

AGENDA
Police Community Advisory Board
Regular Meeting Agenda
Tuesday, August 20, 2024 – 6:00 pm
81 Main St., Essex Junction, VT 05452

This meeting will be in person and online. Available options to watch or join the meeting:

- [Join online: Microsoft Teams ID: 267 751 285 914; Passcode: H7ukvs](#)
- [Join calling: \(toll free audio only\): 1-802-377-3784; Phone Conference ID: 213 057 884#](#)

Welcome –

- 1. CALL TO ORDER**
- 2. AGENDA ADDITIONS/CHANGES**
- 3. APPROVE AGENDA**
- 4. PUBLIC TO BE HEARD**
 - a. Comments from the public on items not on the agenda.
- 5. CONSENT ITEMS**
 - a. PCAB Draft Minutes 06182024
 - b. PCAB Draft Minutes 07162024
- 6. BUSINESS ITEMS**
 - a. Welcoming Back Gwendolyn
 - b. Voting for New President / Vice President
 - c. Public Safety Survey – Discussion
 - d. National Night Out – Quick Overview
 - e. Work Plan Discussion – (if needed)
- 7. READING FILE**
 - a. COPS Public Safety Survey
 - b. PCAB Draft Minutes 06182024
 - c. PCAB Draft Minutes 07162024
 - d. Jody Kamon PCAB Advisor Memo
 - e. National Night Out Flyer
- 8. ADJOURN**

This agenda is available in alternative formats upon request. Meetings of the Police Community Advisory Board, like all programs and activities of the Town of Essex, are accessible to people with disabilities. For information on accessibility or this agenda, call Michelle Hodgson at 802.878.1335.



COMMUNITY SURVEY



ON PUBLIC SAFETY



AND LAW ENFORCEMENT



COPS
Community Oriented Policing Services
U.S. Department of Justice

Your law enforcement agency invites you to take this “Community Survey on Public Safety and Law Enforcement.” It will take approximately five minutes of your time and is completely confidential. Your participation will help your agency to improve its services, processes, and reputation.

The survey is designed for a law enforcement agency to gather opinions and experiences from members of its community. The survey assesses five key components that involve your local law enforcement agency:

- Community involvement
- Safety
- Procedural justice
- Performance
- Contact and satisfaction

You may come into contact with multiple law enforcement agencies, but please answer the questions thinking only about the law enforcement agency that invited you to participate in this survey. Whether you are policed by a sheriff’s office, a municipal or regional police department, or another type of agency, the term “law enforcement agency” is used throughout the survey to refer to the local agency that invited you to participate.

Please indicate your response to each item by selecting the appropriate answer based on your feelings, opinions, and experiences. You may skip any survey items you do not feel comfortable responding to or know how to answer, but we encourage you to respond to as many items as possible. This is not a test, and there are no right or wrong answers. Please answer each question honestly.

The “Community Survey on Public Safety and Law Enforcement” was developed by the U.S. Department of Justice, Office of Community Oriented Policing Services (COPS Office) with the support of ICF International and law enforcement experts.



Community Involvement

Question	Not at all	A little	Somewhat	A lot	To a great extent
1. To what extent does your law enforcement agency develop relationships with community members (e.g., residents, organizations, and groups)?					
2. To what extent does your law enforcement agency regularly communicate with community members (e.g., websites, e-mails, or public meetings)?					
3. To what extent does your law enforcement agency make it easy for community members to provide input (e.g., comments, suggestions, and concerns)?					
4. To what extent does your law enforcement agency work together with community members to solve local problems?					
5. Community policing involves officers in your law enforcement agency working with the community to address the causes of crime in an effort to reduce the problems themselves through a wide range of activities. Based on this definition, to what extent do you think your law enforcement agency practices community policing?					

