

POLICE COMMUNITY ADVISORY BOARD

March 18, 2025

POLICE COMMUNITY ADVISORY BOARD REGULAR MEETING MINUTES OF MEETING - DRAFT March 18, 2025

POLICE COMMUNITY ADVISORY BOARD: Gwendolyn Evans, Vince Cuciti, Christina Hagestad, Jenny Parker and David Harrington

ABSENT: Jody Kamon (Advisor), Dan Maguire

STAFF: Alyssa March, Community Liaison, Essex Police Department

ADMINISTRATION: Ron Hoague (EPD Chief)

OTHERS PRESENT:

1. CALL TO ORDER

Chair Christina Hagestad called the meeting to order at 6:10pm.

2. AGENDA ADDITIONS/CHANGES

a. Gwendolyn would like an update from EPD.

3. AGENDA APPROVAL

The agenda was approved.

4. PUBLIC TO BE HEARD

Christina asked how someone could get information on an officer and concerns about the officer. The Chief informed Christina that anyone could put in a records request but encouraged the person to reach out to him directly so he can know what is going on and support the person with concerns.

5. CONSENT ITEMS

a. The Board approved the Minutes for the February meeting.

6. BUSINESS ITEMS

a. David offered a suggestion to do multiple surveys on different topics like the elderly population getting scammed with technology and AI. The Board agreed that a survey a month or every other month as well as training on the survey topic could be the next step after getting the community survey out to the community. The Chief suggested that the training could be online with someone from the PD and PCAB facilitating.

The Board discussed the goals of the public survey with The Chief and Alyssa. The Board then discussed different ways to ask questions to the community and how to word the questions in an appropriate way. The Board reviewed some of the previous questions and suggestions as well as questions on the original survey.

Alyssa informed the Board that she has been working on Microsoft Forms to create the survey for free without needing to use Survey Monkey (due to their pricing).

b. The Chief informed the Board that the PD is still hiring and is hopeful of a couple of people to attend the Academy in August.

Action Steps:

- Alyssa will send a sample survey to Gwendolyn to see if it is ADA compliant.
- Chief and Alyssa will go through the previous survey as well as the new questions made and create a survey to present to the Board next meeting that has the needs from EPD.
- The Board will think of ways to push the survey to the Essex community.

7. ADJOURN

A motion to adjourn was made by Christina. The motion was seconded and approved by the Board. The meeting adjourned at 7:38pm.

Respectfully submitted,

Alyssa March
Community Affairs Liaison