

**City of Essex Junction, VT**  
**Application to Close or Obstruct a Street for a Neighborhood Block Party**

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I/we hereby make an application, as required by the City of Essex Junction, Vermont, to close or obstruct a City street for a neighborhood block party.

**CONDITIONS:**

1. On the attached form, provide unanimous consent signatures of the households and businesses that abut the section of street to be closed or obstructed. Return the signature form with your completed application to the City Office, Attention Managers Office, 2 Lincoln Street, Essex Junction, VT 05452 or email to [admin@essexjunction.org](mailto:admin@essexjunction.org).
2. Work with the Public Works Director (802-878-6942 or 802-878-6944 x1600) to obtain road signs to warn drivers of road closing. The applicant will be responsible for picking up the signs from the Public Works garage, erecting the signs, and returning them to the Public Works garage in a timely manner.
3. Maintain a twelve-foot clear road in the center of the street in case of emergency.
4. Remove any obstructions immediately if emergency vehicles need to use the street.

Street(s) section to be closed: \_\_\_\_\_

Date: \_\_\_\_\_ Hours: \_\_\_\_\_ to \_\_\_\_\_

\_\_\_\_\_  
Name (please print) Address

\_\_\_\_\_  
Email Address Phone Number

\_\_\_\_\_  
Signature

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**FOR COMPLETION BY STAFF**

The following have been contacted by City Staff and advised of this event.

**Police** Yes \_\_\_ Date: \_\_\_\_\_ **Fire** Yes \_\_\_ Date: \_\_\_\_\_ **Public Works** Yes \_\_\_ Date: \_\_\_\_\_

Comments: \_\_\_\_\_

Application approved by the City Manager in accordance with The City of Essex Junction Municipal Code, Chapter 2, Section 207, on (date): \_\_\_\_\_ **City Manager Approval:** \_\_\_\_\_