Safety

6. Please select the three (3) issues you think are the greatest problems within your community.

- | | | |
|---|--|--|
| <input type="radio"/> Burglaries/thefts (auto) | <input type="radio"/> Drug abuse (e.g., manufacture, sale, or use of illegal/prescription drugs) | <input type="radio"/> Mugging |
| <input type="radio"/> Burglaries/thefts (residential) | <input type="radio"/> Fraud / identity theft | <input type="radio"/> Physical assault |
| <input type="radio"/> Child abuse | <input type="radio"/> Gang activity | <input type="radio"/> Prostitution |
| <input type="radio"/> Child sexual predators / Internet safety | <input type="radio"/> Gun violence | <input type="radio"/> School safety (e.g., bullying, fighting, or weapons) |
| <input type="radio"/> Disorderly conduct / public intoxication / noise violations | <input type="radio"/> Hate crimes | <input type="radio"/> Sexual assault / rape (adult) |
| <input type="radio"/> Disorderly youth (e.g., cruising or gathering) | <input type="radio"/> Homeland security problems | <input type="radio"/> Traffic issues / residential speeding |
| <input type="radio"/> Domestic violence (adult) | <input type="radio"/> Homeless- or transient-related problems (panhandling) | <input type="radio"/> Underage drinking |
| <input type="radio"/> Driving under the influence (i.e., alcohol or drugs) | <input type="radio"/> Homicide | <input type="radio"/> Vandalism/graffiti |

Question	Not at all	A little	Somewhat	A lot	To a great extent
7. To what extent do you feel safe in your community when you are outside alone during the <i>day</i> ?					
8. To what extent do you feel safe in your community when you are outside alone at <i>night</i> ?					

Question	Decreased a lot	Decreased some	Stayed the same	Increased some	Increased a lot
9. Over the last 12 months, to what extent have your feelings of safety in your community increased, decreased, or stayed the same?					

Procedural Justice


Question	Not at all	A little	Somewhat	A lot	To a great extent
10. To what extent do officers in your law enforcement agency treat people fairly?					
11. To what extent do officers in your law enforcement agency show concern for community members?					
12. To what extent are officers in your law enforcement agency respectful?					
13. To what extent is your law enforcement agency responsive to the concerns of community members?					
14. To what extent do you trust your law enforcement agency?					

Question	Not at all	A little	Somewhat	A lot	To a great extent	N/A
15. If you had contact with an officer in your law enforcement agency during the past 12 months, to what extent did the officer sufficiently explain his or her actions and procedures?						


Performance

Question	Not at all	A little	Somewhat	A lot	To a great extent
16. To what extent is your law enforcement agency effective at proactively preventing crime?					
17. To what extent is your law enforcement agency addressing the problems that really concern you?					
18. To what extent are you satisfied with the overall performance of your law enforcement agency?					

Contact and Satisfaction

Question	0 times	1–2 times	3–4 times	5–6 times	7 or more times
19a. How many times in the past 12 months have you had contact with your law enforcement agency for <i>traffic issues</i> (e.g., citation, warning, or vehicle crash)?					
	 Go to question 20a				

Question	Very dissatisfied	Dissatisfied	Neither satisfied nor dissatisfied	Satisfied	Very satisfied
19b. To what extent are you satisfied with your interaction(s) with your law enforcement agency for <i>traffic issues</i> ?					

Question	0 times	1–2 times	3–4 times	5–6 times	7 or more times
20a. How many times in the past 12 months have you had contact with your law enforcement agency for <i>911 emergency calls</i> ?					
	 Go to question 21a				

Question	Very dissatisfied	Dissatisfied	Neither satisfied nor dissatisfied	Satisfied	Very satisfied
20b. To what extent are you satisfied with your interaction(s) with your law enforcement agency for <i>911 emergency calls</i> ?					

Question	0 times	1–2 times	3–4 times	5–6 times	7 or more times
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21a. How many times in the past 12 months have you had contact with your law enforcement agency for *non-emergency calls* (e.g., to report a crime or suspicious activity)?

