

VILLAGE OF ESSEX JUNCTION
CAPITAL PROGRAM REVIEW COMMITTEE MEETING
TUESDAY, AUGUST 7, 2018 AT 6:00 PM
LINCOLN HALL MEETING ROOM, 2 LINCOLN STREET
AGENDA

1. Call to order
2. Agenda changes/additions
3. Public comments
4. Updated Project O & P (Iroquois) – Rick Jones
5. Consent Agenda:
 - Policy for Capital Improvement Projects
 - Capital Project Ranking Criteria
6. Reading File:
 - Capital Project Rankings 7/10/18 with cost
 - Evan Einhorn email
 - Rebecca Stewart email
7. Review and approve minutes of previous meeting 6/5/18
8. Adjourn

**VILLAGE OF ESSEX JUNCTION
CAPITAL PROGRAM REVIEW COMMITTEE
MINUTES OF MEETING
August 7, 2018**

MEMBERS PRESENT: Andrew Brown (Chairman); Kevin Collins, Tim Dall.
(Amber Thibeault was absent.)

ADMINISTRATION: Evan Teich, Unified Manager; Lauren Morrissette, Finance Director & Assistant Village Manager; Jim Jutras, Water Quality Superintendent; Rick Jones, Public Works Superintendent; Rick Hamlin, Village Engineer.

OTHERS PRESENT: None.

1. CALL TO ORDER

Chairman Andrew Brown called the meeting to order at 6 PM.

2. AGENDA

Add:

- MMM – South Street curb and drainage
- NNN – Pleasant Street
- QQQ – North Street reconstruction

Change:

- Iroquois Avenue and water line from “O” and “P” to “OOO” and “PPP”.

MOTION by Kevin Collins, SECOND by Tim Dall, to approve the agenda as amended. VOTING: unanimous (3-0); motion carried.

3. PUBLIC COMMENTS

Evan Teich noted busing students to school in the village is on track. The walk radius to the high school is 1.5 miles. School location and busing should be considered when evaluating projects with sidewalks.

4. UPDATED PROJECT O & P (OOO & PPP)

Project O and Project P are superseded by Project OOO and Project PPP, and replace Project C (Algonquin water line). OOO & PPP is road reconstruction of Iroquois Avenue (24’ wide) from South Summit to Park Street, and waterline replacement from South Summit to Orchard Terrace with a loop to Cherokee Ave. Innovative foam can be used or conventional construction. Foam was used to rebuild other streets in the village (Summit, School, Taft, Algonquin, Woods End, Briar). The last work done on Iroquois was in the mid-1980s to improve drainage. With the project completion fewer water line breaks are anticipated so there will be less lost water and fewer potholes. The waterline looping will help with water quality and fire flow. The lifespan of the existing infrastructure is 1-5 years. Complaints are received when the water is shut off and traffic is diverted.

Ranking of OOO & PPP (Iroquois Avenue): 72

Safety & Health

Remaining service life	18
Mandates	0
Community support	12
Financing	0
Timing/Linkages	3
Positive economic impact	0
Cost of deferral	2
Efficiencies	4
Service improvements	4
Align w/village priorities	2
Other	3

Project MMM – South Street drainage and curbing will address water coming across two properties. The new estimate for the work is \$190,000. Rick Hamlin noted the objective was to fix the problem and lay the ground work so there is greater impact than for just two residences. Some of the work may be funded by the town for storm water compliance in the Winooski basin. Project MMM replaces Project GGG. There may also be storm water opportunities with the West Street intersection.

Ranking of MMM (South Street): 86

Safety & Health	19
Remaining service life	24
Mandates	6
Community support	17
Financing	0
Timing/Linkages	0
Positive economic impact	4
Cost of deferral	2
Efficiencies	2
Service improvements	6
Align w/village priorities	4
Other	2

5. CONSENT AGENDA

- Policy for Capital Improvement Projects
- Capital Project Ranking Criteria

MOTION by Kevin Collins, SECOND by Tim Dall, to approve the Consent Agenda as presented. VOTING: unanimous (3-0); motion carried.

6. READING FILE

- Capital project rankings 7/10/18 with costs
- Evan Einhorn email
- Rebecca Stewart email

7. APPROVE MINUTES

June 5, 2018

MOTION by Andrew Brown, SECOND by Kevin Collins, to approve the June 5, 2018 minutes as written. VOTING: unanimous (3-0); motion carried.

8. OTHER BUSINESS

Next meeting is September 4, 2018. Projects NNN (Pleasant Street) and QQQ (North Street) will be ranked. Information on town funding for storm water work will be gathered.

9. ADJOURNMENT

MOTION by Tim Dall, SECOND by Kevin Collins, to adjourn the meeting. VOTING: unanimous (3-0); motion carried.

The meeting was adjourned at 7:15 PM.

RScty: MERiordan