.000 Social Security	3,761.00	1,828.55	1,932.45	48.62%	275.02
210-5-40-13-230.000 Retirement	4,898.00	1,954.54	2,943.46	39.90%	0.00
210-5-40-13-250.000 Unemployment Insurance	35.00	48.99	-13.99	139.97%	12.50
210-5-40-13-260.000 Workers Comp Insurance	3,250.00	1,535.32	1,714.68	47.24%	1,535.32
210-5-40-13-290.000 Other Employee Benefits	186.00	0.00	186.00	0.00%	0.00
Total Stormwater	76,253.00	36,577.14	39,675.86	47.97%	6,415.55
210-5-41 Buildings					
210-5-41-20 2 Lincoln Street					
210-5-41-20-400.000 Contracted Services	9,000.00	6,331.66	2,668.34	70.35%	1,500.77
210-5-41-20-410.000 Water and Sewer Charges	500.00	406.94	93.06	81.39%	217.04
210-5-41-20-425.000 Trash Removal	600.00	0.00	600.00	0.00%	0.00
210-5-41-20-431.000 R&M Buildings & Grounds	20,000.00	6,839.82	13,160.18	34.20%	1,276.78
210-5-41-20-530.000 Communications	4,500.00	1,936.40	2,563.60	43.03%	163.39
210-5-41-20-610.000 General Supplies	1,700.00	310.66	1,389.34	18.27%	42.67
210-5-41-20-621.000 Natrual Gas/Heating	4,800.00	785.75	4,014.25	16.37%	468.17
210-5-41-20-622.000 Electricity	7,500.00	2,642.78	4,857.22	35.24%	579.12
210-5-41-20-755.000 Furniture and Fixtures	500.00	0.00	500.00	0.00%	0.00
Total 2 Lincoln Street	49,100.00	19,254.01	29,845.99	39.21%	4,247.94
210-5-41-21 Brownell Library					
210-5-41-21-400.000 Contracted Services	30,000.00	13,628.16	16,371.84	45.43%	2,245.69

GENERAL FUND

Account	Budget	Actual	Budget Balance	% of Budget	Pd to Date
210-5-41-21-410.000 Water and Sewer Charges	600.00	143.71	456.29	23.95%	143.71
210-5-41-21-431.000 R&M Buildings & Grounds	20,000.00	5,374.46	14,625.54	26.87%	1,046.44
210-5-41-21-530.000 Communications	1,500.00	1,838.02	-338.02	122.53%	216.00
210-5-41-21-621.000 Natrual Gas/Heating	6,000.00	891.37	5,108.63	14.86%	546.71
210-5-41-21-622.000 Electricity	13,700.00	5,132.51	8,567.49	37.46%	1,085.56
Total Brownell Library	71,800.00	27,008.23	44,791.77	37.62%	5,284.11
210-5-41-22 Village Fire Station					
210-5-41-22-400.000 Contracted Services	500.00	0.00	500.00	0.00%	0.00
210-5-41-22-410.000 Water and Sewer Charges	500.00	371.91	128.09	74.38%	188.59
210-5-41-22-431.000 R&M Buildings & Grounds	15,000.00	3,704.40	11,295.60	24.70%	0.00
210-5-41-22-530.000 Communications	2,200.00	1,346.57	853.43	61.21%	900.00
210-5-41-22-610.000 General Supplies	1,700.00	38.35	1,661.65	2.26%	0.00
210-5-41-22-621.000 Natrual Gas/Heating	3,500.00	408.34	3,091.66	11.67%	203.72
210-5-41-22-622.000 Electricity	7,500.00	2,642.78	4,857.22	35.24%	579.11
210-5-41-22-626.000 Gasoline	5,000.00	2,311.10	2,688.90	46.22%	398.87
Total Village Fire Station	35,900.00	10,823.45	25,076.55	30.15%	2,270.29
210-5-41-23 Park Street School					
210-5-41-23-400.000 Contracted Services	600.00	410.00	190.00	68.33%	85.00
210-5-41-23-410.000 Water and Sewer Charges	700.00	346.31	353.69	49.47%	346.31
210-5-41-23-431.000 R&M Buildings & Grounds	25,000.00	19,824.15	5,175.85	79.30%	0.00
210-5-41-23-530.000 Communications	2,300.00	1,295.41	1,004.59	56.32%	215.27
210-5-41-23-621.000 Natrual Gas/Heating	3,000.00	875.21	2,124.79	29.17%	267.16
210-5-41-23-622.000 Electricity	4,400.00	1,700.05	2,699.95	38.64%	255.68
Total Park Street School	36,000.00	24,451.13	11,548.87	67.92%	1,169.42
210-5-41-26 Maple St. Park and Pool					
210-5-41-26-400.000 Contracted Services	30,000.00	36,186.15	-6,186.15	120.62%	4,577.33
210-5-41-26-410.000 Water and Sewer Charges	5,500.00	3,560.88	1,939.12	64.74%	3,560.88
210-5-41-26-431.000 R&M Buildings & Grounds	4,000.00	150.77	3,849.23	3.77%	0.00
210-5-41-26-530.000 Communications	6,000.00	5,268.65	731.35	87.81%	714.60
210-5-41-26-621.000 Natrual Gas/Heating	4,500.00	866.25	3,633.75	19.25%	412.83
210-5-41-26-622.000 Electricity	37,000.00	16,179.35	20,820.65	43.73%	1,933.14
210-5-41-26-626.000 Gasoline	1,500.00	1,094.88	405.12	72.99%	0.00
Total Maple St. Park and Pool	88,500.00	63,306.93	25,193.07	71.53%	11,198.78
Total Buildings	281,300.00	144,843.75	136,456.25	51.49%	24,170.54
210-5-90-00 Transfers and Misc.					
210-5-90-00-640.201 Adult Collection replacem	0.00	55.11	-55.11	100.00%	30.11
210-5-90-00-890.000 Federal Grant Expenditure	0.00	391.16	-391.16	100.00%	0.00
210-5-90-00-920.000 Transfer btwn funds (capi	650,828.00	325,414.00	325,414.00	50.00%	162,707.00
210-5-90-00-922.000 Contribution to FB/Reserv	5,000.00	1,250.00	3,750.00	25.00%	0.00
210-5-90-00-991.000 Library Donation Expense	0.00	4,829.30	-4,829.30	100.00%	3,335.41
Total Transfers and Misc.	655,828.00	331,939.57	323,888.43	50.61%	166,072.52

