

# City of Essex Junction Sewer Allocation Request

*Instructions:*

1) Submit the completed form to the planning and zoning department electronically at [thass@essexjunction.org](mailto:thass@essexjunction.org) during the conceptual plan review and amend at final plan review, if necessary.

2) Payment of **sewer allocation fee and sewer connection fee** is due upon zoning permit request (final municipal permit before the start of construction). Refer to the current fee schedule for more information.

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**Applicant Name and Mailing Address:**

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**Phone Number:** \_\_\_\_\_ **Email Address:** \_\_\_\_\_

**Property Owner(s) Name and Mailing Address (if different):**

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**Project Address:** \_\_\_\_\_

**Project Information (check or circle any that are applicable)**

**Single-family home** # of bedrooms \_\_\_\_\_  Multiplex (see Attachment A)

**Business:** # of employees \_\_\_\_\_ **Public restroom available:** Yes or No?

**Type of business:**  Animal groomer/kennel  Conference space

Hair salon  Tasting Room  Brewery  Car Wash

Care Facility  Catering  Child Care Facility  Dentist office

Doctors Office  Grocery Store  Hotel  Laundromat

Nail Salon  Office  Restaurant  Store  Therapist office

Other \_\_\_\_\_



Detailed information about business (i.e. # of chairs with sinks, type of office or store)

\_\_\_\_\_

Existing land use of parcel or building (be detailed):

If residential, include # of bedrooms. If commercial, include type of business, # of employees.

\_\_\_\_\_

\_\_\_\_\_

Sewer allocation request calculations (reference Attachment A for housing). If unsure leave blank. Staff will make the assessment and circulate it back to you for review:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\*Applicants should request the difference between Proposed and Existing Sewer Allocation. If the proposed change results in a net decrease in flow rates, no sewer allocation fee will apply.

Signature of Property Owner: \_\_\_\_\_

Date: \_\_\_\_\_

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**STAFF USE ONLY**

Existing Sewer Allocation: \_\_\_\_\_ gpd                      Proposed Sewer Allocation: \_\_\_\_\_ gpd

Provisional Sewer Allocation Requested\*: \_\_\_\_\_ gpd X \$12.80 allocation fee =  
\$ \_\_\_\_\_

Sewer Connection Fee: \_\_\_\_\_ gpd X \$7.19 connection fee= \$ \_\_\_\_\_

Final Allocation Approved \_\_\_\_\_ gpd

Final fee to be collected (allocation + connection) \$ \_\_\_\_\_

**DEPARTMENTAL APPROVAL**

Wastewater signature: \_\_\_\_\_ Date \_\_\_\_\_

Planning signature: \_\_\_\_\_ Date \_\_\_\_\_



## Attachment A: Residential Flowrate Table and Resources

Number of bedrooms (BR) within dwelling unit	Wastewater Flowrate - Gallons/day (gpd)
1	140
2 or more	210

Examples:

- 1) **Studio or 1 BR apartment unit** = 140 gpd
- 2) **2 BR apartment unit** = 210 gpd
- 3) **2 BR house** = 210 gpd
- 4) **House or apartment unit with more than 2 BR** = 210 gpd
- 5) **Duplex** = sum of wastewater flowrates for each unit  
i.e. 2 two BR units in duplex = 2 X 210 gpd = 420 gpd
- 6) **Single family home with accessory apartment** = sum of wastewater flowrates for each unit  
i.e. 3 BR primary dwelling unit + 1 BR accessory apartment = 210 gpd + 140 gpd = 350 gpd
- 7) **Triplex, Fourplex and above** = sum of wastewater flowrates for each unit  
i.e. 3 two BR units in triplex = 3 X 210 gpd = 630 gpd  
i.e. 2 one BR units + 1 two BR unit = 140 gpd + 140 gpd + 210 gpd = 490 gpd

Link to state resources and rules on wastewater systems and potable water supply:

<https://dec.vermont.gov/drinking-water-and-groundwater-protection/wastewater-systems-and-potable-water-supply-program-1>

