



**CITY OF ESSEX JUNCTION  
BIKE WALK ADVISORY COMMITTEE  
MEETING MINUTES  
FINAL – APPROVED DECEMBER 12, 2024**

*Online &  
6 Lincoln St. (Kolvoord Room)  
Essex Junction, VT 05452  
Thursday, November 14<sup>th</sup>  
2024, 7:00 PM*

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**1. MEMBERS PRESENT**

John O'Brien (chair), Russ Miller-Johnson (vice chair), Eric Bowker, Philip Bieber

**2. OTHERS PRESENT**

Michael Giguere (City staff)

**3. CALL TO ORDER**

John called the meeting to order at 7:03 pm.

**4. DETERMINE WHO WILL TAKE MINUTES**

Michael volunteered to take minutes.

**5. AGENDA ADDITIONS/CHANGES**

Michael added Bike Locker Advertisement as an agenda topic, and Buffered Lane Striping on Pearl and Park Street Engineering Student Project as staff updates.

Russ added Traffic Calming Cameras as a member update.

**6. MINUTES FOR APPROVAL**

a. October 22<sup>nd</sup>, 2024

Russ made a motion to approve, seconded by Eric. Minutes from October 22<sup>nd</sup>, 2024 are unanimously approved (4-0).

**7. PUBLIC TO BE HEARD**

No public comments were made.

**8. BUSINESS ITEMS**

a. Bicycle Friendly Community application review

The committee worked together on renewing the City's application to the League of American Bicyclists as a Bicycle Friendly Community.

Russ made a motion to approve giving Michael the ability to make application edits outside of meeting time as necessary before reviewing final submissions with the committee, seconded by Eric. The motion passed unanimously (4-0).

The committee used the 2019 application as a baseline and worked through the sections on Contact Information, Community Profile, and Engineering. 2020 census data was used to answer questions as required by the application. The group ended working on the application at 8 pm and decided to continue collaborating on the application process.

**9. ADJOURN**

The meeting was adjourned at 8:12 pm once a member left and quorum was no longer met.