GENERAL FUND

Account	Budget	Actual	Budget Balance	% of Budget	Pd to Date
210-5-95-00 Debt Service					
210-5-95-00-950.903 Capital Imp Principal	135,135.00	135,135.00	0.00	100.00%	0.00
210-5-95-00-955.903 Capital Imp Interest	64,190.00	32,994.50	31,195.50	51.40%	0.00
Total Debt Service	199,325.00	168,129.50	31,195.50	84.35%	0.00
Total Expenditures					
	5,641,278.00	2,789,665.87	2,851,612.13	49.45%	675,510.40
Total GENERAL FUND					
	0.00	12,469.93	-12,469.93	-100.00%	-273,976.47
220-4-00-00-010.000 Property Taxes					
	0.00	55,991.57	-55,991.57	100.00%	0.00
Total Revenues	0.00	55,991.57	-55,991.57	100.00%	0.00
220-5-00-00-720.002 1 Main; Road Res-Q					
	0.00	1,066.72	-1,066.72	100.00%	498.00
Total Expenditures	0.00	1,066.72	-1,066.72	100.00%	498.00
Total TRUSTEE CAP IMP PROJECTS					
	0.00	54,924.85	-54,924.85	-100.00%	-498.00
Total Revenues					
	0.00	0.00	0.00	0.00%	0.00
Total Expenditures					
	0.00	0.00	0.00	0.00%	0.00
Total MEMORIAL PARK FUND					
	0.00	0.00	0.00	0.00%	0.00
223-4-90-00-040.000 Federal Grant: ARPA					
	0.00	1,622,172.19	-1,622,172.19	100.00%	0.00
Total Revenues	0.00	1,622,172.19	-1,622,172.19	100.00%	0.00
Total ARPA Funds	0.00	1,622,172.19	-1,622,172.19	-100.00%	0.00
230-4-00-00 Revenue					
230-4-00-00-055.000 Contributions/Assessments	15,000.00	0.00	15,000.00	0.00%	0.00
230-4-00-00-092.000 Transfer to Capital	462,249.00	231,124.00	231,125.00	50.00%	115,562.00
Total Revenue	477,249.00	231,124.00	246,125.00	48.43%	115,562.00
230-4-16-10-040.824 Cres. Connector					
	0.00	31,249.95	-31,249.95	100.00%	22,717.94
230-4-40-13-040.801 02140-84474-020 FEMA Dens					
	0.00	377,586.06	-377,586.06	100.00%	0.00
Total Revenues	477,249.00	639,960.01	-162,711.01	134.09%	138,279.94

GEN FUND CAP RESERVE

Account	Budget	Actual	Budget Balance	% of Budget	Pd to Date
230-5-16-10-890.824 Cres. Connector	0.00	23,000.84	-23,000.84	100.00%	2,322.62
230-5-40-13-722.801 Densmore Dr non-FEMA	800,000.00	21,821.84	778,178.16	2.73%	2,443.25
230-5-40-13-890.801 Densmore Dr FEMA	0.00	277,566.15	-277,566.15	100.00%	0.00
230-5-40-13-895.830 BC2058 Brickyard Culvert	0.00	14,278.01	-14,278.01	100.00%	2,748.03
230-5-40-13-895.831 BR0865 Rosewood Lane	0.00	600.00	-600.00	100.00%	0.00
Total Expenditures	800,000.00	337,266.84	462,733.16	42.16%	7,513.90
Total GEN FUND CAP RESERVE	-322,751.00	302,693.17	20,057.83	-93.79%	130,766.04
231-4-00-00-020.024 Vac Truck Rental	0.00	450.00	-450.00	100.00%	0.00
231-4-00-00-092.000 Transfer to Capital	248,700.00	124,350.00	124,350.00	50.00%	62,175.00
Total Revenues	248,700.00	124,800.00	123,900.00	50.18%	62,175.00
231-5-40-12-751.006 Vactor Truck	137,500.00	0.00	137,500.00	0.00%	0.00
231-5-95-00-950.000 Fire Truck Loan Prin	30,000.00	30,000.00	0.00	100.00%	0.00
231-5-95-00-955.000 Fire Truck Loan Int	1,800.00	1,023.12	776.88	56.84%	0.00
Total Expenditures	169,300.00	31,023.12	138,276.88	18.32%	0.00
Total ROLLING STOCK FUND	79,400.00	93,776.88	-173,176.88	118.11%	62,175.00
232-4-00-00-092.000 Transfer to Capital	75,000.00	37,500.00	37,500.00	50.00%	18,750.00
Total Revenues	75,000.00	37,500.00	37,500.00	50.00%	18,750.00
232-5-41-20-730.000 Buildings & Improvements	75,000.00	4,601.50	70,398.50	6.14%	4,601.50
232-5-41-21-730.000 Buildings & Improvements	175,000.00	0.00	175,000.00	0.00%	0.00
Total Expenditures	250,000.00	4,601.50	245,398.50	1.84%	4,601.50
Total BUILDING MAINT FUND	-175,000.00	32,898.50	142,101.50	-18.80%	14,148.50
233-4-00-00-092.000 Transfer to Capital	113,580.00	56,790.00	56,790.00	50.00%	28,395.00
Total Revenues	113,580.00	56,790.00	56,790.00	50.00%	28,395.00
233-5-00-00-730.002 Buildings & Facilities	31,000.00	8,105.77	22,894.23	26.15%	0.00
233-5-00-00-740.001 Landscaping	9,500.00	9,761.35	-261.35	102.75%	0.00
233-5-00-00-740.002 Resurfacing	4,050.00	0.00	4,050.00	0.00%	0.00
233-5-00-00-740.003 Fencing	5,121.00	0.00	5,121.00	0.00%	0.00
233-5-00-00-740.005 Park Amenitites	55,000.00	2,000.00	53,000.00	3.64%	0.00
233-5-00-00-740.006 Pool Improvements	8,909.00	13,103.80	-4,194.80	147.08%	0.00
Total Expenditures	113,580.00	32,970.92	80,609.08	29.03%	0.00
Total EJRP CAP RESERVE	0.00	23,819.08	-23,819.08	-100.00%	28,395.00

