

**VILLAGE OF ESSEX JUNCTION**  
**CAPITAL PROGRAM REVIEW COMMITTEE MEETING**  
**TUESDAY, OCTOBER 4, 2016 AT 6:00 PM**  
**LINCOLN HALL MEETING ROOM**  
**AGENDA**

1. Call to order
2. Welcome new committee member
3. Agenda changes/additions
4. Public comments
5. Re-rank projects as needed
6. Review and approve minutes of previous meeting 9/6/16

**VILLAGE OF ESSEX JUNCTION  
CAPITAL PROGRAM REVIEW COMMITTEE  
MINUTES OF MEETING  
October 4, 2016**

**MEMBERS PRESENT:** Andrew Brown (Chairman); Rick Hamlin, Kevin Collins, Amber Thibeault, Tim Dall.  
**ADMINISTRATION:** Lauren Morrisseau, Village Finance Director & Assistant Manager.  
**OTHERS PRESENT:** None.

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**1. CALL TO ORDER**

Chairman Andrew Brown called the meeting to order at 6 PM and welcomed new member, Tim Dall.

**2. AGENDA**

**MOTION** by Kevin Collins, **SECOND** by Rick Hamlin, to approve the agenda as amended. **VOTING: unanimous (5-0); motion carried.**

**3. PUBLIC COMMENTS**

None.

**4. RE-RANK OUTSTANDING PROJECTS**

A – Abnaki Avenue

Project consists of road reconstruction (no water line or sidewalk work) from South Summit to Algonquin. Original project estimate done in 2003. Revised ranking: 33 (former ranking 36).

H – Central Street

Project consists of rebuilding the roadway, replacing the undersized water line, curbing, and sidewalk from Lincoln St. to Main St. Original project estimate done in 2005. Revised ranking: 50 (former ranking 47).

I – Church Street & L – Grant Street

Both projects consist of replacing the undersized water line and overlay of approximately 650' of roadway. Original project estimates done in 2005. Revised ranking for each: 30 (former ranking for both 28).

J – Densmore Drive

Project consists of rebuilding 100' of roadway, sidewalk, and replacing two culverts. Original project estimate done in 2005. Revised ranking: 34 (former ranking 32).

O & P – Iroquois Ave.

Project consists of reconstructing the road from the sub-base up including storm drain work from South Summit to Park St. Original project estimate done in 2001. Revised ranking: 34 (former ranking 20).

Q – Lamoille Street

Project consists of replacement of undersized water line and road rebuild. Original project estimate done in 2005. Revised ranking: 41 (former ranking 38).

S – North Street

Project consists of replacing the undersized water line and rebuilding the roadway including curbing. Original project estimate done in 2005. Revised ranking: 42 (former ranking 46).

T – Old Colchester Road

Project consists of extending the municipal sewer line from Thasha Lane to the town/village boundary line. Original project estimate done in 2008. Revised ranking: 48 (former ranking 50).

Current capital project list:

- Hillcrest sidewalk construction, FY18
- Railroad Avenue water line, FY18
- Algonquin water line loop, FY19
- Pearl Street water line, FY21 (235 Pearl Street to Susie Wilson Road)
- Central Street water line, FY22

**5. APPROVE MINUTES**

*September 6, 2016*

**MOTION by Rick Hamlin, SECOND by Kevin Collins, to approve the 9/6/16 minutes as written. VOTING: 4 ayes, one abstention (Tim Dall); motion carried.**

**6. NEXT MEETING/AGENDA**

Next meeting: November 1, 2016 at 6 PM

Agenda: Continue Re-Ranking Projects as Needed

**7. ADJOURNMENT**

**MOTION by Amber Thibeault, SECOND by Rick Hamlin, to adjourn the meeting. VOTING: unanimous (5-0); motion carried.**

The meeting was adjourned at 7:25 PM.

*RScty: MERiordan*