

City of Essex Junction
Bike/Walk Advisory Committee
Meeting Minutes
May 20, 2024
FINAL - APPROVED JULY 15, 2024

Member Present: Chris Yuen, Staff Representative; Micah Hagan (Chair), Chris Kline; Philip Bieber; Russ Miller-Johnson; Michael Giguere; Eric Bowker

Meeting Called to Order: 7:05pm.

Meeting Minutes: Russ Miller-Johnson to take minutes for the meeting.

Changes to Agenda/Review/Approval of Minutes: Minutes from the April 25, 2024 meeting were unanimously approved. Member turnover and Chair pending changes added to Agenda.

Public to be Heard: Susan Grasso (Local Motion); Chris Ramos (UVM Capstone project); Erna Deutsch (Brownell Library) [see below]

Business Items:

- a. **Staffing Changes:** Michael Giguere has been hired as the City Planner and will have to step down as a committee member.
- b. **UVM Capstone:** Presentation of North/Grove Street and Ivey Lane Concept Study by Chris Ramos, followed by discussion and questioning on options, maintenance, perception, effectiveness, safety. Study to be linked and available on-line. To be deliberated with City Engineer on timing and priority for planning. Grants to be pursued. Susan Grasso offered Local Motion's existing materials for use to test as pilot study for Grove Street portion.
- c. **Bike Repair Station and Bike Racks:** Purchased. Erna Deutsch participated in discussion on location and utility of Bike Repair Station at the Brownell Library. The location at the pavilion was concurred. 10 Bike Racks will be available for this summer and BWAC to work with community owners on installations, locations.
- d. **Collaboration with Brownell Library for Summer Program:** BWAC, led by Phillip, and Erna Deutsch outlined event in conjunction with Bike Repair Station use showing. BWAC (Philip, Russ and John) to staff with Library. Date set for Monday, July 29, 2024 from 600p-700p.
- e. **Essex Pride festival:** Local Motion will have BWAC pamphlets at station.
- f. **VT Walk/Bike Summit:** To be 6/20/24 in St. Johnsbury. Phillip may attend.
- g. **Bike Rack Inventory:** Not discussed at this meeting.
- h. **Walk to Shop program:** Ongoing. Local Motion still supports.
- i. **Next Meeting:** ~~Monday, June 10, 2024 at 700p.~~ [UPDATE: Due to meeting room availability, and to avoid Eid al-Adha- a cultural and religious day of significance, the June meeting has been re-scheduled to Monday June 24, 2024, at 7:00 pm]
- j. **Member and Chair turnover:** Micah terms out and Chair and member; Chris and Tacy term out. These will occur next month; they do not plan to reapply at this time. A Chair will be required to be seated at next meeting. Micheal is going work for the City and loses eligibility for BWAC. New member solicitations to be undertaken. City and local Motion to advertise. BWAC member number to be evaluated, and may request change with City Council to support quorum requirements.

Meeting Adjournment: 905p