EJRP CAP RESERVE

Account	Budget	Actual	Budget Balance	% of Budget	Pd to Date
Total Revenues	0.00	0.00	0.00	0.00%	0.00
Total LAND ACQUISITION FUND	0.00	0.00	0.00	0.00%	0.00
254-4-54-20 Water Revenues					
254-4-54-20-021.000 Water User Fees	1,237,418.00	826,804.79	410,613.21	66.82%	-331.61
254-4-54-20-021.001 Water Large User Fees	114,093.00	47,602.00	66,491.00	41.72%	8,195.27
254-4-54-20-024.000 Utility Connection Fees	7,000.00	4,850.00	2,150.00	69.29%	1,400.00
254-4-54-20-060.000 Interest Income	1,000.00	0.00	1,000.00	0.00%	0.00
254-4-54-20-085.000 Penalties	5,000.00	1,636.27	3,363.73	32.73%	0.00
254-4-54-20-098.000 Misc Revenue	150.00	3,275.00	-3,125.00	2,183.33%	480.00
Total Water Revenues	1,364,661.00	884,168.06	480,492.94	64.79%	9,743.66
254-4-54-70 Nonoperating Revenues					
254-4-54-70-020.024 Vac Truck Rental	0.00	75.00	-75.00	100.00%	0.00
254-4-54-70-021.400 Water Passthrough - Globa	2,865,970.00	1,263,522.55	1,602,447.45	44.09%	217,530.92
254-4-54-70-092.000 Transfer to Capital	0.00	180,000.00	-180,000.00	100.00%	90,000.00
Total Nonoperating Revenues	2,865,970.00	1,443,597.55	1,422,372.45	50.37%	307,530.92
Total Revenues	4,230,631.00	2,327,765.61	1,902,865.39	55.02%	317,274.58
254-5-54-20 Operating Expenses					
254-5-54-20-110.000 Regular Salaries	127,344.00	60,510.48	66,833.52	47.52%	10,943.88
254-5-54-20-120.000 Part Time Salaries	9,906.00	1,251.00	8,655.00	12.63%	0.00
254-5-54-20-130.000 Overtime	14,408.00	5,738.41	8,669.59	39.83%	3,374.29
254-5-54-20-210.000 Group Insurance	77,998.00	40,806.69	37,191.31	52.32%	5,165.88
254-5-54-20-220.000 Social Security	11,672.00	5,201.20	6,470.80	44.56%	1,125.54
254-5-54-20-230.000 Retirement	12,734.00	5,859.90	6,874.10	46.02%	891.50
254-5-54-20-250.000 Unemployment Insurance	175.00	180.18	-5.18	102.96%	61.67
254-5-54-20-260.000 Workers Comp Insurance	10,300.00	4,067.49	6,232.51	39.49%	4,067.49
254-5-54-20-290.000 Other Employee Benefits	875.00	0.00	875.00	0.00%	0.00
254-5-54-20-330.000 Professional Services	1,000.00	0.00	1,000.00	0.00%	0.00
254-5-54-20-335.000 Audit	4,500.00	4,011.32	488.68	89.14%	0.00
254-5-54-20-410.000 Water and Sewer Charges	200.00	78.87	121.13	39.44%	40.74
254-5-54-20-411.000 CWD Water Purchase	540,613.00	255,976.42	284,636.58	47.35%	44,935.24
254-5-54-20-430.000 R&M Vehicles & Equipment	2,500.00	19,041.97	-16,541.97	761.68%	43.86
254-5-54-20-433.000 R&M Infrastructure	16,000.00	18,415.34	-2,415.34	115.10%	345.14
254-5-54-20-441.000 Rental Land/Buildings	150.00	0.00	150.00	0.00%	0.00
254-5-54-20-491.000 Administrative Fees	123,556.00	30,889.00	92,667.00	25.00%	0.00
254-5-54-20-500.000 Training, Conf, Dues	3,000.00	525.00	2,475.00	17.50%	525.00
254-5-54-20-505.000 Tech. Subs, Licenses	955.00	864.26	90.74	90.50%	0.00
254-5-54-20-520.000 Insurance	6,225.00	1,662.39	4,562.61	26.71%	1,662.39
254-5-54-20-530.000 Communications	2,500.00	1,005.96	1,494.04	40.24%	177.06
254-5-54-20-550.000 Printing and Binding	2,000.00	0.00	2,000.00	0.00%	0.00
254-5-54-20-560.000 Postage	3,500.00	1,583.42	1,916.58	45.24%	808.57