↓
Go to
question
22a

Question	Very dissatisfied	Dissatisfied	Neither satisfied nor dissatisfied	Satisfied	Very satisfied
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21b. To what extent are you satisfied with your interaction(s) with your law enforcement agency for *non-emergency calls*?

Question	0 times	1–2 times	3–4 times	5–6 times	7 or more times
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22a. How many times in the past 12 months have you had contact with your law enforcement agency for *other contacts or interactions* (e.g., attend a community meeting or talk to an officer on patrol)?

↓
Go to
question
23

Question	Very dissatisfied	Dissatisfied	Neither satisfied nor dissatisfied	Satisfied	Very satisfied
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22b. To what extent are you satisfied with your interaction(s) with your law enforcement agency for *other contacts or interactions*?

Demographics

23. How many years have you lived in your community? _____ years Prefer not to answer

24. What is your gender?

- Male
- Female
- Prefer not to answer

25. Are you Hispanic or Latino?

- Yes
- No
- Prefer not to answer

26. What is your race?

- American Indian or Alaska Native
- Asian
- Black or African American
- Native Hawaiian or other Pacific Islander
- White
- Prefer not to answer

27. What is your age group?

- 17 years or younger
- 18–29 years
- 30–39 years
- 40–49 years
- 50–59 years
- 60–69 years
- 70 years or older
- Prefer not to answer



COPS

Community Oriented Policing Services
U.S. Department of Justice

U.S. Department of Justice
Office of Community Oriented Policing Services
145 N Street NE
Washington, DC 20530

To obtain details about COPS Office programs,
call the COPS Office Response Center at 800-421-6770.

Visit the COPS Office online at www.cops.usdoj.gov.

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POLICE COMMUNITY ADVISORY BOARD
REGULAR MEETING
MINUTES OF MEETING - DRAFT
June 18, 2024

POLICE COMMUNITY ADVISORY BOARD: *Co-chair Christina Hagestad, Gwendolyn Evans, Dan Maguire and Jody Kamon (Advisor)*

ABSENT: *Leo Duque, Vince Cuciti; Ta-Tanisha Redditta (Advisor)*

STAFF: *Anthony Jackson-Miller (Community Affairs Liaison-Essex Police Department)*

ADMINISTRATION: *Ron Hoague (EPD Chief)*

OTHERS PRESENT: *None*

1. CALL TO ORDER

Co-chair Christina Hagestad called the meeting to order at 6:10pm.

2. AGENDA ADDITIONS/CHANGES

Gwendolyn proposed that the board conduct a “work plan check-in” each meeting going forward. She advised the board of a couple of events the PCAB might consider having a presence. Specifically, National Night Out (August) and the Explore Essex Fall Festival 9/21/24 - 10/5/24 at the Essex Experience.

3. AGENDA APPROVAL

Agenda Approved.

4. PUBLIC TO BE HEARD

No members of the public were heard.

5. CONSENT ITEMS

a. Minutes from May 21, 2024 were approved.

6. BUSINESS ITEMS

a. Essex Public Safety and Racial Data Summary

Jody noted the summary was essentially derived from two parts – listening sessions and surveys. Listening sessions:

The board discussed whether future listening sessions would be helpful. The Chief was supportive but noted that facilitators would be needed. Gwendolyn offered that perhaps the PCAB members could act as facilitators. The board will discuss this further.

Survey: The last survey was conducted in 2020. In terms of conducting another survey the board was in favor and explored how to structure and implement the survey to broaden its reach.

Christina wants to hear from “all voices”. Although the prior survey could be used as guide the Chief offered to reach to other Chiefs regarding other potential survey vendors.

