

**VILLAGE OF ESSEX JUNCTION**  
**CAPITAL PROGRAM REVIEW COMMITTEE MEETING**  
**APRIL 4, 2017 AT 6:00 PM**  
**LINCOLN HALL MEETING ROOM**  
**AGENDA**

1. Call to order
2. Agenda changes/additions
3. Public comments
4. Re-rank projects as needed
5. Review and approve minutes of previous meeting 1/3/17

**VILLAGE OF ESSEX JUNCTION  
CAPITAL PROGRAM REVIEW COMMITTEE  
MINUTES OF MEETING  
April 4, 2017**

**MEMBERS PRESENT:** Andrew Brown (Chairman); Rick Hamlin, Kevin Collins, Amber Thibeault, Tim Dall.  
**ADMINISTRATION:** Lauren Morrisseau, Finance Director & Assistant Manager.  
**OTHERS PRESENT:** None.

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**1. CALL TO ORDER**

Chairman Andrew Brown called the meeting to order at 6 PM.

**2. AGENDA**

Add:

- State paving plan for state roads in the village
- Project GGG – South Street drainage
- Village survey

**MOTION by Kevin Collins, SECOND by Amber Thibeault, to approve the agenda as amended. VOTING: unanimous (5-0); motion carried.**

State Paving Plan

Rick Hamlin reported Class 1 paving of state roads in the village will be done this summer from April 17 through the end of August 2017. The work will be similar to what was done on Maple Street and include Pearl Street from Post Office Square west to West Street Extension, Five Corners to the railroad tracks north and to the railroad tracks south to the Winooski Bridge, Lincoln Street from Five Corners to the end of the state highway, and Main Street from Five Corners to just past Athens Drive. Additional projects in the village this summer include the Pearl Street Link from Post Office Square to Five Corners (curbing, sidewalk, lighting, road widening) and sidewalk on Hillcrest.

Andrew Brown said he asked the Village Office to post information on upcoming construction/paving projects in the village on the website and other social media to give people advance notice.

GGG-South Street Drainage

Andrew Brown stated the Main Street pedestrian bridge replacement has bumped back other projects including the drainage project on South Street. The residents have been informed. Projects in the village scheduled for 2017 include Pearl Street, Main Street pedestrian bridge, Greenwood Avenue. Projects that were bumped out a year include South Street drainage, West Street intersection and Railroad Avenue water line.

Village Survey

Andrew Brown reported the response to the village survey has been strong. Many people have been including comments. Many of the comments are about the condition of the

sidewalks and roads in the village. The results of the survey will be discussed at the conclusion of the village annual meeting on April 5, 2017.

**3. PUBLIC COMMENTS**

None.

**4. RE-RANK OUTSTANDING PROJECTS**

VV – West Street Sidewalk Improvements.

Project consists of sidewalk improvements on West Street from South Street to Clems Drive. Original project estimate done in 2009. Revised ranking: 43 (former ranking 41).

YYa – Main Street Sidewalk and Lighting

Project consists of sidewalk and lighting on the west side of Main Street from the bridge to Crestview. Original project estimate done in 2014. Ranking: 46 (former ranking 49)

**5. APPROVE MINUTES**

*January 3, 2017*

**MOTION by Amber Thibeault, SECOND by Kevin Collins, to approve the 1/3/17 minutes as written. VOTING: unanimous (5-0); motion carried.**

**6. NEXT MEETING/AGENDA**

Next meeting: May 2, 2017 at 6 PM

**7. ADJOURNMENT**

**MOTION by Andrew Brown, SECOND by Amber Thibeault, to adjourn the meeting. VOTING: unanimous (5-0); motion carried.**

The meeting was adjourned at 7 PM.

*RScty: MERiordan*