WATER FUND

Account	Budget	Actual	Budget Balance	% of Budget	Pd to Date
254-5-54-20-610.000 General Supplies	7,500.00	1,572.38	5,927.62	20.97%	0.00
254-5-54-20-612.000 Uniforms	1,350.00	943.85	406.15	69.91%	313.97
254-5-54-20-614.000 Meters and Parts	8,000.00	0.00	8,000.00	0.00%	0.00
254-5-54-20-621.000 Natural Gas/Heating	3,000.00	368.12	2,631.88	12.27%	205.87
254-5-54-20-622.000 Electricity	1,000.00	448.98	551.02	44.90%	76.54
254-5-54-20-626.000 Gasoline	3,000.00	742.67	2,257.33	24.76%	98.90
254-5-54-20-735.000 Tech: Equip/Hardware	2,700.00	1,416.15	1,283.85	52.45%	0.00
254-5-54-20-750.000 Machinery & Equipment	6,000.00	0.00	6,000.00	0.00%	0.00
254-5-54-20-920.000 Transfer btwn funds (capi)	360,000.00	180,000.00	180,000.00	50.00%	90,000.00
Total Operating Expenses	1,364,661.00	643,161.45	721,499.55	47.13%	164,863.53
254-5-54-70 NonOperating Expenses					
254-5-54-70-411.400 CWD Water Purchase - Glob	2,865,970.00	1,263,522.55	1,602,447.45	44.09%	217,530.92
254-5-54-70-723.004 Main St Water Line	0.00	280.00	-280.00	100.00%	0.00
254-5-54-70-750.001 Meter Replacement Program	0.00	8,672.34	-8,672.34	100.00%	975.00
254-5-54-70-751.006 Vactor Truck	18,750.00	0.00	18,750.00	0.00%	0.00
254-5-54-70-955.000 Bond Interest Expense	0.00	7,291.83	-7,291.83	100.00%	0.00
Total NonOperating Expenses	2,884,720.00	1,279,766.72	1,604,953.28	44.36%	218,505.92
Total Expenditures	4,249,381.00	1,922,928.17	2,326,452.83	45.25%	383,369.45
Total WATER FUND	-18,750.00	404,837.44	-386,087.44	-2,159.13%	-66,094.87
255-4-55-30 Operating Revenue					
255-4-55-30-022.000 Sewer User Fees	775,461.00	584,580.34	190,880.66	75.38%	-341.25
255-4-55-30-022.001 Village: Septage Discharg	20,000.00	58,172.19	-38,172.19	290.86%	21,263.00
255-4-55-30-022.002 Village: Leachate Revenue	500.00	415.58	84.42	83.12%	0.00
255-4-55-30-025.001 Tri-Town: WWTF Charge - E	560,055.00	280,027.50	280,027.50	50.00%	46,671.25
255-4-55-30-025.002 Tri-Town: WWTF Charge - W	818,542.00	409,271.00	409,271.00	50.00%	0.00
255-4-55-30-025.003 Tri-Town: Septage	20,000.00	0.00	20,000.00	0.00%	0.00
255-4-55-30-025.004 Tri-Town: Leachate	100.00	0.00	100.00	0.00%	0.00
255-4-55-30-025.005 Tri-Town: Pump Station In	34,300.00	17,150.00	17,150.00	50.00%	8,575.00
255-4-55-30-085.000 Penalties	3,500.00	1,213.54	2,286.46	34.67%	0.00
Total Operating Revenue	2,232,458.00	1,350,830.15	881,627.85	60.51%	76,168.00
255-4-55-70 Nonoperating Revenues					
255-4-55-70-020.024 Vac Truck Rental	0.00	75.00	-75.00	100.00%	0.00
255-4-55-70-042.008 Essex Debt Payment	0.00	290,185.15	-290,185.15	100.00%	0.00
255-4-55-70-042.009 Williston Debt Payment	0.00	284,913.86	-284,913.86	100.00%	0.00
255-4-55-70-042.010 Essex Jct. Debt Payment	0.00	295,464.45	-295,464.45	100.00%	0.00
255-4-55-70-092.000 Transfer to Capital	400,000.00	200,000.00	200,000.00	50.00%	100,000.00
Total Nonoperating Revenues	400,000.00	1,070,638.46	-670,638.46	267.66%	100,000.00
Total Revenues	2,632,458.00	2,421,468.61	210,989.39	91.99%	176,168.00

WASTEWATER FUND

Account	Budget	Actual	Budget Balance	% of Budget	Pd to Date
255-5-55-30 Operating Expenses					
255-5-55-30-110.000 Regular Salaries	355,183.00	175,868.13	179,314.87	49.51%	37,692.37
255-5-55-30-120.000 Part Time Salaries	34,193.00	5,262.79	28,930.21	15.39%	1,860.92
255-5-55-30-130.000 Overtime	50,000.00	23,154.37	26,845.63	46.31%	5,646.78
255-5-55-30-210.000 Group Insurance	135,055.00	66,580.28	68,474.72	49.30%	9,213.35
255-5-55-30-220.000 Social Security	29,924.00	15,743.06	14,180.94	52.61%	3,475.85
255-5-55-30-230.000 Retirement	35,519.00	17,453.88	18,065.12	49.14%	4,032.03
255-5-55-30-250.000 Unemployment Insurance	450.00	466.10	-16.10	103.58%	167.99
255-5-55-30-260.000 Workers Comp Insurance	27,800.00	11,561.41	16,238.59	41.59%	11,561.41
255-5-55-30-290.000 Other Employee Benefits	1,809.00	0.00	1,809.00	0.00%	0.00
255-5-55-30-320.000 Legal Services	4,000.00	8,403.58	-4,403.58	210.09%	732.00
255-5-55-30-330.000 Professional Services	4,000.00	1,292.00	2,708.00	32.30%	0.00
255-5-55-30-335.000 Audit	4,500.00	4,011.32	488.68	89.14%	0.00
255-5-55-30-340.000 Technical Services	36,000.00	12,311.00	23,689.00	34.20%	3,585.00
255-5-55-30-410.000 Water and Sewer Charges	4,000.00	1,933.70	2,066.30	48.34%	981.22
255-5-55-30-421.000 Grit Disposal	16,000.00	10,777.41	5,222.59	67.36%	1,025.83
255-5-55-30-430.000 R&M Vehicles & Equipment	4,000.00	474.91	3,525.09	11.87%	0.00
255-5-55-30-442.000 Rental Vehicles/Equip	0.00	632.86	-632.86	100.00%	80.74
255-5-55-30-491.000 Administrative Fees	61,778.00	15,444.50	46,333.50	25.00%	0.00
255-5-55-30-500.000 Training, Conf, Dues	7,500.00	835.00	6,665.00	11.13%	225.00
255-5-55-30-505.000 Tech. Subs, Licenses	1,737.00	1,564.86	172.14	90.09%	0.00
255-5-55-30-510.000 Permits, Licenses, Reg	9,900.00	0.00	9,900.00	0.00%	0.00
255-5-55-30-520.000 Insurance	36,610.00	31,845.50	4,764.50	86.99%	31,845.50
255-5-55-30-530.000 Communications	6,000.00	4,403.57	1,596.43	73.39%	980.11
255-5-55-30-567.000 Biosolids Land Applicatio	165,000.00	88,290.85	76,709.15	53.51%	77,202.50
255-5-55-30-568.000 Biosolids Subcontractor	160,000.00	35,603.42	124,396.58	22.25%	21,144.96
255-5-55-30-570.000 Other Purchased Services	130,000.00	72,382.85	57,617.15	55.68%	17,015.66
255-5-55-30-610.000 General Supplies	9,000.00	1,751.05	7,248.95	19.46%	80.66
255-5-55-30-612.000 Uniforms	5,000.00	1,420.06	3,579.94	28.40%	49.50
255-5-55-30-618.000 Laboratory Supplies	18,000.00	9,508.43	8,491.57	52.82%	722.82
255-5-55-30-619.000 Chemicals	300,000.00	181,143.98	118,856.02	60.38%	36,548.68
255-5-55-30-621.000 Natural Gas/Heating	25,000.00	3,627.82	21,372.18	14.51%	1,330.43
255-5-55-30-622.000 Electricity	150,000.00	55,641.67	94,358.33	37.09%	13,829.39
255-5-55-30-626.000 Gasoline	4,500.00	1,746.30	2,753.70	38.81%	224.92
255-5-55-30-920.000 Transfer btwn funds (capi	400,000.00	200,000.00	200,000.00	50.00%	100,000.00
Total Operating Expenses	2,232,458.00	1,061,136.66	1,171,321.34	47.53%	381,255.62
255-5-55-70 Nonoperating Expenses					
255-5-55-70-722.004 Alkalinity Control	0.00	3,654.98	-3,654.98	100.00%	0.00
255-5-55-70-722.008 Vt Phos Challenge PePhlo	0.00	783.72	-783.72	100.00%	507.50
255-5-55-70-722.011 Pump Station Odor Control	0.00	28,848.54	-28,848.54	100.00%	0.00
255-5-55-70-722.012 Phlo Final Phase	0.00	27,994.85	-27,994.85	100.00%	0.00
255-5-55-70-730.001 Energy Conservation	200,000.00	21,763.21	178,236.79	10.88%	0.00
255-5-55-70-751.006 Vactor Truck	18,750.00	0.00	18,750.00	0.00%	0.00
255-5-55-70-955.001 ARRA Loan-AR1-004 Admin	0.00	441.32	-441.32	100.00%	0.00
255-5-55-70-955.002 RZEDB Interest	0.00	20,112.87	-20,112.87	100.00%	0.00
255-5-55-70-955.003 CWSRF RF1-148 Admin Fee	0.00	203,134.16	-203,134.16	100.00%	0.00