Gwendolyn, in the context of community outreach, reminded the board that senior residents of our community need to be heard. Specifically, she referenced some senior neighbors who have

been reluctant to report crime for fear of retaliation. The Chief offered to set up a meeting these residents where perhaps Gwendolyn might facilitate.

b. State/EPD Fair and Impartial Policing Policy

The Chief advised the EPD would sign onto the new proposed statewide policy. After some continued discussion the board was supportive.

c. Fy25 Expectations for Police Community Advisory Board

- The board noted the Chair Leo Duque's term was up and succession planning would be discussed at the next meeting.*
- The 3rd City seat on the board continues to remain unfilled.*
- The board appreciatively thanked advisor Jody Kamon for her just completed one-year term of service.*
- The board determined it will continue to focus on community outreach. Christina proposed the board get business cards to hand out at events. The board was supportive and the Chief, once a design was created, offered to "make it happen".*
- Gwendolyn thanked the Chief for her invited participation in the Sargent's hiring\promotion process. It was also noted the Gwendolyn was a recent graduate of the EPD Citizen's Academy. There are plans for another class in the Fall.*

7. ADJOURN

A motion to adjourn was made and unanimously seconded by the Board. The meeting adjourned at 7:20pm.

Respectfully submitted,
Dan Maguire
CAB Secretary

POLICE COMMUNITY ADVISORY BOARD

July 16, 2024

**POLICE COMMUNITY ADVISORY BOARD
REGULAR MEETING
MINUTES OF MEETING - DRAFT
July 16, 2024**

POLICE COMMUNITY ADVISORY BOARD: Dan Maguire and Vince Cuciti

Absent: Leo Duque, Christina Hagestad, Gwendolyn Evans, Ta-Tanisha Redditta (Advisor) and Jody Kamon (Advisor)

STAFF: Anthony Jackson-Miller (Community Affairs Liaison-Essex Police Department)

ADMINISTRATION: Ron Hoague (EPD Chief)

OTHERS PRESENT: None

1. CALL TO ORDER

Anthony Jackson-Miller called the meeting to order at 6:03pm.

2. AGENDA ADDITIONS/CHANGES

The board did not have a quorum. The board determined to take up this month's agenda/business items to include selection of the chair, co-chair and secretary for the next year - at the August meeting.

3. AGENDA APPROVAL

Agenda was moved to the next meeting.

4. PUBLIC TO BE HEARD

No members of the public were heard.

5. CONSENT ITEMS

a. Approval of the Minutes from June 18, 2024 meeting was tabled until the next meeting.

6. BUSINESS ITEMS

a. Business items were tabled until the next meeting.

However:

- The Chief did share and discuss a prototype survey which could be used as a template going forward.*
- The board did discuss the upcoming National Night Out and the Fair.*
- The board also explored different strategies to attract interest in serving on the PCAB.*

7. ADJOURN

A motion to adjourn was made and seconded by the Board. The meeting adjourned at 6:18pm.

Respectfully submitted,

Dan Maguire

CAB Secretary

MEMORANDUM

TO: Town of Essex Selectboard
Greg Duggan, Town Manager

FROM: Ron Hoague, Chief of Police

DATE: July 8, 2024

RE: Request for Extension of Advisor to the Police Community Advisory Board

Issue

Requesting the Selectboard approve the extension of service as an advisor to the Police Community Advisory Board for Jody Kamon.

Discussion

The Essex Police Community Advisory Board will be losing member Leo Duque this month as he wishes to pursue an interest to serve on a different board. Leo is an appointee from the City of Essex Junction. This will leave the PCAB with only 4 members, three from the Town and one from the City. Further, Jody Kamon was appointed by the Selectboard in 2023 for one year as an advisor to the board and her term is ending this month as well. Jody Kamon has asked that she be reappointed to a second term as an advisor, and I support her reappointment.

Cost

None.

Recommendation

Appoint Jody Kamon to the Police Community Advisory Board as an advisor for an additional one-year term.



Essex Police Department
presents:

National Night Out 2024

Tuesday August 6, 2024

Essex High School
2 Educational Drive
Essex Junction, Vermont
5:00 pm to 7:00 pm