WASTEWATER FUND

Account	Budget	Actual	Budget Balance	% of Budget	Pd to Date
Total Nonoperating Expenses	218,750.00	306,733.65	-87,983.65	140.22%	507.50
Total Expenditures	2,451,208.00	1,367,870.31	1,083,337.69	55.80%	381,763.12
Total WASTEWATER FUND	181,250.00	1,053,598.30	-1,234,848.30	581.30%	-205,595.12
256-4-56-40 Operating Revenues					
256-4-56-40-023.000 Sanitation User Fees	685,061.00	457,568.33	227,492.67	66.79%	-287.12
256-4-56-40-023.001 Essex Pump Station Fees	30,123.00	8,115.59	22,007.41	26.94%	0.00
256-4-56-40-023.002 Two party agreement	15,000.00	0.00	15,000.00	0.00%	0.00
256-4-56-40-024.000 Utility Connection Fees	30,000.00	112,000.00	-82,000.00	373.33%	67,000.00
256-4-56-40-060.000 Interest Income	8,000.00	0.00	8,000.00	0.00%	0.00
256-4-56-40-085.000 Penalties	2,500.00	938.61	1,561.39	37.54%	0.00
256-4-56-40-098.000 Misc Revenue	3,000.00	0.00	3,000.00	0.00%	0.00
Total Operating Revenues	773,684.00	578,622.53	195,061.47	74.79%	66,712.88
256-4-56-70 Nonoperating Revenues					
256-4-56-70-020.024 Vac Truck Rental	0.00	900.00	-900.00	100.00%	0.00
256-4-56-70-092.000 Transfer to Capital	0.00	47,500.00	-47,500.00	100.00%	23,750.00
Total Nonoperating Revenues	0.00	48,400.00	-48,400.00	100.00%	23,750.00
Total Revenues	773,684.00	627,022.53	146,661.47	81.04%	90,462.88
256-5-56-40 Operating Expenses					
256-5-56-40-110.000 Regular Salaries	113,186.00	51,399.35	61,786.65	45.41%	10,987.42
256-5-56-40-120.000 Part Time Salaries	9,906.00	1,251.00	8,655.00	12.63%	0.00
256-5-56-40-130.000 Overtime	16,977.00	5,991.08	10,985.92	35.29%	3,032.72
256-5-56-40-210.000 Group Insurance	58,478.00	25,661.77	32,816.23	43.88%	3,654.39
256-5-56-40-220.000 Social Security	10,482.00	4,778.58	5,703.42	45.59%	1,073.74
256-5-56-40-230.000 Retirement	11,318.00	4,694.09	6,623.91	41.47%	999.02
256-5-56-40-250.000 Unemployment Insurance	175.00	188.61	-13.61	107.78%	61.67
256-5-56-40-260.000 Workers Comp Insurance	8,850.00	3,673.72	5,176.28	41.51%	3,673.72
256-5-56-40-290.000 Other Employee Benefits	840.00	0.00	840.00	0.00%	0.00
256-5-56-40-330.000 Professional Services	1,000.00	2,400.00	-1,400.00	240.00%	0.00
256-5-56-40-335.000 Audit	2,500.00	2,041.83	458.17	81.67%	0.00
256-5-56-40-410.000 Water and Sewer Charges	500.00	224.11	275.89	44.82%	113.79
256-5-56-40-430.000 R&M Vehicles & Equipment	2,000.00	4,391.51	-2,391.51	219.58%	964.57
256-5-56-40-431.000 R&M Buildings & Grounds	14,000.00	1,596.58	12,403.42	11.40%	148.19
256-5-56-40-433.000 R&M Infrastructure	6,000.00	0.00	6,000.00	0.00%	0.00
256-5-56-40-434.001 Susie Wilson PS Costs	12,480.00	5,283.53	7,196.47	42.34%	1,527.85
256-5-56-40-434.002 West Street PS Costs	13,520.00	5,099.49	8,420.51	37.72%	1,573.82
256-5-56-40-441.000 Rental Land/Buildings	1,700.00	1,674.35	25.65	98.49%	0.00
256-5-56-40-491.000 Administrative Fees	157,856.00	48,039.00	109,817.00	30.43%	8,575.00
256-5-56-40-500.000 Training, Conf, Dues	200.00	0.00	200.00	0.00%	0.00
256-5-56-40-505.000 Tech. Subs, Licenses	616.00	553.45	62.55	89.85%	0.00

SANITATION FUND

Account			Budget		Pd to Date
	Budget	Actual	Balance	% of Budget	
256-5-56-40-520.000 Insurance	5,750.00	1,288.68	4,461.32	22.41%	1,288.68
256-5-56-40-521.000 Insurance Deductibles	1,000.00	0.00	1,000.00	0.00%	0.00
256-5-56-40-550.000 Printing and Binding	1,500.00	0.00	1,500.00	0.00%	0.00
256-5-56-40-560.000 Postage	5,500.00	3,167.95	2,332.05	57.60%	1,617.14
256-5-56-40-610.000 General Supplies	1,000.00	0.00	1,000.00	0.00%	0.00
256-5-56-40-612.000 Uniforms	1,350.00	0.00	1,350.00	0.00%	0.00
256-5-56-40-621.000 Natural Gas/Heating	2,000.00	244.17	1,755.83	12.21%	66.23
256-5-56-40-622.000 Electricity	14,000.00	3,215.85	10,784.15	22.97%	656.19
256-5-56-40-626.000 Gasoline	4,000.00	1,351.45	2,648.55	33.79%	42.10
256-5-56-40-735.000 Tech: Equip/Hardware	3,000.00	2,486.88	513.12	82.90%	0.00
256-5-56-40-750.000 Machinery & Equipment	5,000.00	0.00	5,000.00	0.00%	0.00
256-5-56-40-920.000 Transfer btwn funds (capi)	95,000.00	47,500.00	47,500.00	50.00%	23,750.00
Total Operating Expenses	581,684.00	228,197.03	353,486.97	39.23%	63,806.24
256-5-56-70 Nonoperating Expenses					
256-5-56-70-722.001 Manhole Rehab	40,000.00	0.00	40,000.00	0.00%	0.00
256-5-56-70-722.002 West St Control Cabinet	0.00	781.43	-781.43	100.00%	0.00
256-5-56-70-722.003 SW St PS Control Cabinet	0.00	781.44	-781.44	100.00%	0.00
256-5-56-70-750.001 Meter Replacement Program	0.00	17,344.68	-17,344.68	100.00%	1,950.00
256-5-56-70-751.006 Vactor Truck	225,000.00	0.00	225,000.00	0.00%	0.00
256-5-56-70-910.000 Transfer to WWTF	0.00	295,464.45	-295,464.45	100.00%	0.00
256-5-56-70-955.001 ARRA Loan-AR1-004 Admin	0.00	2,673.13	-2,673.13	100.00%	0.00
Total Nonoperating Expenses	265,000.00	317,045.13	-52,045.13	119.64%	1,950.00
Total Expenditures	846,684.00	545,242.16	301,441.84	64.40%	65,756.24
Total SANITATION FUND	-73,000.00	81,780.37	-8,780.37	-112.03%	24,706.64
258-4-33-13-020.310 Senior Center Payments	7,300.00	2,125.25	5,174.75	29.11%	439.25
258-4-33-13-050.000 Donation Revenue	2,000.00	599.00	1,401.00	29.95%	74.00
258-4-33-13-050.002 Fund Raising Revenue	3,000.00	664.80	2,335.20	22.16%	664.80
Total Revenues	12,300.00	3,389.05	8,910.95	27.55%	1,178.05
258-5-33-13-330.000 Professional Services	3,600.00	800.00	2,800.00	22.22%	200.00
258-5-33-13-431.000 R&M Buildings & Grounds	1,000.00	5.01	994.99	0.50%	0.00
258-5-33-13-442.000 Rental Vehicles/Equip	1,230.00	801.39	428.61	65.15%	127.33
258-5-33-13-610.000 General Supplies	3,000.00	623.84	2,376.16	20.79%	171.92
258-5-33-13-830.000 Regular Programs	4,500.00	2,637.88	1,862.12	58.62%	438.71
Total Expenditures	13,330.00	4,868.12	8,461.88	36.52%	937.96
Total SENIOR CENTER FUND	-1,030.00	-1,479.07	2,509.07	143.60%	240.09
259-4-30-10-040.000 Federal Grant Revenue	0.00	183,458.40	-183,458.40	100.00%	29,985.64
259-4-30-10-040.832 Federal Grant Rev - ARPA	0.00	51,128.20	-51,128.20	100.00%	25,564.10
259-4-30-11-020.304 Pool Day Admissions	53,795.00	49,754.94	4,040.06	92.49%	2,062.50

EJRP PPROGRAMS FUND

Account			Budget		Pd to Date
	Budget	Actual	Balance	% of Budget	
259-4-30-11-020.305 Pool Memberships	32,151.00	6,246.61	25,904.39	19.43%	85.00
259-4-30-11-020.306 Swim Lessons	42,327.00	3,527.10	38,799.90	8.33%	0.00
259-4-30-12-020.308 Facility & Field Rental	12,549.00	20,308.00	-7,759.00	161.83%	8,570.00
259-4-30-14-020.311 Youth Programs	226,662.00	68,494.17	158,167.83	30.22%	5,082.50
259-4-30-14-020.312 Adult Programs	87,585.00	54,051.25	33,533.75	61.71%	-100.00
259-4-30-14-050.000 Donation Revenue	6,950.00	200.00	6,750.00	2.88%	0.00
259-4-30-15-020.311 Youth Programs	66,500.00	10,547.00	55,953.00	15.86%	0.00
259-4-30-15-020.313 Childcare - AS	1,087,910.00	470,324.87	617,585.13	43.23%	11,792.68
259-4-30-15-020.315 Shared Staffing Contract	104,193.00	25,537.50	78,655.50	24.51%	0.00
259-4-30-16-020.313 Childcare - PS	390,475.00	202,838.91	187,636.09	51.95%	41,061.19
259-4-30-17-020.313 Childcare - DC	478,920.00	103,862.57	375,057.43	21.69%	0.00
Total Revenues	2,590,017.00	1,250,279.52	1,339,737.48	48.27%	124,103.61

259-5-30-10 Administration

259-5-30-10-120.000 Part Time Salaries	4,840.00	452.60	4,387.40	9.35%	0.00
259-5-30-10-220.000 Social Security	370.00	48.79	321.21	13.19%	11.48
259-5-30-10-250.000 Unemployment	0.00	1,364.04	-1,364.04	100.00%	719.30
259-5-30-10-260.000 Workers Comp Insurance	40,552.00	19,972.65	20,579.35	49.25%	19,972.65
259-5-30-10-330.000 Professional Services	3,750.00	1,162.50	2,587.50	31.00%	0.00
259-5-30-10-442.000 Rental Vehicles/Equip	2,135.00	2,335.77	-200.77	109.40%	256.92
259-5-30-10-500.000 Training, Conf, Dues	10,250.00	13,389.29	-3,139.29	130.63%	0.00
259-5-30-10-550.000 Printing and Binding	12,860.00	1,596.00	11,264.00	12.41%	0.00
259-5-30-10-560.000 Postage	4,478.00	142.35	4,335.65	3.18%	0.00
259-5-30-10-561.000 CC Processing Fees	0.00	21,441.13	-21,441.13	100.00%	0.00
Total Administration	79,235.00	61,905.12	17,329.88	78.13%	20,960.35

259-5-30-11 Pool

259-5-30-11-120.000 Part Time Salaries	105,427.00	72,270.09	33,156.91	68.55%	0.00
259-5-30-11-130.000 Overtime	0.00	5,144.53	-5,144.53	100.00%	0.00
259-5-30-11-220.000 Social Security	8,065.00	5,947.78	2,117.22	73.75%	0.00
259-5-30-11-330.000 Professional Services	6,046.00	370.00	5,676.00	6.12%	250.00
259-5-30-11-410.000 Water and Sewer Charges	3,428.00	0.00	3,428.00	0.00%	0.00
259-5-30-11-431.000 R&M Buildings & Grounds	21,887.00	12,617.83	9,269.17	57.65%	0.00
259-5-30-11-610.000 General Supplies	5,950.00	10,214.06	-4,264.06	171.66%	1,383.05
Total Pool	150,803.00	106,564.29	44,238.71	70.66%	1,633.05

259-5-30-12 Parks and Facilities

259-5-30-12-120.000 Part Time Salaries	7,922.00	5,300.39	2,621.61	66.91%	0.00
259-5-30-12-220.000 Social Security	606.00	405.47	200.53	66.91%	0.00
259-5-30-12-330.000 Professional Services	2,500.00	6,301.39	-3,801.39	252.06%	0.00
259-5-30-12-442.000 Rental Vehicles/Equip	7,200.00	0.00	7,200.00	0.00%	0.00
259-5-30-12-500.000 Training, Conf, Dues	3,500.00	4,600.72	-1,100.72	131.45%	0.00
259-5-30-12-530.000 Communications	1,320.00	635.52	684.48	48.15%	635.52
259-5-30-12-610.000 General Supplies	4,315.00	0.00	4,315.00	0.00%	0.00
Total Parks and Facilities	27,363.00	17,243.49	10,119.51	63.02%	635.52

Account	Budget	Actual	Budget Balance	% of Budget	Pd to Date
259-5-30-14 Recreation Programs					
259-5-30-14-110.000 Regular Salaries	13,820.00	6,690.10	7,129.90	48.41%	1,080.94
259-5-30-14-120.000 Part Time Salaries	4,369.00	1,815.75	2,553.25	41.56%	317.75
259-5-30-14-210.000 Group Insurance	7,877.00	0.00	7,877.00	0.00%	0.00
259-5-30-14-220.000 Social Security	1,398.00	648.68	749.32	46.40%	106.63
259-5-30-14-230.000 Retirement	1,382.00	0.00	1,382.00	0.00%	0.00
259-5-30-14-290.000 Other Employee Benefits	88.00	0.00	88.00	0.00%	0.00
259-5-30-14-330.000 Professional Services	256,513.00	128,417.72	128,095.28	50.06%	18,191.05
259-5-30-14-410.000 Water and Sewer Charges	800.00	0.00	800.00	0.00%	0.00
259-5-30-14-431.000 R&M Buildings & Grounds	200.00	0.00	200.00	0.00%	0.00
259-5-30-14-441.000 Rental Land/Buildings	600.00	0.00	600.00	0.00%	0.00
259-5-30-14-442.000 Rental Vehicles/Equip	1,400.00	0.00	1,400.00	0.00%	0.00
259-5-30-14-500.000 Training, Conf, Dues	700.00	2,350.64	-1,650.64	335.81%	0.00
259-5-30-14-540.000 Advertising	200.00	0.00	200.00	0.00%	0.00
259-5-30-14-610.000 General Supplies	24,024.00	21,196.50	2,827.50	88.23%	15,362.97
Total Recreation Programs	313,371.00	161,119.39	152,251.61	51.41%	35,059.34
259-5-30-15 After School Care					
259-5-30-15-110.000 Regular Salaries	462,544.00	189,785.27	272,758.73	41.03%	35,829.80
259-5-30-15-120.000 Part Time Salaries	354,015.00	119,009.59	235,005.41	33.62%	23,689.65
259-5-30-15-130.000 Overtime	6,115.00	1,697.23	4,417.77	27.76%	52.62
259-5-30-15-210.000 Group Insurance	128,041.00	35,163.83	92,877.17	27.46%	6,336.44
259-5-30-15-220.000 Social Security	64,003.00	23,907.08	40,095.92	37.35%	4,559.78
259-5-30-15-230.000 Retirement	46,289.00	20,533.16	25,755.84	44.36%	3,161.00
259-5-30-15-290.000 Other Employee Benefits	3,620.00	0.00	3,620.00	0.00%	0.00
259-5-30-15-330.000 Professional Services	32,524.00	13,614.05	18,909.95	41.86%	5,542.90
259-5-30-15-500.000 Training, Conf, Dues	21,146.00	5,551.72	15,594.28	26.25%	0.00
259-5-30-15-530.000 Communications	7,260.00	4,209.05	3,050.95	57.98%	1,595.24
259-5-30-15-580.000 Travel	67,412.00	2,335.23	65,076.77	3.46%	1,801.23
259-5-30-15-610.000 General Supplies	58,634.00	36,846.88	21,787.12	62.84%	8,543.13
259-5-30-15-626.000 Gasoline	1,900.00	1,817.62	82.38	95.66%	286.36
259-5-30-15-751.000 Vehicle Purchases	0.00	84,530.00	-84,530.00	100.00%	0.00
259-5-30-15-975.000 Interest Expense - Leases	12,638.00	0.00	12,638.00	0.00%	0.00
Total After School Care	1,266,141.00	539,000.71	727,140.29	42.57%	91,398.15
259-5-30-16 Preschool					
259-5-30-16-110.000 Regular Salaries	193,272.00	100,074.31	93,197.69	51.78%	17,772.77
259-5-30-16-120.000 Part Time Salaries	41,109.00	15,097.46	26,011.54	36.73%	1,748.79
259-5-30-16-130.000 Overtime	0.00	141.08	-141.08	100.00%	0.00
259-5-30-16-210.000 Group Insurance	98,852.00	47,223.13	51,628.87	47.77%	7,588.85
259-5-30-16-220.000 Social Security	18,038.00	8,908.85	9,129.15	49.39%	1,543.61
259-5-30-16-230.000 Retirement	19,327.00	9,804.47	9,522.53	50.73%	1,777.28
259-5-30-16-290.000 Other Employee Benefits	1,400.00	0.00	1,400.00	0.00%	0.00
259-5-30-16-330.000 Professional Services	3,114.00	785.15	2,328.85	25.21%	210.00
259-5-30-16-500.000 Training, Conf, Dues	8,902.00	2,988.52	5,913.48	33.57%	150.00
259-5-30-16-580.000 Travel	1,728.00	0.00	1,728.00	0.00%	0.00
259-5-30-16-610.000 General Supplies	4,500.00	6,653.81	-2,153.81	147.86%	2,476.42

Account	Budget	Actual	Budget Balance	% of Budget	Pd to Date
Total Preschool	390,242.00	191,676.78	198,565.22	49.12%	33,267.72
259-5-30-17 Summer Day Camps					
259-5-30-17-110.000 Regular Salaries	50,310.00	22,585.45	27,724.55	44.89%	0.00
259-5-30-17-120.000 Part Time Salaries	293,123.00	248,444.57	44,678.43	84.76%	0.00
259-5-30-17-130.000 Overtime	0.00	17,281.97	-17,281.97	100.00%	0.00
259-5-30-17-220.000 Social Security	26,273.00	21,923.86	4,349.14	83.45%	0.00
259-5-30-17-330.000 Professional Services	9,290.00	19,055.52	-9,765.52	205.12%	0.00
259-5-30-17-580.000 Travel	51,399.00	66,902.77	-15,503.77	130.16%	0.00
259-5-30-17-610.000 General Supplies	31,631.00	10,901.19	20,729.81	34.46%	0.00
259-5-30-17-626.000 Gasoline	100.00	0.00	100.00	0.00%	0.00
Total Summer Day Camps	462,126.00	407,095.33	55,030.67	88.09%	0.00
259-5-30-19 Rec Kids					
259-5-30-19-220.000 Social Security	0.00	2.68	-2.68	100.00%	0.00
Total Rec Kids	0.00	2.68	-2.68	100.00%	0.00
Total Expenditures	2,689,281.00	1,484,607.79	1,204,673.21	55.20%	182,954.13
Total EJRP PPROGRAMS FUND	-99,264.00	-234,328.27	333,592.27	236.07%	-58,850.52
Total All Funds	-429,145.00	3,447,163.37	-3,018,018.37	-803.26%	-344,583.71

MEETING SCHEDULES

01/11/2022

TOWN SELECTBOARD MEETINGS 	VILLAGE TRUSTEES MEETINGS 	JOINT MEETINGS 
Meeting Date/Time	Meeting/Location	Recording Secretary
January 11, 2022—6:30 PM	VB Regular	Darby
January 18, 2022—6:30 PM	SB Regular	Darby
January 24, 2022 —6:30 PM	Joint Meeting – 81 Main (added 12/16)	Darby
January 25, 2022—6:30 PM	VB Regular	Cathy
February 7, 2022—6:30 PM	SB Regular	Darby
February 8, 2022—6:30 PM	VB Regular	
February 22, 2022—6:30 PM	VB Regular	Cathy
February 23, 2022-6:30 PM	SB Regular	Darby
February 28, 2022—7:30 PM	Town Annual Meeting	Darby
March 1, 2022	Town Australian Ballot Voting	
March 7, 2022—6:30 PM	SB Regular	Darby
March 8, 2022—6:30 PM	VB Regular	
March 21, 2022—6:30 PM	SB Regular	Darby
March 22, 2022—6:30 PM	VB Regular	Cathy
April 4, 2022—6:30 PM	SB Regular	Darby
April 6, 2022—7:00 PM	Village Annual Meeting	Cathy
April 12, 2022	Village Australian Ballot Voting	
April 13, 2022—6:30 PM	VB Regular	